

Commission
for
Rehabilitation Services

October 12, 2015, Regular Meeting

Department of Rehabilitation Services

3535 NW 58th Street, Suite 200

Oklahoma City, OK 73112

**State Of Oklahoma
Commission
for
Rehabilitation Services**

**Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, Oklahoma 73112**

**Monday, October 12, 2015, 10:00 am
Regular Meeting**

Lynda Collins – Commission Chair
Steve Shelton – Commission Vice Chair
Jack Tucker – Commission Member
Linda Santin – Commission Assistant

- | | | |
|----|--|----------------------|
| 1. | Call to Order and Roll Call | Commission Chair |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Introduction of Guests | Commission Chair |
| 4. | Questions, Concerns, and Comments from the Commissioners | Commission Chair |
| 5. | Public Comments | Public Audience |

Reports

- | | | |
|----|---|--|
| 6. | Director's Report with possible Commission discussion: The presentation will include a summary of the Director's activities, agency program updates and staff recognition for the previous month. | Joe Cordova,
DRS Executive Director |
|----|---|--|

- | | | |
|-----|--|--|
| 7. | Financial Status Report with possible Commission discussion: The presentation includes FY15 and FY16 Summaries. | Kevin Statham,
Chief Financial Officer |
| 8. | Personnel Activity Report with possible Commission discussion: The presentation will include the status of vacancy announcements by division, including names and effective dates of selected employees; all separations by division for the previous month; and current FTE status. | Goli Dunkle,
DRS Division Administrator |
| 9. | Vocational Rehabilitation Services Administrator's Report with possible Commission discussion: The presentation will include a summary of the division's activities, and program updates. | Mark Kinnison,
VR Administrator |
| 10. | Oklahoma School for the Deaf Superintendent's report with possible Commission discussion: This report is a summary of the recent activities at OSD | KaAnn Varner
OSD Superintendent |
| 11. | Oklahoma School for the Blind Superintendent's report with possible Commission discussion: This report is a summary of the recent activities at OSB | Christine Boone,
OSB Interim Superintendent |
| 12. | Innovations Unit Report with possible Commission discussion: This report is an update on recent projects of the Innovations unit. | Andrea Hall, Director of
Innovations |
| 13. | Communication's Unit Report with possible Commission discussion: This report is an update on recent projects and activities of the Communication's Unit. | Jody Harlan,
Communications Director |
| 14. | Report of Legislation for Next Session: This is an FYI only report of legislation for next session. | Kevin Nelson, DRS
Legislative Liaison |

Action Items

15. Review and Discussion with Possible Vote to Approve the August 10, 2015 Commission for Rehabilitation Services Meeting Minutes Commission Chair
16. Review and Discussion with Possible Vote to Approve the 2016 Commission for Rehabilitation Services Meeting Schedule Commission Chair
17. Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Deaf: Resolution 2016- 03 KaAnn Varner,
OSD Superintendent
18. Review and Discussion with Possible Vote for Approval of Donations to the Oklahoma School for the Blind: Resolution 2016-04 Christine Boone,
OSB Interim
Superintendent
19. Review and Discussion with Possible Vote for Approval of the FY2017 Budget Request Kevin Statham,
Chief Financial Officer
20. Announcements Commission Chair
Date and location of next regular meeting of the Commission for Rehabilitation Services:
Monday, November 9, 2015 at 10:00 a.m.
Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112
21. Adjournment Commission Chair

Director's Report

Report to Commissioners

10/12/2015

Submitted by

Joe D Cordova

Executive Director

1. WIOA
2. HHS Cabinet Meeting – State Budget
3. FFY Re-allotment funders for the VR program
4. Approval of requests for new hires in Disability Determination Specialist and Disability Technician positions. SSA Commissioner Carolyn Colvin's visit to Oklahoma City
5. August 2015 was a big month in terms of 410 revenue! We collected \$368,713.56 from 34 more people reaching SGA level employment! Through August 30, 2015 we have collected \$3,004,287.76 from 236 job seekers trading disability benefits for life-sustaining employment!
6. DRS' Oklahoma Transition Institute
7. Internal Revenue Service proposed regulations for the Federal ABLE Act
Comments are due by 11:59 p.m. on 9/21/2015
8. Deaf Awareness Week Sunday, September 20
9. DRS EXPO and ADA EXPO Walk on Friday, October 16, 2015
10. HB1304 IT Consolidation
11. Semi-Annual Steps to Success Project at Pontotoc Technology Center in Ada on September 22, 2015

From: Cline, Dr. Terry L. [mailto:TerryC@health.ok.gov]

Sent: Tuesday, September 01, 2015 3:45 PM

To: 'keith.wilson@oja.ok.gov'; 'lsmith@okkids.org'; 'vkuestersteffen@jdmc.org'; 'nico.gomez@okhca.org'; 'dean-gandy@ouhsc.edu'; 'traceys@tset.ok.gov'; 'tlwhite@odmhsas.org'; 'gz.thomas@osbeltca.ok.gov'; 'Ed.Lake@okdhs.org'; 'doug.macmillan@odc.ok.gov'; Joe D. Cordova; 'Eric.Ashmore@BBHL.ok.gov'; 'rpierson@okdrugcounselors.org'; 'beth.carter@chiro.ok.gov'; 'Susan.Rogers@dentistry.ok.gov'; 'Chris.Ferguson@funeral.ok.gov'; 'james.marks@oswb.ok.gov'; 'lkelsey@okmedicalboard.org'; 'kim.glazier@nursing.ok.gov'; 'russell.laverty@optometry.ok.gov'; 'dbruce@osboe.ok.gov'; 'jfoust@pharmacy.ok.gov'; 'teanne.rose@psychology.ok.gov'; 'amy.hall@obespa.ok.gov'

Cc: 'Lindsey.bateman@okhca.org'; 'pam.duren@osbeltca.ok.gov'; 'daphne.mosley@okdhs.org'; 'kelli.huffman@oja.ok.gov'; 'apatterson@odmhsas.org'; 'tadra-jones@ouhsc.edu'; Linda Santin; 'Michael.Walsh@occy.ok.gov'; 'janetl@tset.ok.gov'

Subject: HHS Cabinet Meeting

Good afternoon. As some of you are aware, the next Health & Human Services Cabinet meeting is scheduled for Wednesday, September 9th from 9:00 a.m. – 11:00 a.m. in the Governor's Large Conference Room at the Capitol. The topic for discussion at this meeting is the state's budget. We will have Denise Northup, Chief of Staff and Steve Mullins, General Counsel from the Governor's Office as well as Preston Doerflinger, Secretary of Finance, Administration & Information Technology leading the discussion.

Due to the nature of our dire budget outlook for this upcoming year (and potentially into the following year), I would encourage not only you as the Commissioner/Director/Executive Director to attend but to also invite and encourage your board president/chair to attend. While we do not typically have such a meeting which includes the licensing and credentialing boards/commissions, we are inviting the majority of entities which comprise the Health and Human Services Cabinet given the gravity of the budget situation.

Again, the meeting is Wednesday, Sept 9th 9-11 a.m. in the Capitol, Governor's Large Conference Room.

Thank you.

Terry Cline, Ph.D.
Commissioner of Health
Secretary of Health and Human Services

From: Doney, Joseph [mailto:Joseph.Doney@ED.GOV]
Sent: Wednesday, August 26, 2015 8:15 AM
To: RSA_VR_STATE_DIRECTORS@LISTSERV.ED.GOV
Subject: [RSA_VR_STATE_DIRECTORS] FFY 2015 Reallotment Status
Importance: High

Dear Colleague:

The reallotment of Federal Fiscal Year (FFY) 2015 State Vocational Rehabilitation Services (VR) funds has been completed. Thirteen (13) VR agencies relinquished a total of \$125,257,687 in FFY 2015 VR funds. Thirty five (35) VR agencies requested a total of \$124,425,494 in additional FFY 2015 VR funds. Each agency that requested additional VR funds has been awarded the entire amount of funds it requested. A breakdown of the amounts relinquished and received by agency is attached. The changes in grant award amounts due to reallotment have already been posted in G5, the Department's Grants Management System. The Grant Award Notifications related to the supplements are also available through G5.

There were no funds relinquished in the Client Assistance Program (CAP), Independent Living Services for Older Individuals Who Are Blind (OIB), and Protection and Advocacy of Individual Rights (PAIR) programs. Therefore, reallotment of FFY 2015 funds in these programs has been cancelled.

If you have any questions, please contact the RSA Financial Management Specialist assigned to your agency.

Thanks,
David

David Steele | Chief
Fiscal Unit
Rehabilitation Services Administration
Office of Special Education and Rehabilitative Services
U.S. Department of Education
Work: 202-245-6520
Fax: 202-245-7591
www.ed.gov/osers | [Subscribe](#)

From: Jason Price

Sent: Friday, September 25, 2015 6:18 AM

To: Andrea Hall; Bill Hayes; Catherine Hastings; Cheri Warren; Cheryl Gray; Christopher D. Kennedy; Doug C. Boone; Fatos M. Floyd; Greg Demartra; Jo Helm; Jody Harlan; Joe D. Cordova; Kevin Statham; Laurita Kirksey; Linda Santin; Mark Kinnison; Paul Adams; Penny R. Sprague; Terri Williams

Subject: August 2015 was a big month in terms of 410 revenue

Hello everyone,

August 2015 was a big month in terms of 410 revenue! We collected \$368,713.56 from 34 more people reaching SGA level employment! Through August 30, 2015 we have collected \$3,004,287.76 from 236 job seekers trading disability benefits for life-sustaining employment!

**Jason Price, CRC & SSA CWIC
Program Manager II**

From: Andrea Hall

Sent: Monday, August 24, 2015 3:36 PM

To: Joe D. Cordova

Cc: Patricia Robinson; Cheryl Gray; Jody Harlan; Brett A. Jones; Noel A. Tyler; Billie J. Thomas; malcolm K. Stoughtenborough; KaAnn Varner; Christine Boone (christineboone2@gmail.com); Doug C. Boone; Mark Kinnison; Goli Dunkle; Carolyn Pendarvis; Ronna Johnston; Sherry Holder; Carolyne Paradiso; Kevin Treese; Lacey Downs; Sheldon Moglia; Vicky Golightly

Subject: FW: Innovations Unit EXPO Progress Report

Joe,

Please find the latest update attached concerning the 7th annual DRS Expo. Patricia Robinson and an extensive team of volunteers have worked diligently to strategically pull together this year's Expo while commemorating the 25th year of the ADA and the existence of the Travis Leon Harris building, home of the Oklahoma Library for the Blind and Physically Handicapped. If you have any questions, please feel free to address Patricia Robinson.

Many thanks goes out to all volunteers and supervisors in allowing staff participation.

Andrea

DRS EXPO, Friday, October 16, 2015

Library for the Blind and Physically Handicapped

9:30 a.m. – 3:00 p.m.

Innovations Unit – EXPO Progress Report as of August 14, 2015

- The 7th Annual DRS EXPO will be an engaging exposition of services and vendors which cater to the needs of people with disabilities who are looking for employment. 2015 is the 25th Anniversary of the Americans with Disabilities Act (ADA) and the 25th Anniversary of the Travis Leon Harris Building, home of the OLBPH. An ADA Awareness walk to and from the library across the Capital Park will commemorate the ADA anniversary. A new original display will educate guests about the ADA and its connections to Oklahoma citizens. The second display will detail OLBPH 25 year history and its connection to the ADA. The “FutureQuest” exhibit will give participants the opportunity to predict what life will be like 25 years into the future for the ADA, the Library, for people with disabilities, and the world. Guests will be encouraged to stroll through the Interpretive Garden on “The Hill” and enjoy a light lunch.
- The Oklahomans for Special Library Services (OSLS) is sponsoring the Awareness Walk and the Garden Stroll. This includes funds of \$2,800 for t-shirts, permits, signage, water, picnic food, and tent.
- There are 18 people on the EXPO Working Committee from the Library, OSLS, OSB, OSD, DDD, Communications, MSD, SILC, MetroTech, and of course, Innovations. There are also 5 Sub-Committees which have an additional 5 people thus far.
- SILC is collecting funds through ORA.
- Please note that all vendor and other sponsorships raised will support the funding of a 3D printer for the Accessible Instructional Materials (AIM) Center to produce tactile products for blind students. The (AIM) Center assists children with their educational material needs including textbooks and equipment.
- For further details contact: Patricia Robinson, Programs Field Representative, Innovations Unit, Oklahoma Department of Rehabilitation Services, 405-951-3411, probinson@okdrs.gov
- EXPO Website: <http://www.okdrs.org/drupal/Expo/2015>
EXPO Registration Line: 405-951-3471 (In Process)

- The indoor/outdoor program is as follows:
 - 9:30 a.m. – 10:30 a.m. ADA Awareness Walk and Opening Ceremony

(Permits are secured.)
 - 10:45 a.m. – 11:00 a.m. EXPO Opening Ceremony

(Additional Parking is secured.)
 - 11:00 a.m. – 2:00 p.m. Vendor Exhibitions

(One mailing is complete. Telephone registration and online registration are in process.)
 - 11:00 a.m. – 2:00 p.m. Displays: ADA Education, FutureQuest, Travis Leon Harris/
Library

(Subcommittees are working.)
 - 12:00 – 1:00 p.m. Picnic Lunch

(Truck Grill is secured)
 - 12:00 – 3:00 p.m. Garden Stroll

(OSLS partnership includes \$3100 for clean-up)

The Information Technology Consolidation and Coordination Act: House Bill (HB) 1304

In accordance with HB1304, DRS has worked to consolidate additional IT personnel from the Oklahoma School for the Deaf and the Oklahoma School for the Blind to the Office of Management and Enterprise Services. This latest consolidation effort included a total of two staff members from each school and one employee from the Management Services Division.

The official duty location for the IT staff at both schools will not change. The goal was never for those resources to be pulled out of the schools, but to provide an avenue for more resources to assist them in carrying out the agency's mission.

While change is never easy and sometimes met with anxiety, I feel this is a positive transition for both schools and the agency as a whole. We will be able to more easily align technologies across the enterprise landscape of DRS and facilitate a much higher level of uniformity and agility throughout our various divisions. As a result, our continuity of services and support will also have marked improvement moving forward with this new structure.

I am very pleased with the work of Jonathan Woodward and his team to help facilitate this transition. Jonathan meets regularly with OMES executive staff, including the state's CIO, Bo Reese, to ensure our needs throughout DRS are being met and understood.

From: Stephynne D. Stevens

Sent: Thursday, August 20, 2015 7:22 AM

To: Joe D. Cordova

Cc: Linda Santin; Alisa Estes; Christopher D. Kennedy; Mark Kinnison

Subject: Steps to Success Project

Good Morning,

It is time again for the semi-annual Steps to Success Project. We will hold this one at Pontotoc Technology Center in Ada on September 22, 2015, beginning at 9:30am and ending at 3:00pm. Last year we served pizza, cookies and drinks and the students really enjoyed it. I would like to request \$150.00 for food purchase for the event. We plan on having a record number of students at this one. I am still recruiting employers. I would like to invite all of you to attend and join in the fun and learning experience. We plan on doing quite a few employment activities.

Thank you!

Stephynne

Steps to Success



Transition

Pathways

✓ **Discovering Yourself**

✓ **Exploring Options**

✓ **Making Decisions**

✓ **Taking Action**

WHEN: September 22, 2015

WHERE: Pontotoc Technology Center

TIME: 9:30 A.M. – 3:00 P.M.

AGENDA

9:30a.m. – 10:00a.m.	Registration	Room 408
10:00a.m. – 11:00p.m.	Reality Check	Room 408
11:00a.m. – 12:00p.m.	Job Readiness	Room 410
12:00p.m. – 1:00p.m.	Lunch	Room 410
1:00p.m. – 3:00p.m.	Employers	Room 410

Partners. Department of Rehabilitation Services, Chickasaw Nation, Pontotoc Technology Center. **Employers.** Chickasaw Nation HR, Mercy.

Financial Status Report

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

**All Programs
Agency Summary**

	Budget	% of Total Budget	2015 Expenditures in FY 2015	2015 Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	77,245,588.00	50.4%	69,443,090.97	343,821.14	90.3%	519,218.07	91.0%
Travel	1,846,851.00	1.2%	1,656,122.55	152,156.54	97.9%	53,442.01	100.8%
General Operating	21,560,764.12	14.1%	14,972,332.23	1,176,023.70	74.9%	3,490,523.15	91.1%
Office Furniture & Equipment	3,164,519.00	2.1%	1,334,621.51	568,240.96	60.1%	416,244.49	73.3%
Client / General Assistance	40,870,631.00	26.7%	29,397,807.39	1,932,070.93	76.7%	3,606,767.04	85.5%
Indirect Cost	8,436,032.88	5.5%	8,436,032.88	0.00	100.0%	0.00	100.0%
Total	153,124,386.00	100.0%	125,240,007.53	4,172,313.27	84.5%	8,086,194.76	89.8%

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

All Programs							
Vocational Rehabilitation and Visual Services							
			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	27,743,828.00	35.7%	24,513,756.57	35,238.52	88.5%	304,041.55	89.6%
Travel	1,458,250.00	1.9%	1,395,234.76	134,300.36	104.9%	2,650.49	105.1%
General Operating	10,284,618.17	13.2%	6,542,311.84	524,384.14	68.7%	2,193,028.38	90.0%
Office Furniture & Equipment	1,904,262.00	2.4%	902,992.88	111,858.84	53.3%	229,407.06	65.3%
Client / General Assistance	31,997,457.00	41.2%	22,013,570.65	1,588,257.33	73.8%	2,565,980.40	81.8%
Indirect Cost	4,369,190.83	5.6%	4,369,190.82	0.00	100.0%	0.01	100.0%
Total	77,757,606.00	100.0%	59,737,057.52	2,394,039.19	79.9%	5,295,107.89	86.7%

Vocational Rehabilitation Grant

			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	25,082,021.00	34.5%	22,084,464.32	33,603.63	88.2%	130,318.35	88.7%
Travel	1,385,900.00	1.9%	1,324,838.51	125,776.25	104.7%	2,325.49	104.8%
General Operating	9,102,262.96	12.5%	5,760,323.79	435,268.55	68.1%	2,104,683.27	91.2%
Office Furniture & Equipment	1,790,912.00	2.5%	891,181.86	105,607.79	55.7%	226,157.34	68.3%
Client / General Assistance	31,254,831.00	43.0%	21,500,847.25	1,547,366.40	73.7%	2,139,522.28	80.6%
Indirect Cost	4,134,420.04	5.7%	4,134,420.02	0.00	100.0%	0.02	100.0%
Total	72,750,347.00	100.0%	55,696,075.75	2,247,622.62	79.6%	4,603,006.75	86.0%

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

All Programs

Oklahoma School for the Blind

			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	5,461,797.00	66.9%	5,118,848.61	8,435.88	93.9%	34,178.33	94.5%
Travel	56,000.00	0.7%	52,922.38	1,503.48	97.2%	0.00	97.2%
General Operating	1,725,317.73	21.1%	1,374,643.78	156,698.58	88.8%	89,605.17	94.0%
Office Furniture & Equipment	354,079.00	4.3%	141,310.63	55,779.50	55.7%	58,350.23	72.1%
Client / General Assistance	100,174.00	1.2%	61,530.97	2,161.60	63.6%	6,744.31	70.3%
Indirect Cost	463,205.27	5.7%	463,205.27	0.00	100.0%	0.00	100.0%
Total	8,160,573.00	100.0%	7,212,461.64	224,579.04	91.1%	188,878.04	93.4%

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

All Programs

Oklahoma School for the Deaf

			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	6,962,245.00	63.9%	6,567,912.18	72,587.60	95.4%	41,773.18	96.0%
Travel	38,900.00	0.4%	31,887.47	4,093.68	92.5%	388.80	93.5%
General Operating	2,345,253.71	21.5%	1,648,215.44	176,507.29	77.8%	255,340.75	88.7%
Office Furniture & Equipment	347,178.00	3.2%	221,043.45	37,704.31	74.5%	8,580.00	77.0%
Client / General Assistance	583,000.00	5.3%	430,171.00	30,799.10	79.1%	47,430.00	87.2%
Indirect Cost	621,722.29	5.7%	621,722.29	0.00	100.0%	0.00	100.0%
Total	10,898,299.00	100.0%	9,520,951.83	321,691.98	90.3%	353,512.73	93.6%

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

**All Programs
Disability Determination Division**

			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	30,957,668.00	66.1%	27,671,162.62	172,156.03	89.9%	112,429.48	90.3%
Travel	152,000.00	0.3%	49,091.54	4,641.65	35.4%	44,569.69	64.7%
General Operating	4,312,174.56	9.2%	3,336,069.10	146,512.09	80.8%	666,677.43	96.2%
Office Furniture & Equipment	269,000.00	0.6%	26,955.67	144,573.10	63.8%	6,361.55	66.1%
Client / General Assistance	8,190,000.00	17.5%	6,892,534.77	310,852.90	88.0%	986,612.33	100.0%
Indirect Cost	2,979,957.44	6.4%	2,979,957.44	0.00	100.0%	0.00	100.0%
Total	46,860,800.00	100.0%	40,955,771.14	778,735.77	89.1%	1,816,650.48	92.9%

**Department of Rehabilitation Services
Financial Status Report FY 15**

As of August 31, 2015

**All Programs
DRS Support Services**

			2015	2015			
	Budget	% of Total Budget	Expenditures in FY 2015	Expenditures in FY 2016	% Expended	Encumbrances	% Used
Personnel	6,120,050.00	64.8%	5,571,410.99	55,403.11	91.9%	26,795.53	92.4%
Travel	141,701.00	1.5%	126,986.40	7,617.37	95.0%	5,833.03	99.1%
General Operating	2,893,399.95	30.6%	2,071,092.07	171,921.60	77.5%	285,871.42	87.4%
Office Furniture & Equipment	290,000.00	3.1%	42,318.88	218,325.21	89.9%	113,545.65	129.0%
Indirect Cost	1,957.05	0.0%	1,957.05	0.00	100.0%	0.00	100.0%
Total	9,447,108.00	100.0%	7,813,765.39	453,267.29	87.5%	432,045.63	92.1%

Department of Rehabilitation Services
Financial Status Report FY 15
As of August 31, 2015

Personnel

Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Inter/Intre Agency Payment for Personal Services

Travel

Travel - Agency Direct
Travel - Reimbursements

General Operating

AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials

Office Furniture & Equipment

Library Equipment & Resources
Office Furniture & Equipment

Client / General Assistance

Social Service and Assistance Payments

Indirect Cost

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs Agency Summary

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	76,855,204.00	52.1%	11,315,847.65	14.7%	65,298,425.35	99.7%
Travel	1,659,880.00	1.1%	177,532.70	10.7%	47,429.65	13.6%
General Operating	18,262,230.00	12.4%	1,618,540.76	8.9%	13,349,237.38	82.0%
Office Furniture & Equipment	2,960,999.00	2.0%	45,842.50	1.5%	730,094.47	26.2%
Client / General Assistance	38,400,537.00	26.0%	4,523,656.76	11.8%	30,805,334.66	92.0%
Indirect Cost	9,328,378.00	6.3%	1,590,261.76	17.0%	7,738,116.24	100.0%
Total	147,467,228.00	100.0%	19,271,682.13	13.1%	117,968,637.75	93.1%

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs Vocational Rehabilitation and Visual Services

	% of Total					
	Budget	Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	27,505,892.00	37.0%	3,981,770.29	14.5%	23,439,620.01	99.7%
Travel	1,367,350.00	1.8%	147,485.72	10.8%	22,895.00	12.5%
General Operating	8,097,154.00	10.9%	641,520.10	7.9%	6,952,070.76	93.8%
Office Furniture & Equipment	2,118,119.00	2.8%	14,845.33	0.7%	713,694.47	34.4%
Client / General Assistance	30,105,037.00	40.5%	3,283,559.11	10.9%	24,070,794.82	90.9%
Indirect Cost	5,128,790.00	6.9%	657,805.36	12.8%	4,470,984.64	100.0%
Total	74,322,342.00	100.0%	8,726,985.91	11.7%	59,670,059.70	92.0%

Vocational Rehabilitation Grant

	% of Total					
	Budget	Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	24,830,855.00	35.5%	3,555,414.32	14.3%	21,200,604.10	99.7%
Travel	1,344,400.00	1.9%	146,261.57	10.9%	22,357.90	12.5%
General Operating	7,340,117.00	10.5%	606,314.67	8.3%	6,586,024.02	98.0%
Office Furniture & Equipment	2,074,119.00	3.0%	13,435.33	0.6%	713,694.47	35.1%
Client / General Assistance	29,541,667.00	42.2%	3,242,899.18	11.0%	23,785,155.66	91.5%
Indirect Cost	4,900,000.00	7.0%	609,529.58	12.4%	4,290,470.42	100.0%
Total	70,031,158.00	100.0%	8,173,854.65	11.7%	56,598,306.57	92.5%

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs Oklahoma School for the Blind

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	5,538,186.00	70.3%	837,897.83	15.1%	4,677,438.52	99.6%
Travel	46,291.00	0.6%	4,413.91	9.5%	0.00	9.5%
General Operating	1,582,909.00	20.1%	160,011.29	10.1%	1,231,209.78	87.9%
Office Furniture & Equipment	198,280.00	2.5%	2,396.63	1.2%	16,400.00	9.5%
Client / General Assistance	84,000.00	1.1%	4,240.94	5.0%	0.00	5.0%
Indirect Cost	430,824.00	5.5%	80,261.26	18.6%	350,562.74	100.0%
Total	7,880,490.00	100.0%	1,089,221.86	13.8%	6,275,611.04	93.5%

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs Oklahoma School for the Deaf

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	7,106,816.00	70.7%	1,068,209.09	15.0%	5,950,574.97	98.8%
Travel	37,239.00	0.4%	2,298.93	6.2%	200.00	6.7%
General Operating	1,694,382.00	16.9%	182,546.93	10.8%	1,629,751.45	107.0%
Office Furniture & Equipment	234,200.00	2.3%	11,908.03	5.1%	0.00	5.1%
Client / General Assistance	421,500.00	4.2%	14,466.55	3.4%	165,930.00	42.8%
Indirect Cost	557,044.00	5.5%	107,269.55	19.3%	449,774.45	100.0%
Total	10,051,181.00	100.0%	1,386,699.08	13.8%	8,196,230.87	95.3%

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs Disability Determination Division

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	30,034,237.00	65.8%	4,455,824.98	14.8%	25,505,683.46	99.8%
Travel	64,000.00	0.1%	7,501.64	11.7%	23,642.15	48.7%
General Operating	4,403,951.00	9.6%	479,757.38	10.9%	2,595,692.91	69.8%
Office Furniture & Equipment	140,000.00	0.3%	1,586.00	1.1%	0.00	1.1%
Client / General Assistance	7,790,000.00	17.1%	1,221,390.16	15.7%	6,568,609.84	100.0%
Indirect Cost	3,205,812.00	7.0%	744,795.02	23.2%	2,461,016.98	100.0%
Total	45,638,000.00	100.0%	6,910,855.18	15.1%	37,154,645.34	96.6%

Department of Rehabilitation Services Financial Status Report FY 16

As of August 31, 2015

All Programs

DRS Support Services

	Budget	% of Total Budget	Expenditures	% Expended	Encumbrances	% Used
Personnel	6,670,073.00	69.7%	972,145.46	14.6%	5,725,108.39	100.4%
Travel	145,000.00	1.5%	15,832.50	10.9%	692.50	11.4%
General Operating	2,483,834.00	25.9%	154,705.06	6.2%	940,512.48	44.1%
Office Furniture & Equipment	270,400.00	2.8%	15,106.51	5.6%	0.00	5.6%
Indirect Cost	5,908.00	0.1%	130.57	2.2%	5,777.43	100.0%
Total	9,575,215.00	100.0%	1,157,920.10	12.1%	6,672,090.80	81.8%

Department of Rehabilitation Services
Financial Status Report FY 16
As of August 31, 2015

Personnel

Salary Expense

Insurance Premium -Health-Life, etc

FICA-Retirement Contributions

Inter/Intre Agency Payment for Personal Services

Travel

Travel - Agency Direct

Travel - Reimbursements

General Operating

AFP Encumberances

Bond Indebtness and Expenses

Buildings-Purchase, Construction and Renovation

General Operating

Maintenance & Repair

Miscellaneous Administration Fee

Professional Services

Production, Safety, Security

Refunds, Indemnities, Restitution

Rent Expense

Scholarships, Tuition and Other Incentive-Type Payments

Shop Expense

Specialized Supplies & Materials

Office Furniture & Equipment

Library Equipment & Resources

Office Furniture & Equipment

Client / General Assistance

Social Service and Assistance Payments

Indirect Cost

Personnel

Report

PERSONNEL ACTIVITY REPORT AS OF SEPTEMBER 25 2015

FILLED AND VACANT POSITIONS								
Personnel Activity = 40 vacant positions filled / 48 positions in Announcement or Selection Process								
Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
MSD	Administrative Assistant I / 0858	2/17/2015	MSD – CDS	8/5/2015	8/12/2015	16-015	App list sent 8/18/2015	
DDD	Programs Manager II / 0794,0055	2/27/2015 7/12/2014	DDD	8/17/2015	8/21/2015	16-018	App list sent 8/26/2015	
DDD	DD Specialist IV / 1004,0869	11/07/2011 8/01/2013	DDD	8/17/2015	8/25/2015	16-020	App list sent 8/28/2015	
DDD	DD Technician IV / 0790	3/02/2015	DDD	9/15/2015	9/21/2015	16-042	App list sent 9/28/2015	
DDD	DD Technician IV / 0720	4/15/2015	DDD	9/15/2015	9/21/2015	16-043	Waiting for E-list App list sent 9/9/2015	
DDD	HRM Specialist III / 0864	8/3/2015	DDD	8/28/2015	9/3/2015	16-032	App list sent 9/18/2015	
DDD	DD Technician III / 0590	4/31/2015	DDD	9/8/2015	9/14/2015	16-037	App list sent 9/18/2015	
OSB	Construction/Maintenance Technician III / 0256,0675	10/1/2015 6/11/2015	OSB	7/16/2015	7/29/2015	16-002	Jerry Webster Clint Tibbs	9/14/2015 9/1/2015
OSB	Direct Care Specialist II / 0638,0248*,0069	10/1/2013 6/25/2015 8/1/2015	OSB	7/16/2015	7/27/2015	16-003	Amanda Sweeney *Recommendation received Ana Ledezma	9/1/2015 9/1/2015
OSB	Secretary I / 0839	4/15/2015	OSB	7/16/2015	7/27/2015	16-004	Currently open Applicant list sent 8/3/2015	
OSB	Nursing Service Supervisor / 0851	6/5/2015	OSB	7/16/2015	7/29/2015	16-005	App list sent 9/14/2015	
OSB	Direct Care Specialist II / 0779	6/1/2015	OSB	8/25/2015	9/3/2015	16-026	App list sent 9/14/2015	
OSB	Transportation Officer / 1084	9/1/2015	OSB	9/11/2015	9/21/2015	16-041	Waiting for E-list	
OSB	Direct Care Specialist II / 0235	9/2/2015	OSB	9/22/2015	10/1/2015	16-046	Currently open	
OSB	School Superintendent / 0604	8/7/2015	OSB	9/22/2015	Until Filled	16-047	Currently open	
OSB	Temporary / 1036	4/6/2014	OSB				Floyd Brewer	9/13/2015
OSD	Principal / 0414	7/15/2011	OSD	12/31/2014	Until Filled	15-062	App list sent 4/8/2015	
OSD	Customer Service Rep I / 0103	6/22/2015	OSD	7/22/2015	8/04/2015	16-008	Renate Neal	9/1/2015
OSD	Teacher / 0635	1/17/2014	OSD	7/28/2015	Until Filled	16-014	App list sent 9/10/2015	
OSD	HRM Specialist II / 0117	Currently fill	OSD	8/26/2015	8/12/2015	16-016	Jammie Thomison	9/1/2015

OSD	Direct Care Specialist II / 0837,0299,0778	7/31/2014 8/22/2014 8/03/2015	OSD	8/20/2015	9/02/2015	16-021	App list sent 9/8/2015
-----	---	-------------------------------------	-----	-----------	-----------	--------	---------------------------

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann #	Action/Incumbent	Date Filled
VR	Programs Manager II / 1072	3/01/2015	VR66 – Tulsa	5/13/2015	7/13/2015	15-101	App list sent 7/22/2015	
VR	VR Specialist III / 0024	3/10/2015	VR56 – Woodward	5/13/2015	6/02/2015	15-103	App list sent 6/05/2015	
VR	Assistive Technology Specialist I / 1197	9/30/2012	VR36 – OKC	5/20/2015	6/09/2015	15-106	App list sent 6/11/2015	
VR	VR Specialist III / 0166	8/31/2014	VR45 – Tulsa	6/09/2015	6/29/2015	15-121	App list sent 7/06/2015	
VR	Rehabilitation Technician III / 0962	11/19/2014	VR78 – Tahlequah	6/18/2015	7/08/2015	15-123	App list sent 7/13/2015	
VR	VR Specialist IV / 0478	2/18/2015	VR06 – Duncan	7/22/2015	8/04/2015	16-007	Keyeonna Gray	9/1/2015
VR	VR Specialist IV / 1040	2/20/2015	VR18 – Muskogee	7/22/2015	8/11/2015	16-009	Applicant list sent 8/18/2015	
VR	VR Specialist IV / 0929	8/31/2014	TBD	7/28/2015	8/10/2015	16-010	Applicant list sent 8/13/2015	
VR	VR Specialist III / 0363	8/29/2014	VR95 – OKC	7/28/2015	8/10/2015	16-011	Michelle Rudesill	9/1/2015
VR	Administrative Assistant II / 0288	4/20/2015	VR49 – OKC	7/28/2015	8/10/2015	16-013	App list sent 8/13/2015	
VR	VR Specialist II / 0014	5/10/2012	VR31 – OKC	8/20/2015	9/15/2015	16-022	App list sent 9/28/2015	
VR	VR Specialist IV / 1190	7/31/2015	VR08 – Enid	8/25/2015	9/02/2015	16-028	App list sent 9/8/2015	
VR	VR Specialist IV / 0793	8/28/2013	VR05 – Weatherford	8/27/2015	9/9/2015	16-031	App list sent 9/17/2015	
VR	VR Specialist III / 0367	7/10/2015	VS64 – Tulsa	8/28/2015	9/10/2015	16-035	App list sent 9/23/2015	
VR	VR Specialist II / 0978	2/25/2015	VR67- Tulsa	9/11/2015	9/17/2015	16-039	App list sent 9/28/2015	
VR	Rehabilitation Technician III / 0603	8/3/2015	VR12 – Lawton	9/25/2015	10/5/2015	16-049	Currently open	

Division	Title/PIN	Date Vacated	Location	Begin Date	End Date	Ann. #	Action/Incumbent	Date Filled
VS	Assistive Technology Coordinator / 1133	6/12/2012	VS90 – OKC	5/13/2015	Until Filled	15-102	App list sent 9/24/2015	
VS	VR Specialist II / 0730	3/30/2012	VS64 – Tulsa	5/20/2015	6/02/2015	15-105	App list sent 6/05/2015	
VS	Vending Machine Technician I / 1027	10/27/2015	VS33 – OKC	5/28/2015	6/10/2015	15-116	App list sent 6/11/2015	
VS	Vending Facility Business Consultant II / 0170	4/01/2014	VS33 – OKC	7/22/2015	8/04/2015	16-006	App list sent 8/10/2015	
VS	Rehabilitation of the Blind Specialist III / 0266	2/01/2015	VS91 – Tulsa	8/12/2015	8/25/2015	16-017	App list sent 8/31/2015	
VS	VR Specialist IV / 0083	8/03/2015	VS84 – McAlester	8/20/2015	9/18/2015	16-024	App list sent 9/28/2015	
VS	Rehabilitation of the Blind Specialist III / 0754	7/31/2015	VS71 – Idabel	8/20/2015	9/18/2015	16-025	App list sent 9/28/2015	
VS	VR Specialist IV / 1038	12/31/2014	VS73 – OKC	8/27/2015	9/9/2015	16-029	App-list sent 9/21/2015	
VS	Training Specialist III / 0201	7/10/2015	VS33 – OKC	8/27/2015	9/9/2015	16-030	App list sent 9/21/2015	
VS	Rehabilitation Technician III / 0705	8/12/2015	VS91 – Tulsa	8/28/2015	9/10/2015	16-034	App list sent 9/23/2015	
VS	Rehabilitation of the Blind Specialist III / 0052	6/26/2015	VS58 – Ada	9/11/2015	9/24/2015	16-040	Waiting for E-list	
VS	Program Manager II / 0193	6/23/2014	VS91 – Tulsa	9/22/2015	10/5/2015	16-045	Currently open	
VS	Rehabilitation of the Blind Specialist III / 0311	3/1/2015	VS84 – McAlester	9/25/2015	10/8/2015	16-048	Currently open	

NOTE: Waiting for HCM-9 = Waiting for HCM to return HCM-9's to inform if applicant meets minimum qualifications for position.
Waiting for E-List = Waiting to receive electronic applicant log from HCM.
Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

31 DDD NEW HIRES EFFECTIVE 9/14/2015

1. Amber Bedard
2. Sherman Brennan
3. Emmanuel Broom
4. Carl Conaway
5. Victoria Croom
6. Cindy Hall
7. Tamika Hood
8. Ricci Jett
9. Roderick Kohl
10. Patricia Lay
11. David McClarty
12. Jillian Nixon
13. Steven Olafson
14. Matthew Payne
15. David Potts
16. Kresha Rogers
17. Robert Rogers
18. Bryan Rose
19. Jeanine Seger
20. Nancy Slugar
21. Justin Taylor
22. Shawnquita walker
23. Tanisha Walker
24. Crystal Washington
25. Kionna Washington
26. Andrea Webb
27. Teri Williams
28. Scott Wilson
29. Marriah Gresham
30. Delicia Osborne
31. Michael Russell

RESIGNATIONS/RETIREMENTS/SEPARATIONS = 9

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

NONE

DIVISION OF VOCATIONAL REHABILITATION

Vincent, Brooke – VR Specialist II – VR66-Tulsa, Resigned 9/1/2015 (1 year 6 months)

Clapp, Shirley – Rehabilitation Technician III – VR44-Stillwater, Retired 9/1/2015 (15 years 4 months)

Miller, Terri – Programs Field Representative I – VR49-OKC, Retired 9/1/2015 (16 years 3 months)

VISUAL SERVICES DIVISION

Roberson, Mar – Vending Facility Business Consultant I – VS33-OKC, Resigned 8/31/2015 (1 year 7 months)

Simpson, Daniel – Electronics Technician II – VS72-OLBPH, Retired 9/1/2015 (13 years 5 months)

Overbay, Dona – VR Specialist II – VS62-Muskogee, Discharged 9/14/2015 (8 months)

DVR/DVS-HRD

NONE

OKLAHOMA SCHOOL FOR THE BLIND

Beverage, Miles – Direct Care Specialist II, Discharged 9/2/2015 (4 years 9 months)

OKLAHOMA SCHOOL FOR THE DEAF

NONE

DISABILITY DETERMINATION DIVISION

Stevenson, Tarajee – Administrative Hearing Officer II, Resigned 9/4/2015 (7 years)

Sevier, Rodney – DD Technician III, Discharged 9/4/2015 (10 years 8 months)

CURRENT FTE STATUS FY 2016

FTE as of September 25, 2015

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	79.20	73.80	1.00	(0.00)	74.80
Vocational Rehabilitation	267.00	236.00	14.00	(1.00)	249.00
Visual Services	139.00	115.00	13.00	(4.00)	124.00
VR/VS-DP	3.00	1.00	0.00	(0.00)	1.00
Oklahoma School for the Blind	94.50	85.50	7.00	0.00	92.50
Oklahoma School for the Deaf	126.00	115.80	5.00	0.00	120.80
Total (NON-EXEMPT)	708.70	627.10	40.00	(5.00)	662.10
Disability Determination Division (EXEMPT)	328.30	329.00	8.00	0.00	337.00
TOTAL NON-EXEMPT & EXEMPT	1037.00	956.10	48.00	(5.00)	999.10

FY 16 Budgetary FTE Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Joe Cordova, Director
 Cheryl Gray, Chief of Staff
 Kevin Statham, Chief Financial Officer
 Goli Dunkle, Division Administrator
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Linda Santin, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Paul Adams, Project Coordinator

VR Division

Administrator

Report

Hello Commissioners, It's always a pleasure to give you an update on the activities occurring in the Vocational Rehabilitation Division. Please see the bullet points below for the latest.

- Wages on successful cases are still up at 2.6% at \$11.14 an hour
- Jonathan Cooks unit is averaging \$12.67 per hour on successful closures, and Mike Goza's unit is at 12.05 per hour which is an increase of 18% as compared to last year.
- Our App to eligibility time is at 28 days, and our eligibility to plan time is at 52 days.
- We are at 5,188 applications, 5,020 eligibilities, 3,729 plans, and 1,510 successful closures. All up from last year at this time. I'm sure this means we are probably up in all other areas such as Voc. Evals, AT Evals, Psych Evals, and Benefits Planning. GREAT WORK IS OCCURING!!!!
- We are still working at an incredible pace to help folks go off disability benefits. Great example of quality.
- We recognized the following people for their dedicated years of service to the state of Oklahoma. Kim Gordon, Jonathan Cook, Tiffany Harris, Lisa Olah, Lee Rear, and Larry Fields all have 5 years of service. Teresa Jackson, Linda Johnson, and Susan Moser all have 10 years of service. Shirley Clapp, Keri Nutt; Jennifer Mathews and Sharrel Shipp all have 15 years of service. Melinda Fruendt, Kathy Klammer, Diana Burch, Shirin Davis and Sheri McCoy all have 20 years of service. Judy Stanton and Sue Ragoss have 30 years of service. Super Dave White has 35 years of service. CONGRATULATIONS TO ALL AND THANK YOU FOR YOUR SERVICE!!!
- I want to thank Carol Holland and Renee Sansom for their long and great service as WIB Board representatives. They did an outstanding job, and assured we had a strong voice.
- Special thanks to all our staff who played a part in our IJOBS summer program. We had many great articles that came out of that. I would like to expand this program to all parts of the state in the future. I know Kim, Larry, and our transition folks can make that happen.
- We have received the lists of candidates for the position of AT Coordinator, PM II for the Career Planning Centers and Psychological Asst. program, and the Liaison position that will work with the Tribal Programs, and OKDRS.
- School is starting so counselors are getting out to the schools and working their areas.
- The budget at this time is pretty stable. Staff have been encouraged to continue spending on time in regards to case services. We are also continuing our focus of developing appropriate referral bases and employer contacts.
- Staff have been encouraged to look into the benefits of doing more OJT's. This is an excellent way for a Job Seeker to get their foot in the door and hopefully become employed. I would like to double or triple our efforts in this area.
- The McAlester office joined their local chamber and hosted an open house event. They also attended evening event with the chamber and one of our employees (Valerie Rogers) won \$1,500.00 worth of advertising.
- Terry Goodson and Alisa Estes will be leading our efforts for our State Plan, with guidance from Melinda Fruendt. They are very organized and accepting of this challenge.
- Our training services are up still around 22% which is indicative that higher options for employment are being considered by our job seekers.
- I've been making my way out to unit meetings to discuss WIOA, and our mission of quality outcomes.
- Staff are being reminded of the Oklahoma Works initiative, as we have a big part to play, as we are focusing our efforts on active job seekers, to hit our target of a 65% success rate by 2018.
- I recently met with PM's and FC's in regards to the Employee Engagement Survey. Three areas of concerns are opinions matter, recognition, and staff having the tools they need to be

successful at their job. I hope we have addressed the issue of tools needed to be successful as we recently had PM's reach out to their staff in regards to this and are making many necessary purchases for this purpose. I have sought out staff suggestions on how to assure that employees' opinions matter. I plan to send a little more information out on this, but I need to do a better job in this area. Also, we are looking for suggestions on how to provide better recognition of staff.

- Richard Yahola has informed me that our multi-agency partnership on youth in custody is a finalist for the Georgetown University Center for Juvenile Justice's Capstone Project of the Year.
- Kim Osmani has been identified as an expert in the field of Transition by CSAVR and has been asked to participate in a work group regarding Transition by The National Technical Assistance Center on Transition.
- Robert Eames and his unit conducted an awards ceremony for vendors and employers that have worked with our Transition Job Seekers this past school year.
- Business Coordinator update – Rob Gragg has been traveling the state and meeting with staff. We are hoping to have TAP and NET training in the future. More specific to local areas, job leads are being sent as we have them to field offices. We are getting specific job information from Devon, Cox Communications, and Verizon. According to Rob, the Governor indicates that there are 70,000 jobs openings statewide. It seems we need an increased focus on helping job seekers with basic education, resume writing, interview skills, and interpersonal skills. He will be visiting two companies in eastern Oklahoma, Cardinal Glass in Durant and Legal Shield who has various locations.
- We are partnering with Oklahoma Office of Disability Concerns for a job fair to be held at Sheppard Mall on October 22nd.
- Kim Osmani just wrapped up our Summer Transition Program Trainings, and many staff were recognized for their positive efforts.
- Many of our staff participated in the Southwest Region National Rehabilitation Conference last month. Those receiving awards were
 - Employer of the Year – Dale Rogers Training Center
 - News Media Award – Enid News and Eagle
 - Inspiration Award – Renee Sansom
 - Distinguished Service Award – Jean Jones
 - Hubert E. Byrd Award – Larry Hartzell
 - Counselor of the Year – Ashley Bryant
 - Student Intern Langston – Cherjuan Robertson
 - Student Intern ECU – Gerald Mason
 - Meritorious Service Award Southwest Region of NRA – Denise North
 - Voyle C. Scurlock Award Southwest Region of NRA – Jason Price

Respectfully submitted,



Mark Kinnison, M.Ed., CRC, LPC
Division Administrator of Vocational Rehabilitation
Oklahoma Department of Rehabilitation Services
Office: 405-951-3491
Cell: 405-246-8099
mkinnison@okdrs.gov

SUCCESS STORIES

From: Charity Hill
Sent: Sunday, July 05, 2015 4:14 PM
To: Karolyn D. Motte; Kimberly Kaniatobe
Subject: Update

I'm not sure if you remember me from May 2014. I may have had my hair dyed blonde back then (attached is a current photo of me). I was cleaning and going through some boxes when I came across my paperwork. I thought you could use an update.

I continue to wear my hearing aids daily and I am blessed to have received them through DRS. This August will be 1 year at my current job in the nursing home. I enjoy being a CNA, although it has its days. About 3 months ago, I moved out of my parent's house and found a rental house for my son and I. I no longer have a vehicle since the car I had broken down last December and it isn't worth the cost of fixing. Luckily, work is only a couple of blocks away. I have to ask someone for a ride to the grocery store when I need to shop. But nonetheless, I still consider myself to be very blessed.

On another note, about 2 months ago, my pastor asked me to preach. I attend a very small church. I was honored and nervous, but I knew the Lord would lead me. I don't believe being a pastor is in my calling, but I'm willing to serve again if the need arises. I do believe that it strengthened me though to remember that the Lord is here for me when I have those depressing times about my hearing loss.

I sincerely hope you enjoyed my update.
Charity Hammond

Twins learn, graduate from Manufacturing program together

Wednesday, August 12, 2015

By Sara Plummer

Coddy and Cayle Danker have been doing things side by side since they were born.

The twins attended Wilson High School, just 15 miles south of Okmulgee, while also completing the CNC manufacturing program at Green Country Technology Center their junior and senior years.

“Once I got into the program, I liked it. After that program I wanted to further my education,” Cayle Danker said.

After graduating from high school in 2013, the two enrolled in OSU Institute of Technology’s Manufacturing Technologies program.

Coddy Danker said he enjoys the hands-on nature of manufacturing, but OSUIT’s program takes it a step further.

“It’s still hands on, but you go more into the programming side of manufacturing at OSUIT,” he said. “Nowadays you can’t do anything without a college education.”

Both will graduate Aug. 21 with an Associate in Applied Science in Manufacturing Technologies from OSUIT.

OSUIT’s 201st graduating class will be recognized at two commencement ceremonies on Friday Aug. 21 with Natalie Shirley, Oklahoma secretary of education and workforce development and OSU-Oklahoma City president serving as keynote speaker for both ceremonies.

The first at 2 p.m., will recognize students from the Schools of Arts & Sciences, Construction Technologies, Culinary Arts, Engineering Technologies, Information Technologies, and Nursing & Health Sciences. The second ceremony at 7 p.m., will honor students from the Schools of Automotive Technologies, Diesel & Heavy Equipment, and Energy Technologies.

Attending the same university and enrolling in the same program was a benefit for the brothers.

“It’s been easier. We’ve done our homework together, and it’s easier to do work. When we have group projects, we don’t have to worry about whether we work well together,” Cuddy Danker said.

His brother agrees.

“You always have someone to ask if you have questions. We try to help each other out,” Cayle Danker said.

The two also just completed their required internships at Champagne Metals in Glenpool. Although they interned at the same place their opposite shifts caused the brothers to work apart for the first time in years.

“It was different. We were used to carpooling together, and it was nice having someone to ride with,” Cayle Danker said.

But now that they are about to graduate, they know the odds of finding employment at the same company aren’t high.

“We’re ready to go on our own, but it would be nice to work together,” Cayle Danker said

From: Richard Yahola
Subject: Client story.

One of the young men, Camron and I are working on his DRS plan. We have worked with his interests and I've found out this young man loves horses and caring for them. We have started our career search and exploration is leading us to seeing about going to Horseshoeing School and being a Farrier. He is really excited about the plan and when he gets to the highest level, we will go on tours of the Ardmore and Purcell facilities. His grandfather has already offered to build him a barn and he's going to work towards getting his license and take small steps to get trained and see if he can get going from there.

We have worked on his IPE and need mom's signature. She is in Tulsa. Well I finally got the plan back today and I'm going to get Camron to sign it. I'm big on empowerment and one of the things I do is include a handwritten note included in the letter which I send with the IPE for his mother to sign. I didn't read the note when we sent it but it came back with his signed IPE today. It's brief but very powerful. Camron wrote:

Mom Please send this back

I really need this

Sometimes the residents give a little look at what is important to them. And Camron taught me a lot today. Anyhow, appreciate all of your support and work with this project and we will continue on.

OSD
Superintendent
Report

September/October 2015 Commission Report

OSD News

OSD ten month staff reported to work on August 10th.

A New Teacher Orientation was held for new teachers on August 17th. OSD had two new teachers on that day.

Teachers and other professional staff reported for work on August 18th. The required in-service workshops and a lot of professional development was held that week. Workshops such as Blood-Borne Pathogens and others of that nature to enable us to provide optimum services for students were held that week, August 18th to August 20th.

OSD Football and Volleyball camp was held August 16th – August 22nd.

The OSD booster club called “Big Green” had a Hamburger Luncheon Cookout on Friday August 21st! It was a huge success. 240 lunches were made and we ran out lunches and had to turn people away.

OSD held a Back to School Bash for the main enrollment was held on Saturday, Aug. 22nd. This was the first time OSD has had enrollment on Saturday. We began at noon, with a hamburger and hotdog style lunch, followed by a pep-rally at 1:00. The pep rally introduced the football and volleyball teams, the cheerleaders cheered, each administrator provided information about OSD. Information about how to access OSD’s Parent Portal on Power School was provided. Enrollment was 2:00-4:00. It was a very successful endeavor.

Tumble classes began September 2, for Elementary and high school.

OSD teachers will take a CPR class on Sept. 3, 2015. All OSD staff are to be CPR certified. Dorm staff have already taken the class. Classes for other staff will be determined on another date soon.

OSD will celebrate Deaf Awareness Week September 21-24th. Events were as follows:

Monday – Student Assembly and Sorenson Presentation – Kristy Minch and Greg Graham presented some valuable safety education regarding “Do’s and Don’ts of VP Use”. There was a strong emphasis on how teamwork promotes efficient communication.

Tuesday: Ken (Big Zach) Zachary with Omega Man spoke to our students. Ken is a former OSU football player and also played for two teams in the NFL: Green Bay Packers and San Diego Chargers. We are doing something different this year. Ken's main theme anti-bullying speaker. Ken was asked to add the deaf component. Deaf people experience bullying and also exhibit bullying behaviors. Being deaf is NOT an excuse for bad behavior. As a special bonus, Ken can sign. We consider that to be cool. We had two separate assemblies. One assembly for elementary at 1:00 and the other for high school at 2:15. You can find more about Ken at www.omegamanschools.com. It was an awesome event.

Thursday: OSD had booths at the Oklahoma State Fair.

The Volleyball and Football Teams have had several games and are doing well. OSD Volleyball/Football Homecoming was celebrated on Oct. 3rd prior to the beginning of the football game. Senior recognition day for volleyball and football players was held at half time of games on those days. Spirit was a success. The favorite spirit day was “Minion Day”.

Oklahoma School for the Deaf Athletics

2015-2016



Academic Team

November 5th-8th	GPSD Academic Bowl	TBA	Here
------------------	--------------------	------------	------



Football Schedule

September 3rd	Missouri	11:00 AM	Away
September 10th	Depew	6:30 PM	Away
September 19th	Louisiana	2:00 PM	Home
September 24th	Kansas	10:00 AM	Away
October 3rd	Mississippi	2:00 PM	Home
October 10th	Iowa	2:00 PM	Home
October 14th	Arkansas	11:00 AM	Home



Volleyball Schedule

August 31st	Noble	5:00	Home
September 1st	Tecumseh	5:00	Away
September 2nd	Missouri	7:00	Away
September 8th	Liberty Academy	5:00	Home???
September 17th	Cement	5:00	Home
September 19th	Louisiana	9:00 AM	Home
September 21st	Noble	5:00	Away
September 22nd	Tecumseh	5:00	Home
September 23rd	Kansas	7:00	Away
October 3rd	Mississippi	9:00 AM	Home
October 9th/10th	GPSD	TBA	New Mexico?



Basketball Schedule

November 17th	Milburn	6:30	Home
November 30th	Bray Doyle	6:30	Home
December 4th – 5th	Cajun Classic	TBA	Baton Rouge, LA
December 8th	Mill Creek	6:30	Away
December 11th–12th	Sunflower Classic	TBA	Olathe, KS
December 15th	Thackerville	6:30	Away
January 5th	Ryan	6:30	Home
January 9th	Arkansas	Morning	Away
January 10th	Kansas	Afternoon	Little Rock. AR
January 11th	Fox	6:30	Home
January 19th	Milburn	6:30	Away
January 25th	Bray Doyle	6:30	Away
January 29th	HOME COMING	6:30	Home
January 30th	Missouri	6:30	Home
February 1st	Fox	6:30	Away
February 2nd	Springer	6:30	Home
February 8th	Bennington	6:30	Home
February 10th – 13th	GPSD Tourn	TBA	Delavan, WI

OSB
Superintendent
Report

DEPARTMENT OF REHABILITATION SERVICES

OKLAHOMA SCHOOL FOR THE BLIND

COMMISSION REPORT

October, 2015

Greetings Commissioners. I want to begin by thanking you for your support of my interim appointment. I have a passion for this work, and have therefore devoted the majority of my working life to serving blind persons of all ages. Experience has taught me that we achieve maximum results in improving the lives of the blind by working with our youth to ensure that they have the tools they will need to succeed in life, as fully participatory adult members of society.

Here at OSB, I have begun by learning all that I can about the current practices at all levels of our organization, in order that I have a complete and accurate understanding of what truly goes on in our school. Only then can I work effectively to build interactive, cohesive teams that can work together and move forward. I am not finished learning, in fact I shall not ever stop learning, from the fine group of professionals here at OSB.

As you know, the past weeks have placed this school in the center of a turbulent wave of press reports and tense conversations. These have most certainly had a detrimental impact on the staff here, most particularly the academic instructional team. It is going to take time to build the kind of mutual trust that I hope to establish here; but I held a meeting with the teachers this afternoon that I hope will begin that positive process in earnest.

As for our students, I have just begun to meet them, as I did not want my presence to disrupt their first couple of weeks in the classroom. These students are an amazing bunch. They are lively, inquisitive, funny, talented, energetic and smart. We are blessed in Oklahoma in that our school for the blind includes a higher percentage of high-functioning students (AKA children who would be placed in college preparatory or advanced placement classes in public schools), than most similar schools around the Country. This fact gives us the promise of establishing our school as an educational center of excellence throughout Oklahoma. It also presents us with a tremendous challenge. These students demand and deserve excellence in the academic instruction provided at OSB. They must also receive cutting edge instruction in the skills of blindness; in order that they may be adequately prepared to participate actively at all levels of social, economic, political, and familial and community life. The vast majority of

the staff here at OSB desires these things as fervently as do you and I. They only need to be challenged just a little, encouraged a little more, and enabled with the tools and the support they need to achieve a superior level of excellence, both academically and with regard to instruction in the skills of blindness. Once again I thank you for affording me the opportunity to serve the students and staff of the Oklahoma School for the Blind.

FIRST IMPRESSIONS

All staff members returned to OSB after the summer break on August 10, 2015. It must be noted however that several individuals, including teachers, dormitory staff (these are called DCS workers), and kitchen staff were seen hard at work on campus during the previous week. There was an energy on campus, in anticipation of the children's' return. Our new librarian, Mrs. Collins, found quite a mess when she arrived in the library, and she set about putting everything to rights in earnest long before the official "return to work" date on the calendar. As a result our library looks better than it has for several years, and there is plenty of space to work, learn and search for the carefully organized collection of Braille, large print and recorded texts that live on the shelves.

When I came upon the independent living instructors, they were holding a team meeting. When I thanked them for the work that they do in preparing blind students for life after graduation I was told that never, in the twenty-some years of their collective institutional memory at OSB, had any superintendent given them an encouraging word. I learned that this team, only 5 members strong, gets very little time with the students. They are continuously pleading with academic instructors, for more independent living instructional time in students' schedules. We will work to improve this situation.

I stopped by several teachers' offices and found them busy making preparations for their returning students. I learned that many teachers lack the materials they need to provide comprehensive instruction to their students. Braille materials in particular are simply not available for many teachers. I believe we can fix this.

When I stopped by the recreation center one morning I met most of the DCS staff. This week before classes began provided a unique opportunity in this regard, since the DCS staff works 3 shifts in order to cover the around-the-clock schedule in the dormitories, they are not generally at school during the day. I was drawn to these workers, who have traditionally been under-appreciated at OSB. It is these men and women who make sure that the students are in their seats when the 8:00 bell rings to signal the start of each school day. They handle the emergency that happens in the middle of the night, whether

that is an illness or only a night-mare. They are also the ones who make sure that students get to evening activities like scouts, academic team competitions and trips to the ice-cream shop.

School began on the morning of August 17, but Sunday the 16th was enrollment day. On that day most of the residential students return to school. They gather in the auditorium to hear from the principal, to watch a short slide presentation showing some highlights from the previous school year and to get their marching orders for getting their children properly enrolled in school. On this occasion I spoke to parents as the interim superintendent, and, as one might expect, several of these moms and dads had questions about the articles that appeared in several papers during July and August. I honestly believe that I was able to assuage most of their fears, and I invited them to call or stop by my office at any time with additional questions. It has long been my policy to maintain an open door policy as an administrator. I am continuing this tradition at OSB, and it extends to parents, staff, commissioners, and interested members of the community. After the informational session, I took the opportunity to visit with several parents as they waited for their turn to speak with our medical clinic staff. This too was a wonderful experience, and gave me a feeling of optimism and excitement to begin the academic year. Of note, I was able to meet the young woman who won last year's National Spelling Bee in Washington D.C. This competition is tough to say the least, and she is a delightful & extremely intelligent young woman.

Since school began we have been working hard to ensure the security and safety of our students by conducting the required fire, tornado and intruder drills. We also enjoyed a fantastic boost in spirit when our academic team finished in second place at their first area meet. The students are delighting in our new lunch-time schedule, which allows them to enjoy a recess period outdoors or in the recreation center after lunch rather than returning to the dormitory as has been the practice in recent years.

I look forward to reporting on our progress throughout this school year. We are alive and energized at the Oklahoma School for the Blind.

Innovation's

Unit

Report

Innovations Report for Commission Meeting

- **DRS Expo** will be held at the Oklahoma Library for the Blind and Physically Handicapped on October 16th. A walk is being sponsored by Oklahoma Special Library Services(OSLS) and will be done to celebrate 25 years of the ADA and the existence of the Travis Leon Harris Building. The walk begins at 9:30. The actual Expo will be held from 11:00-3:00 and will include exhibits, a tour of sensory gardens, and vendor exhibits. OSLS has donated \$5900 to cover the expenses of garden clean up, expenses incurred for the walk, and food. All proceeds received will be utilized to purchase a 3-D printer for the AIM center benefiting patrons of the library.
- **Coaching for Quality VR Outcomes** is an initiative between OKDRS and the University of Arkansas. It is a technical assistance project designed to shift the priorities of the OK DRS agency from meeting quantitative targets to qualitative employment outcomes. The primary purpose is to increase the starting weekly salary for OK DRS consumers. A multi-level approach to shift the priorities of the agency from meeting quantitative targets to qualitative outcomes. The Coaching for Quality Vocational Outcomes strategy will:
 1. Raise awareness of the earning gap between VR consumers placed in competitive employment and other employed Oklahomans;
 2. Establish VR Managers as part of the solution to existing concerns about quality of VR outcomes;
 3. Promote strategic organizational alignment to achieve change through effective actions;
 4. Improve VR and career counseling, evaluation, plan development and service delivery at the VR Counselor level, leading to higher quality employment outcomes through multiple strategies including training;
 5. Establish expectations and protocols for interface of field staff and Business Relations team;
 6. Increase/improve coaching and feedback skills of VR Managers.

First year cost: \$103,068. Contract is being extended and is in the final stages of negotiations at this time.

- **WINGS** -4th cohort of WINGS Leadership Program will begin in October. Ten (10) participants have been selected. A Total of 42 participants from all cohorts with 19 in cohort 3; 13 in cohort 2; and 9 from 1st cohort. Cohort 4 is scheduled to begin in September 2015. Cost year 1-\$53,430, year 2-\$16,120.00, year 3 \$70, 0076.60. The budget is being finalized for year 4.

- **Positive Deviance Initiative for Mental Health Population:**

The positive deviance approach is being utilized in combination with a WINGS project with a focus on improving outcomes for individuals with a diagnosis of mental illness. Positive Deviance aims to uncover solutions that are hidden in plain sight, and ultimately amplify these solutions to produce programs that can be offered to the larger community to produce positive change. A contract was developed between ODKRS and University of Texas El Paso. The contract period includes 3 phases during a 12 month period at a cost of \$50,200.

- **MOU with Oklahoma Department of Mental Health and Substance Abuse Services and Pilot Project:**

In alignment with current initiatives outlined in the Workforce Innovations Opportunity Act (WIOA) this contract was developed to provide individualized career planning and employment to individuals, between the ages of 16–25 with serious mental illness, who are referred from Community Mental Health Centers (CMHC) to DRS Counselors. This contract is open to individuals in all priority groups. This is a pilot project in partnership between Oklahoma Department of Rehabilitation Services (DRS) and The Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS). Contractors eligible to provide services under this contract have been identified as CMHCs located in Oklahoma, Washington, and Okmulgee counties only

- **Job- Driven Technical Vocational Rehabilitation Technical Assistance Center -Intensive Technical Assistance Grant (JD-VRTAC)-** A completed grant application was submitted on August 20, 2015 to be considered as one of the 16 agencies to be selected to receive Intensive Technical Assistance. The JDVRTAC is intended to be a topical center focused on assisting State VR agencies to incorporate job-driven techniques into agency operations. It is designed to capitalize on the initiative of the Presidential Memorandum and the ensuing multi-agency effort to improve employment outcomes for all Americans, including individuals with disabilities. The Rehabilitation Services Administration determined the need for an expedited effort to develop the JDVRTAC proposal , which opened the opportunity for OKDRS to apply as a potential recipient. On August 31, 2015 an email was received indicating our agency is being considered during the final phase and a site visit will be conducted in the coming weeks prior to a final determination.

Communication's

Unit

Report

Commission Meeting Report 10/12/15
Communications Office Report

Award-winning DRS Public Service Announcements

DRS earned our third international Telly award for “You Love to Read,” a public service announcement for Visual Services’ Library for the Blind and Physically Handicapped. Telly Awards honor the best film and video productions, and outstanding cable TV commercials and programs. Garman Productions, our broadcast production company at that time, shot, edited and added animation to this PSA. Communications Director Jody Harlan wrote the script and produced the spot, which also won two ADDY awards from the Oklahoma City ad club in competition against advertising agencies. This brings our award total to: 3 Tellys and 7 Addys in the past three years. In state fiscal year 2015, TV and radio PSAs valued at \$1.3 million ran on 20 TV and 101 radio stations. View “You Love to Read here: <http://www.okdrs.org/drupal/psa/you-love-to-read>.

Americans with Disabilities Act 25th Anniversary Publicity

Fourteen Americans with Disabilities Act 25th anniversary stories ran 07/26-27/15 :

OETA – Oklahoma News Report featuring Vicky Golightly

The Oklahoman

- 07/27/15 “Marchers Stroll, roll to state Capitol to celebrate accessible victories”
- 07/26/15 “ADA falls short in employment opportunities observers say”
- 07/26/15 “OU-based project wants meaningful work for unemployed Oklahomans with disabilities”
- 07/26/15 “Program give students real on-the-job training” (about iJobs student Jack Fry)
- 07/26/15 “Faces of the ADA” (individual interviews)
- 07/26/15 “Parent with Vision” (about autism)
- 07/26/15 “Alva native says research, timing led him to design nation’s historic disability policy” (Lex Frieden)

Tulsa World

- 07/26/15 “Advocates say ADA has led to major strides in 25 years, still room for improvement”

07/25/15 "City of Tulsa celebrates 25th anniversary of Americans with Disabilities Act"

KTOK, KBRU, KGHM, KJYO, KTST, KXXY

07/21/15 Morning show interview with Commissioner Steve Shelton and Jody Harlan

07/18-19/15 "Local Perspectives" with Commissioner Steve Shelton and Jody Harlan

07/25-26/15 "Local Perspectives" with Commissioner Steve Shelton & Jody Harlan

KRMG Radio

07/22-26/15 Charley Tipps' KRMG interview

Strengthening the Brand

The Communications Office staff met with the DRS Executive Team on 08/17/15 to discuss a new campaign to strengthen DRS' brand or identity with our job seekers, students, employers, legislators and other stakeholders. ETeam's input was invaluable. We agreed that a powerful brand goes beyond our logo or slogan to the entire customer experience – from using our agency name correctly to the way we answer the phone – to promote and protect the positive way that DRS should be perceived in the community. DRS has a good brand, but we are working on a plan that will build unity and pride for our staff as well as even more recognition and loyalty for the agency in Oklahoma.

Commission

Minutes

State of Oklahoma
Commission for Rehabilitation Services
Department of Rehabilitation Services
3535 NW 58th Street, Suite 200
Oklahoma City, OK 73112
Monday August 10, 2015

Commission Chair, Jack Tucker, called the meeting to order. Roll call was taken all Commissioners were present.

Commission Chair, called for public comments. Speakers included Ms. Jane Thomas, social worker, from the Oklahoma School for the Blind. Ms. Jeannie Massey, president of the Oklahoma Division of National Federation of the Blind and The Honorable Jerry McPeak, State Representative.

Reports:

Director's report included WIOA, Coaching for Quality Outcomes Summit, 410 revenue report for June 2015, Signing of HB1969, DRS Wellness Coordinator named, CSAVR research request endorsement, Letter of intent for Job Driven Technical Assistance grant, Deaf-Blind Awareness week, ADA newspaper stories published over the weekend and I-Jobs program. No discussion

Financial Status Report was presented by Kevin Statham. No discussion

Personnel Activity Report was presented by Goli Dunkle. No discussion

Review and discussion of the 2016 Commission for Rehabilitation Services Meeting Schedule. Discussion was held and the schedule will be posted on the September 14, 2015, Commission for Rehabilitation Meeting agenda for approval.

Statewide Independent Living Council report was presented by Dana Tallon in the absence of Sidna Madden. No discussion

Oklahoma Rehabilitation Council report was presented by Ms. Renee Samson, newly hired Program Manager. No discussion

VS Division Administrator Report presented by Doug Boone contained an update on activities occurring within the Visual Services Division. No discussion

OSB Principal report was presented by Ms. Lynn Cragg. The report contained a summary of the recent OSB summer camp activities. No discussion

Legislative Report was presented by Kevin Nelson. No discussion

Action Items:

Review and approval of the minutes from the June 8, 2015, regular Commission for Rehabilitation Services meeting. All Commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote for approval of donations to the Oklahoma School for the Blind. Resolution 2016-01. All Commissioners were present and voted in the affirmative. Motion passed

Review and discussion with possible vote for approval of donations to the Oklahoma School for the Deaf. Resolution 2016-02. All Commissioners were present and voted in the affirmative. Motion passed

Announcements: Date and location of next regular meeting of the Commission for Rehabilitation Services: September 14, 2015 at 10:00 a.m. Department of Rehabilitation Services, 3535 NW 58th Street, Suite 200, Oklahoma City, OK 73112

Vote to Convene into Executive Session: All Commissioners were present and voted in the affirmative. Motion passed

Vote to Return to Regular Sessions: All Commissioners were present and voted in the affirmative. Motion passed

Adjournment by Commission Chair.

**Commission
for Rehabilitation
Services 2016
Meeting Schedule**

**STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
3535 NW 58TH STREET, SUITE 500
OKLAHOMA CITY, OK 73112**

2016 Meeting Schedule
(All listed are regular Commission Meetings)

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 11	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
February 08	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
March 14	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
April 11	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
May 09	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
June 13	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
July		No Commission Scheduled for the Month of July
August 08	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
September 12	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112

October 17	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
November 14	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112
December 12	10:30 A.M.	Department of Rehabilitation Services, 3535 NW 58 th Street, Suite 200 Oklahoma City, OK 73112

Contact Person for Commission Meetings:

Linda Santin

Director's Executive Assistant and Commission Assistant

Phone: 405 951-3469

Fax: 405 951-3529

Email: LSantin@okdrs.gov

OSD

Report

Executive Summary

September 2015

OSD Action Item

Issue:

Advise commission of donations received by Oklahoma School for the Deaf in August 2015

Background:

Staff Recommendation:

Superintendent recommends acceptance of donation.

Budget Impact:

Attachment/Packet support Documents: Donation Report

OSD Donation Report
August 2015 Donations

Donations under \$500.00

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
8/4/2015	John & Audrey Rider		\$200.00			\$200.00
Sub Total of Value						<u>\$200.00</u>

Donations over \$500.00

Date	Name	Address, City, State, Zip	Cash	Fund	Property	Value
Total of Value						<u>\$200.00</u>

August2015

Executive Summary

October 2015

OSD Action Item

ISSUE:

Advise Commission of donations received by Oklahoma School for the Deaf in September 2015

BACKGROUND:

Gifts from individuals, groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT: (if any)

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: Donation Report

***Limit Summary to one page**

OSD

Date	Name	Cash	Fund	Property	Value
9/8	John & Audrey Rider	\$200.00			\$200.00
9/18	Helping Hands Kids Committee			\$350.00	\$350.00

Subtotal of Value \$550.00

Donations \$500 and Over

Date	Name	Cash	Fund	Property	Value
9/18	OSDFEE	\$1,686.58			\$1,686.58

\$1,686.58 Subtotal of Value \$1,686.58

Total Donations (Cash and Property)
Sep-15

Total of Value \$2,236.58

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2016-03
OCTOBER 12, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Deaf in August and September 2015, from individuals, groups and employees.

Approved in regular session on October 12, 2015

Lynda Collins, Chair
Commission for Rehabilitation Services

lcs

OSB

Report

Executive Summary

August 2015

OSB Action Item

ISSUE:

Advise Commission of donations received by Oklahoma School for the Blind in August, 2015

BACKGROUND:

Gifts from individuals, groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT: (if any)

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: (list)

*Limit Summary to one page

OSB Donation Report August 2015 Donations

Donations under \$500

Date	Name	Cash	Fund	Property	Value
8.3.15	Floyd & Marie Rogers	\$10.00	701 – FCCLA		
8.26.15	James Hodge Ford	\$100.00	701 - Recreation		
Subtotal of Cash (under \$500) donated August 2015		\$110.00		Subtotal of Value	\$0.00
Donations \$500 and over					
8.18.15	ESA	1,893.56	216 – General Fund		
8.22.15				Digital Piano	\$3,000.00
Subtotal of Cash (\$500 and over) donated In August 2015		\$1,893.56		Subtotal of Value	\$3,000.00
Total Donation Amts.- Cash and Property August 2015		\$ 5,003.56			

Executive Summary

September 2015

OSB Action Item

ISSUE:

Advise Commission of donations received by Oklahoma School for the Blind in September, 2015

BACKGROUND:

Gifts from individuals, groups and employees.

STAFF RECOMMENDATION:

Superintendent recommends acceptance of gifts from sources listed above.

BUDGET IMPACT: (if any)

ATTACHMENT(S)/PACKET SUPPORT DOCUMENTS: (list)

*Limit Summary to one page

OSB Donation Report September 2015 Donations

Donations under \$500

Date	Name	Cash	Fund	Property	Value
09.16.15	Kula Foundation	\$66.68	701-Ed.		
09.16.15	Frank Dirksen	\$225.00	701 – Rec./Ed		
09.28.15	Liberty Braille LLC	\$200.00	701 – Rec./Ed		
Subtotal of Cash (under \$500) donated September 2015 Donations \$500 and over		\$491.68		Subtotal of Value	\$0.00
Subtotal of Cash (\$500 and over) donated In September 2015		\$0.00		Subtotal of Value	\$0.00
Total Donation Amt.-Cash and Property September 2015		\$ 491.68			

STATE OF OKLAHOMA
COMMISSION FOR REHABILITATION SERVICES
RESOLUTION 2016-04
OCTOBER 12, 2015

RESOLVED, THAT THE COMMISSION FOR REHABILITATION SERVICES DOES HEREBY APPROVE AND ADOPT THE FOLLOWING IN CONFORMANCE WITH SB 356, O.S. Section 166.2 Title 74:

Donations to the Oklahoma School for the Blind in August and September 2015, from individuals, groups and employees.

Approved in regular session on October 12, 2015

Lynda Collins, Chair
Commission for Rehabilitation Services

lcs

**FY 2017
BUDGET
REQUEST**

OKLAHOMA COMMISSION FOR REHABILITATION SERVICES

EXECUTIVE SUMMARY

ISSUE:

Review and approval of the FY 2017 Budget Request

BACKGROUND:

The DRS Director, Chief Financial Officer, and Superintendents of Oklahoma School for the Blind and Oklahoma School for the Deaf have reviewed funding change requests and justifications for the FY 2017 Budget Request.

STAFF RECOMMENDATION:

Staff requests approval of the FY 2017 Budget Request as submitted to Office of Management and Enterprise Services October 1, 2015.

BUDGET IMPACT:

FY 2017 Operations Funding Changes

Description	State	Federal	Total	FTE
OSB	\$115,000	\$0	\$115,000	0.0
OSD	\$142,000	\$0	\$142,000	0.0
TOTAL	\$257,000	\$0	\$257,000	0.0

FY 2017 Operations Funding Changes Request

Agency Priority:	1
Division Priority:	1
Program Description:	Oklahoma School for the Blind
Requested FTE:	0.0
State Appropriations:	\$115,000
Funding Description:	Funding Request for State Appropriations
Purpose:	This request is to restore funding and allow for economic adjustments.

OSB is 100% state appropriated. They do not receive funding from local ad valorem taxes or the State Department of Education funding formula. The School for the Blind has not had an appropriation increase since SFY-2010 and mandated teacher increases have not been funded since SFY-2009. The teacher's salary and retirement increases have been absorbed by the operating budget and through attrition for the last seven years. Operating budgets have been shifted as necessary to provide a safe and healthy learning environment. An adjustment based on the Consumer Price Index would restore funding and allow for economic adjustments to the school's funding.

The Oklahoma School for the Blind in Muskogee provides effective education options for children with all levels of blindness or visual impairments. OSB serves as a complement to the spectrum of services provided as common education for the State of Oklahoma. Communication and literacy are the two most crucial components for learning. OSB is able to tailor the education to the needs of the student. Students learn to be literate through braille and experience different levels of communication technology that establish a strong foundation for a lifetime of learning. Enrollment has remained steady. In 2009 OSB had 95 students and in 2014 the number of total students was 90. During this same time period the school has continued its role as a statewide resource center for the education of Oklahoma's children who are blind or have visual impairments. The school provides information statewide to other educators, communities and families regarding the needs of blind and visually impaired children.

As a residential facility, OSB has added budgetary challenges in regards to the rising cost of food, fuel and utilities. The Bureau of Labor shows that the Consumer Price Index has risen 13.4% since 2009. Between 2013 and 2014 the CPI jumped 1.6%. An appropriation adjustment based on this most recent increase would be a \$115,000 increase for the School for the Blind.

Agency Priority:	1
Division Priority:	1
Program Description:	Oklahoma School for the Deaf
Requested FTE:	0.0
State Appropriations:	\$142,000
Funding Description:	Funding Request for State Appropriations
Purpose:	This request is to restore funding and allow for economic adjustments.

OSD is 100% state appropriated. They do not receive funding from local ad valorem taxes or the State Department of Education funding formula. The School for the Deaf has not had an appropriation increase since SFY-2010 and mandated teacher increases have not been funded since SFY-2009. The teacher's salary and retirement increases have been absorbed by the operating budget and through attrition for the last seven years. Operating budgets have been shifted as necessary to provide a safe and healthy learning environment. An adjustment based on the Consumer Price Index would restore funding and allow for economic adjustments to the school's funding.

The Oklahoma School for the Deaf in Sulphur provides effective education options for children with all levels of deaf or hard of hearing impairments. OSD serves as a complement to the spectrum of services provided as common education for the State of Oklahoma. Communication and literacy are the two most crucial components for learning. OSD is able to tailor the education to the needs of the student. Students learn and communicate using sign language and experience different levels of communication technology that establish a strong foundation for a lifetime of learning. Enrollment has remained steady. In 2009 OSD had 154 students and in 2014 the number of total students has grown to 170. During this same time period the school has continued its role as a statewide resource center for the education of Oklahoma's children who are deaf or hard of hearing. The school provides information statewide to other educators, communities and families regarding the needs of hearing impaired children.

As a residential facility, OSD has added budgetary challenges in regards to the rising cost of food, fuel and utilities. The Bureau of Labor shows that the Consumer Price Index has risen 13.4% since 2009. Between 2013 and 2014 the CPI jumped 1.6%. An appropriation adjustment based on this most recent increase would be a \$142,000 increase for the School for the Deaf.

**Department of Rehabilitation Services
FY 2017 Budget Request**

Agency Priority	Divisions	Funding Description	State Appropriated Funding	Federal Funding	Requested FTE
1	OSB	Funding Request for State Appropriations	\$115,000	\$0	0.0
1	OSD	Funding Request for State Appropriations	\$142,000	\$0	0.0
Total Request			\$257,000	\$0	0.0