

**612:10-7-3. Client responsibilities [AMENDED]**

To make the rehabilitation effort a success, the individual and agency's staff must work together to reach chosen goals. This shared responsibility requires that the client or applicant for services accept the basic responsibilities in (1) through ~~(4)~~(12) of this Subsection. Other specific client responsibilities are stated in relevant manual sections. It is the counselor's responsibility to fully and appropriately inform the client of client responsibilities.

(1) Provide information and be available to complete the assessment process to find out if you are eligible for services.

~~(1)(2) Keep appointments for medical examinations and other evaluations~~Be on time and keep appointments with DVR/DVS staff, doctors and others. Call in advance or as soon as possible, if you cannot come to an appointment.

~~(2)(3) Follow the advice of doctors and other licensed treatment~~medical professionals.

~~(3)(4) Take an active part~~Participate with your DVR/DVS counselor in developing the Individualized Plan for Employment, (IPE) including participating in assessments needed to determine your needs and strengths.

~~(4)(5) Provide enrollment documents to home/supervisor counselor before the college or university's designated "Drop and Add" deadline so an authorization can be issued,~~if your IPE includes educational and training services.

~~(5)(6) Attend education or training classes on a regular basis~~and make at least passing grades, if your IPE includes these services.

~~(6)(7) Take part in regular reviews (Review your IPE with your counselor at least once a year) of the Individualized Plan for Employment; and also take part~~participate in any making revisions to the program plan when needed.

~~(7)(8) Maintain satisfactory progress toward completing the IPE.~~

~~(8)(9) Must abstain~~Abstain from abuse of drugs and/or alcohol. Individuals who abuse drugs and/or alcohol while receiving services will be referred to the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) and/or other appropriate agencies for purposes of seeking treatment. All case services will be suspended. If the client refuses or fails to cooperate with seeking treatment, or is not available to pursue a DRS program, this will be considered as reasonable cause for case closure.

- 46            ~~(9)~~(10) Keep the appropriate professional informed of changes in the  
47 individual's address, financial status, or other program-related changes.  
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- 49            ~~(10)~~(11) Apply for and make appropriate use of any comparable benefits and  
50 services for which the client is eligible to defray in whole or in part the cost of  
51 services in the individual's IPE and provide verification of financial aid award  
52 status to counselor.  
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- 54            ~~(11)~~(12) ~~Working~~Work with the counselor to obtain or keep suitable gainful  
55 employment or appropriate independent living outcomes as services are  
56 being completed.