

Commission for Rehabilitation Services

Commissioners Theresa Flannery, Wes Hilliard and Jace Wolfe

Regular Meeting

September 14, 2020

Video-Conferencing Meeting

Empower Oklahomans with Disabilities

**State of Oklahoma
Commission for Rehabilitation Services**

**September 14, 2020
10:30 a.m.**

Oklahoma Department of Rehabilitation Services
Video-Conferencing

“All Commissioners will be attending by video conferencing”

Jace Wolfe, Commission Chair

Wes Hilliard, Commission Vice-chair

Theresa Flannery, Commission Member

- | | | |
|----|--|----------------------|
| 1. | Call to Order and Roll Call | Jace Wolfe, Chair |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Public Comments. <i>(Under Oklahoma Open Meeting Laws, the Oklahoma Commission for Rehabilitation Services cannot respond to or discuss any public comment not on today's agenda.)</i> | Public Audience |

REPORTS

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|----|--|--|---|
| 4. | Introduction of new Commission member, Theresa M. Flannery. | Jace Wolfe, Chair | |
| 5. | Presentation of Certificates of Appreciation. | Melinda Fruendt, Executive Director | |
| 6. | Presentation of Longevity Certificates | Jace Wolfe, Chair | |
| 7. | Executive Director's report with possible Commission discussion. The report includes Executive Director's participation in meetings; special recognition to the Oklahoma Library for the Blind and Physically Handicapped for the Regional Library of the Year Award; Executive Projects updates; and Process Improvement updates. | Melinda Fruendt, Executive Director | 5 |
| 8. | Priority Group Updates with possible Commission discussion. Report includes current status of all Priority Groups I, II and III. | Mark Kinnison, Director of Rehabilitation Services | |

9.	Financial Status FY 20 report as of June 30 and July 31, 2020 and FY 21 as of July 31, 2020 with possible Commission discussion.	Kevin Statham, Chief Financial Officer	10
10.	Personnel Activity report with possible Commission discussion, as of August 31, 2020. The activity report has current FTE status.	Tom Patt, Director Human Resources	32
11.	Vocational Rehabilitation Report with possible Commission discussion. This report includes staff returning to their offices; and updates on transition services, business services, employment support services and client services.	Mark Kinnison, Director Of Rehabilitation Services	39
12.	Presentation of ABLE TECH Annual Report with possible Commission discussion. Her report Includes the Alternative Financing Report; and Access for All report.	Linda Jaco, Associate Director and Director for Sponsored Programs	43
13.	Presentation of 2021 Commission Calendar with possible Commission discussion. This calendar will be voted on October 12, 2021 meeting.	Jace Wolfe, Chair	52

ACTION ITEMS

14.	Review and discussion with possible vote for approval of the July 13, 2020 Commission for Rehabilitation Services regular meeting minutes.	Jace Wolfe, Chair	54
15.	Review and discussion with possible vote for approval of the FY 2022 Budget Request.	Kevin Statham, Chief Financial Officer	58
16.	Review and discussion with possible vote for approval of the July and August, 2020 donations to the Oklahoma Library for the Blind and Physically Handicapped.	Kevin Treese, Program Manager	65
17.	Review and discussion with possible vote for approval of the August, 2020 donations to the Oklahoma School for the Blind.	Rita Echelle, Superintendent	68
18.	Review and discussion with possible vote for approval of the August, 2020 donations to the Oklahoma School for the Deaf.	Chris Dvorak, Superintendent	70

19. Election of officers to the Oklahoma Commission for Rehabilitation Services with discussion and possible vote. Jace Wolfe, Chair
20. New Business (“Any matter not known about or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311) Jace Wolfe, Chair
21. Announcements Jace Wolfe, Chair
Date next Video-Conferencing regular meeting of the Oklahoma Commission for Rehabilitation Services:
Monday, October 12, 2020 at 10:30 am.
22. Adjournment Jace Wolfe, Chair

EXECUTIVE DIRECTOR'S REPORT

Oklahoma Department of Rehabilitation Services
EXECUTIVE DIRECTOR REPORT
September 14, 2020

Special Recognition

Outstanding work of staff from the Oklahoma Library for the Blind and Physically Handicapped led them to a national honor. DRS' OLBPH received the Regional Library of the Year Award from The National Library Service for the Blind and Print Disabled at the Library of Congress.

“Receiving this national honor is a real tribute to the hard working and dedicated staff at the Oklahoma Library for the Physically Handicapped,” DRS Executive Director Melinda Fruendt said. “I am proud of our library staff in their commitment to providing progressive and innovative programs for patrons across the state of Oklahoma.”

Upon congratulating Kevin Treese and library staff on this honor, Jill Streck, Recording Studio Director said “I would also like to mention Breanne Loving-Mendez, the volunteer you will see in the sound booth in the story. Breanne is a professional voice-over actor and audio book narrator for Audible, who also volunteers with us. She agreed to come in for the last-minute story, and was a total pro narrating in front of the camera!”

Executive

July 16 – Director and Executive Team participated in the Governor’s Leadership Summit.

July 20 – Director served on review committee for the Centers of Workforce Excellence applications.

July 20 – Director participated in the Oklahoma Works core partners meeting.

July 22 – Director participated in the Oklahoma ABLE Tech advisory council meeting.

July 28 – Director listened in on the virtual town hall meeting at Disability Determination Services.

July 30 – Director and staff met regarding accessible resources and how to communicate with other state agencies and partners.

July 31 - Director participated in the Governor’s Council on Workforce and Economic Development. New bylaws change: DRS Director is now a member of the Workforce System Oversight Committee (WSOC).

August 3 – Director and staff met with newly appointed Commissioner Flannery.

August 5 - Director and staff participated in the VR/SBVI performance team meeting.

August 6 – Director met with staff within the Professional Development unit to discuss staff development.

August 6 – Director, Tracy Brigham and Mark Kinnison met with a select group from the Council of State Administrators of Vocational Rehabilitation (CSAVR) on an Equality Initiative.

August 10 – DRS Executive Team met.

August 11 - Director participated in the monthly Cabinet meeting.

August 18 – Director, Kevin Statham and Kevin Nelson met with Senator Rosino for a meet/greet and budget discussion.

August 25 – Second meeting with CSAVR on an Equality Initiative.

September 2 - Director and staff participated in the VR/SBVI performance team meeting.

September 3 – Director made a DRS welcome and presentation during the virtual Oklahoma Tribal Vocational Rehabilitation Conference.

September 4 - Director participated in the monthly Cabinet meeting.

September 9 – Director and staff participated in the virtual Oklahoma APSE and Oklahoma People First conference.

September 10 – Director and staff participated in the virtual Oklahoma Rehabilitation Council strategic planning session.

In the last two months, Director participated in a variety of videos for future events.

Executive Projects – Stephanie Roe

Updates about DRS Operational Status continue to be provided to the Rehabilitation Services Administration to keep them informed of the circumstances we are facing with the effects of the COVID-19 pandemic. Updates include office operation and telework status for VR/SBVI staff.

Updates to the DRS Strategic Plan are required to be submitted with the budget request by October 1st. The leadership of each division and school are reviewing the strategies identified in our current strategic plan to update successes that have been achieved or are still in progress. In addition, they will determine any required updates, revisions or new strategies for meeting the goals and objectives of DRS in the future. Executive leadership is developing priorities focused on how the leadership team will support the division-specific goals.

DRS ADA Coordinator – Charles Watt

ADA accessibility evaluations have resumed and multiple site evaluations have recently been completed for DRS office locations and workforce system partners.

Policy Administration and Development Section – Tina Calloway

The 2020 rule revisions will be uploaded to iDRS and DRS website for an effective date of September 11th. Continued review and revisions to chapter 10 and 25 are underway.

Administrative Programs Officer - Elaine Woodward

The solicitation for the license upgrades of ZoomText, ZoomText Fusion, and JAWS closed on August 17th. The legal department is currently reviewing the contract documents, then a contract award can be made.

The project to transition AWARE to Alliance for hosted services is underway. The ePro requisition and purchasing documents are currently being reviewed by the CIO at OMES.

Due to COVID, the \$50,000 donation to the AIM Center from OSDE is no longer being spent on one solicitation of MagniLinks. The funds are now being used to purchase items as requested by the schools. Solicitations include handheld magnifiers and the BrailleNote Touch 32 Plus. The ePro req for the BrailleNote Touch was submitted on 8/31/20. Other purchases include an Acer Chromebook.

Process Improvement – Lyuda Polyun Federal Reporting

RSA 911 PY2019 Q4 has been submitted.

Participated in a project meeting with Workforce aimed at Workforce's disability data accuracy improvement.

AWARE

In July, AWARE was upgraded to a version that collects and reports data to account for changes introduced by RSA in the 911 requirements that went into effect on July 1.

Also in July we kicked off the new project to move existing scanned case documents now stored in a SharePoint Document library to the AWARE database for easier access and storage. The project is in its early stages and will officially move into high gear in October. The entire document migration process will take approximately 6 months to complete. With this migration we will enable a new process in AWARE so staff can attach supporting document directly to the AWARE case. That new process is currently being tested to optimize efficiency and ease of use for staff.

Also, over the past two months we have been working with SBVI/DVR leadership to insure proper documentation and recording of Credentials attained through training and education as well as training progress milestones. Both of these are Federal reporting requirements aimed at two Core Common Measures for

Credential Attainment Rates and Measurable Skills Gains. We continue to work on a variety of training materials for staff to help improve federal reporting accuracy and completion in other areas as well.

Case Reviews

The QA team consistently reviewed case files closed both successfully and unsuccessfully during the months of July and August for Federal compliance. Cases were randomly selected from each unit across the State. The pull both from July and August had a lower number of cases for review due most likely to COVID-19. Approximately 141 cases were reviewed during this two month period.

Monthly Audit reports were compiled and submitted by the *Unit Supervisor* for Administration's review of findings allowing for an opportunity for discussion and improvement.

Victoria Drake; member of the Policy Committee, has diligently worked on reviewing the Agency's policy manual to ensure compliance with Federal requirements. Recommendations have been submitted. Timely endeavor.

Bi-monthly meetings attended with the Unit Supervisor to discuss and resolve outstanding concerns related to the auditing process.

Program Standards, Statistical Research

The research staff completed the staff Covid-19 survey report;

Completed the economic recession project report;

Continue to work with the AWARE team on data validity for the RSA-911;

Continue to work with Communications to share information about the 2020 Census;

Initiated the data gathering for the SFY2020 Legislative Map;

Created an online nomination form for the Commission Award;

Created and distributed via e-mail a VR and SBVI counselor survey for Business Services and Transition; and;

Initiated planning for a Covid-19 client survey to be sent to a random sample of open cases and cases closed successfully from October 1, 2019 to June 30, 2020.

***Respectfully submitted by
Melinda Freundt, Executive Director***

FINANCIAL STATUS REPORT

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs Agency Summary

	Budget		% of Total		Expenditures		% Expended		Encumbrances	% Used
	Budget		Budget		Expenditures		Expend		Encumbrances	% Used
Personnel	79,600,021.00		43.7%		70,085,906.84		88.0%		8,813,982.58	99.1%
Travel	1,154,966.00		0.6%		777,936.74		67.4%		53,731.54	72.0%
General Operating	51,626,663.00		28.3%		15,237,854.69		29.5%		9,204,262.53	47.3%
Office Furniture & Equipment	2,058,012.00		1.1%		1,026,966.52		49.9%		403,690.69	69.5%
Client / General Assistance	38,987,109.00		21.4%		28,487,281.77		73.1%		9,745,974.17	98.1%
Indirect Cost	8,849,750.00		4.9%		8,008,826.88		90.5%		840,923.12	100.0%
Total	182,276,521.00		100.0%		123,624,773.44		67.8%		29,062,564.63	83.8%

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs						
Vocational Rehabilitation and Services for the Blind and Visually Impaired						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	26,049,157.00	27.2%	21,739,950.43	83.5%	4,152,935.09	99.4%
Travel	812,000.00	0.8%	589,279.02	72.6%	1,245.00	72.7%
General Operating	34,641,448.00	36.2%	5,992,780.91	17.3%	2,567,063.32	24.7%
Office Furniture & Equipment	1,270,683.00	1.3%	751,189.39	59.1%	111,687.79	67.9%
Client / General Assistance	29,242,404.00	30.6%	21,426,702.61	73.3%	7,336,936.38	98.4%
Indirect Cost	3,691,239.00	3.9%	3,174,316.34	86.0%	516,922.66	100.0%
Total	95,706,931.00	100.0%	53,674,218.70	56.1%	14,686,790.24	71.4%

Vocational Rehabilitation Grant						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	23,333,105.00	35.5%	19,384,420.25	83.1%	3,851,410.27	99.6%
Travel	784,000.00	1.2%	565,732.39	72.2%	1,245.00	72.3%
General Operating	8,849,216.00	13.5%	5,564,918.17	62.9%	2,336,432.01	89.3%
Office Furniture & Equipment	1,015,000.00	1.5%	610,608.77	60.2%	92,249.14	69.2%
Client / General Assistance	28,386,559.00	43.2%	21,016,999.67	74.0%	6,959,880.92	98.6%
Indirect Cost	3,401,148.00	5.2%	2,925,069.48	86.0%	476,078.52	100.0%
Total	65,769,028.00	100.0%	50,067,748.73	76.1%	13,717,295.86	97.0%

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs		Oklahoma School for the Blind					
	% of Total		%		%		
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used	
Personnel	6,240,012.00	72.4%	5,791,205.10	92.8%	444,221.22	99.9%	
Travel	71,066.00	0.8%	56,413.72	79.4%	0.00	79.4%	
General Operating	1,211,320.00	14.0%	714,073.18	59.0%	362,227.10	88.9%	
Office Furniture & Equipment	366,000.00	4.2%	87,705.12	24.0%	177,737.45	72.5%	
Client / General Assistance	73,934.00	0.9%	40,883.63	55.3%	0.00	55.3%	
Indirect Cost	661,431.00	7.7%	584,542.13	88.4%	76,888.87	100.0%	
Total	8,623,763.00	100.0%	7,274,822.88	84.4%	1,061,074.64	96.7%	

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs		Oklahoma School for the Deaf				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	7,620,304.00	51.4%	6,797,265.27	89.2%	688,899.30	98.2%
Travel	64,900.00	0.4%	35,027.02	54.0%	123.27	54.2%
General Operating	5,222,872.00	35.2%	1,881,981.53	36.0%	2,611,769.69	86.0%
Office Furniture & Equipment	265,329.00	1.8%	133,874.21	50.5%	96,969.00	87.0%
Client / General Assistance	856,771.00	5.8%	371,517.56	43.4%	243,215.76	71.8%
Indirect Cost	795,137.00	5.4%	713,015.12	89.7%	82,121.88	100.0%
Total	14,825,313.00	100.0%	9,932,680.71	67.0%	3,723,098.90	92.1%

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs		Disability Determination Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	32,683,858.00	63.7%	29,406,936.46	90.0%	2,904,606.14	98.9%
Travel	143,000.00	0.3%	49,930.86	34.9%	48,114.27	68.6%
General Operating	5,873,142.00	11.4%	3,847,515.48	65.5%	1,841,162.36	96.9%
Office Furniture & Equipment	91,000.00	0.2%	27,444.15	30.2%	15,284.00	47.0%
Client / General Assistance	8,814,000.00	17.2%	6,648,177.97	75.4%	2,165,822.03	100.0%
Indirect Cost	3,695,000.00	7.2%	3,531,447.95	95.6%	163,552.05	100.0%
Total	51,300,000.00	100.0%	43,511,452.87	84.8%	7,138,540.85	98.7%

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

All Programs		DRS Support Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	7,006,690.00	59.3%	6,350,549.58	90.6%	623,320.83	99.5%
Travel	64,000.00	0.5%	47,286.12	73.9%	4,249.00	80.5%
General Operating	4,677,881.00	39.6%	2,801,503.59	59.9%	1,822,040.06	98.8%
Office Furniture & Equipment	65,000.00	0.5%	26,753.65	41.2%	2,012.45	44.3%
Client / General Assistance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Indirect Cost	6,943.00	0.1%	5,505.35	79.3%	1,437.65	100.0%
Total	11,820,514.00	100.0%	9,231,598.29	78.1%	2,453,059.99	98.9%

Department of Rehabilitation Services Financial Status Report FY 20

As of June 30 , 2020

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

All Programs Agency Summary

	% of Total		2020		2021		Encumbrances	% Used
	Budget	Budget	Expenditures	Expenditures in FY 2021	Expended	%		
Personnel	79,600,021.00	43.7%	70,085,906.84	371,838.75	88.5%	8,432,261.76	99.1%	
Travel	1,154,966.00	0.6%	777,936.74	19,060.83	69.0%	28,289.54	71.5%	
General Operating	51,626,663.00	28.3%	15,237,854.69	1,156,546.64	31.8%	6,157,630.27	43.7%	
Office Furniture & Equipment	2,058,012.00	1.1%	1,026,966.52	211,978.73	60.2%	212,366.45	70.5%	
Client / General Assistance	38,987,109.00	21.4%	28,487,281.77	900,440.18	75.4%	4,767,525.22	87.6%	
Indirect Cost	8,849,750.00	4.9%	8,008,826.88	0.00	90.5%	840,923.12	100.0%	
Total	182,276,521.00	100.0%	123,624,773.44	2,659,865.13	69.3%	20,438,996.36	80.5%	

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

All Programs						
Vocational Rehabilitation and Services for the Blind and Visually Impaired						
	Budget	% of Total Budget	2020		2021	
			Expenditures	Expenditures in FY 2021	% Expended	Encumbrances % Used
Personnel	26,049,157.00	27.2%	21,739,950.43	79,621.27	83.8%	4,069,752.21 99.4%
Travel	812,000.00	0.8%	589,279.02	8,858.90	73.7%	1,245.00 73.8%
General Operating	34,641,448.00	36.2%	5,992,780.91	334,806.63	18.3%	2,253,254.91 24.8%
Office Furniture & Equipment	1,270,683.00	1.3%	751,189.39	102,057.82	67.1%	19,705.00 68.7%
Client / General Assistance	29,242,404.00	30.6%	21,426,702.61	614,374.31	75.4%	2,649,225.15 84.4%
Indirect Cost	3,691,239.00	3.9%	3,174,316.34	0.00	86.0%	516,922.66 100.0%
Total	95,706,931.00	100.0%	53,674,218.70	1,139,718.93	57.3%	9,510,104.93 67.2%

Vocational Rehabilitation Grant						
	Budget	% of Total Budget	2020		2021	
			Expenditures	Expenditures in FY 2021	% Expended	Encumbrances % Used
Personnel	23,333,105.00	35.5%	19,384,420.25	59,398.82	83.3%	3,792,190.33 99.6%
Travel	784,000.00	1.2%	565,732.39	8,105.79	73.2%	1,245.00 73.4%
General Operating	8,849,216.00	13.5%	5,564,918.17	304,754.57	66.3%	2,038,204.08 89.4%
Office Furniture & Equipment	1,015,000.00	1.5%	610,608.77	89,256.63	69.0%	9,240.00 69.9%
Client / General Assistance	28,386,559.00	43.2%	21,016,999.67	631,709.21	76.3%	2,095,901.00 83.6%
Indirect Cost	3,401,148.00	5.2%	2,925,069.48	0.00	86.0%	476,078.52 100.0%
Total	65,769,028.00	100.0%	50,067,748.73	1,093,225.02	77.8%	8,412,858.93 90.6%

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

All Programs		2020		2021		%		%	
Oklahoma School for the Blind		Expenditures		Expenditures in		Expended		Encumbrances % Used	
	Budget	% of Total Budget	Expenditures	FY 2021	%	Expended	%	Encumbrances	% Used
Personnel	6,240,012.00	72.4%	5,791,205.10	26,289.10	93.2%	417,932.12	99.9%		
Travel	71,066.00	0.8%	56,413.72	7,983.72	90.6%	0.00	90.6%	0.00	90.6%
General Operating	1,211,320.00	14.0%	714,073.18	51,645.59	63.2%	303,853.11	88.3%	303,853.11	88.3%
Office Furniture & Equipment	366,000.00	4.2%	87,705.12	5,110.92	25.4%	177,377.45	73.8%	177,377.45	73.8%
Client / General Assistance	73,934.00	0.9%	40,883.63	137.00	55.5%	0.00	55.5%	0.00	55.5%
Indirect Cost	661,431.00	7.7%	584,542.13	0.00	88.4%	76,888.87	100.0%	76,888.87	100.0%
Total	8,623,763.00	100.0%	7,274,822.88	91,166.33	85.4%	976,051.55	96.7%		

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

All Programs		2020		2021		%		%	
Oklahoma School for the Deaf		Expenditures		Expenditures in		Expended		Encumbrances % Used	
	Budget	% of Total Budget	Expenditures	FY 2021	%	Expended	%	Encumbrances	% Used
Personnel	7,620,304.00	51.4%	6,797,265.27	51,972.44	89.9%	630,606.40	98.2%		
Travel	64,900.00	0.4%	35,027.02	0.00	54.0%	123.27	54.2%		
General Operating	5,222,872.00	35.2%	1,881,981.53	62,771.46	37.2%	666,395.93	50.0%		
Office Furniture & Equipment	265,329.00	1.8%	133,874.21	99,598.95	88.0%	0.00	88.0%		
Client / General Assistance	856,771.00	5.8%	371,517.56	56,505.15	50.0%	181,901.76	71.2%		
Indirect Cost	795,137.00	5.4%	713,015.12	0.00	89.7%	82,121.88	100.0%		
Total	14,825,313.00	100.0%	9,932,680.71	270,848.00	68.8%	1,561,149.24	79.4%		

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

		All Programs				
		Disability Determination Services				
	Budget	% of Total Budget	2020		Encumbrances	% Used
			Expenditures	Expenditures in FY 2021		
Personnel	32,683,858.00	63.7%	29,406,936.46	173,697.13	2,730,909.01	98.9%
Travel	143,000.00	0.3%	49,930.86	1,099.03	22,672.27	51.5%
General Operating	5,873,142.00	11.4%	3,847,515.48	198,417.31	1,644,435.08	96.9%
Office Furniture & Equipment	91,000.00	0.2%	27,444.15	0.00	15,284.00	47.0%
Client / General Assistance	8,814,000.00	17.2%	6,648,177.97	229,423.72	1,936,398.31	100.0%
Indirect Cost	3,695,000.00	7.2%	3,531,447.95	0.00	163,552.05	100.0%
Total	51,300,000.00	100.0%	43,511,452.87	602,637.19	6,513,250.72	98.7%

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

All Programs		2020		2021		%		%	
DRS Support Services		Expenditures		Expenditures in		Expended		Encumbrances % Used	
	Budget	% of Total Budget	Expenditures	FY 2021	FY 2021	%	%	%	%
Personnel	7,006,690.00	59.3%	6,350,549.58	40,258.81	40,258.81	91.2%	583,062.02	99.5%	99.5%
Travel	64,000.00	0.5%	47,286.12	1,119.18	1,119.18	75.6%	4,249.00	82.3%	82.3%
General Operating	4,677,881.00	39.6%	2,801,503.59	508,905.65	508,905.65	70.8%	1,289,691.24	98.3%	98.3%
Office Furniture & Equipment	65,000.00	0.5%	26,753.65	5,211.04	5,211.04	49.2%	0.00	0.00	49.2%
Client / General Assistance	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.0%
Indirect Cost	6,943.00	0.1%	5,505.35	0.00	0.00	79.3%	1,437.65	100.0%	100.0%
Total	11,820,514.00	100.0%	9,231,598.29	555,494.68	555,494.68	82.8%	1,878,439.91	98.7%	98.7%

Department of Rehabilitation Services Financial Status Report FY 20

As of July 31 , 2020

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs Agency Summary

	% of Total		% Expended		% Used	
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	81,655,730.00	53.0%	5,480,348.14	6.7%	75,525,381.86	99.2%
Travel	1,005,074.00	0.7%	0.00	0.0%	55,625.00	5.5%
General Operating	23,858,484.00	15.5%	25,708.46	0.1%	16,170,924.99	67.9%
Office Furniture & Equipment	1,449,185.00	0.9%	0.00	0.0%	4,490.00	0.3%
Client / General Assistance	36,725,405.00	23.8%	636,459.12	1.7%	33,745,578.49	93.6%
Indirect Cost	9,347,889.00	6.1%	626,865.44	6.7%	8,721,023.56	100.0%
Total	154,041,767.00	100.0%	6,769,381.16	4.4%	134,223,023.90	91.5%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs						
Vocational Rehabilitation and Services for the Blind and Visually Impaired						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	25,028,962.00	36.9%	1,703,553.99	6.8%	23,325,408.35	100.0%
Travel	753,200.00	1.1%	0.00	0.0%	0.00	0.0%
General Operating	9,665,307.00	14.2%	4,485.50	0.0%	8,088,264.61	83.7%
Office Furniture & Equipment	980,494.00	1.4%	0.00	0.0%	3,230.00	0.3%
Client / General Assistance	27,600,601.00	40.7%	414,637.44	1.5%	25,135,400.17	92.6%
Indirect Cost	3,809,203.00	5.6%	243,784.35	6.4%	3,565,418.65	100.0%
Total	67,837,767.00	100.0%	2,366,461.28	3.5%	60,117,721.78	92.1%

Vocational Rehabilitation Grant						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	22,322,425.00	35.1%	1,540,913.20	6.9%	20,781,512.15	100.0%
Travel	732,200.00	1.2%	0.00	0.0%	0.00	0.0%
General Operating	9,103,658.00	14.3%	4,485.50	0.0%	7,559,771.15	83.1%
Office Furniture & Equipment	794,400.00	1.2%	0.00	0.0%	0.00	0.0%
Client / General Assistance	27,116,667.00	42.6%	414,247.67	1.5%	24,984,671.16	93.7%
Indirect Cost	3,548,140.00	5.6%	224,548.30	6.3%	3,323,591.70	100.0%
Total	63,617,490.00	100.0%	2,184,194.67	3.4%	56,649,546.16	92.5%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs		Oklahoma School for the Blind				
	% of Total					
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	6,376,484.00	74.6%	487,439.03	7.6%	5,439,044.97	92.9%
Travel	53,000.00	0.6%	0.00	0.0%	0.00	0.0%
General Operating	1,290,377.00	15.1%	0.00	0.0%	1,051,991.25	81.5%
Office Furniture & Equipment	108,740.00	1.3%	0.00	0.0%	0.00	0.0%
Client / General Assistance	73,000.00	0.9%	0.00	0.0%	0.00	0.0%
Indirect Cost	642,964.00	7.5%	49,260.34	7.7%	593,703.66	100.0%
Total	8,544,565.00	100.0%	536,699.37	6.3%	7,084,739.88	89.2%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs		Oklahoma School for the Deaf				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	7,819,120.00	59.0%	509,888.08	6.5%	7,309,231.92	100.0%
Travel	40,974.00	0.3%	0.00	0.0%	625.00	1.5%
General Operating	4,100,750.00	30.9%	0.00	0.0%	1,391,676.96	33.9%
Office Furniture & Equipment	268,459.00	2.0%	0.00	0.0%	1,260.00	0.5%
Client / General Assistance	237,804.00	1.8%	0.00	0.0%	18,000.00	7.6%
Indirect Cost	791,297.00	6.0%	51,601.87	6.5%	739,695.13	100.0%
Total	13,258,404.00	100.0%	561,489.95	4.2%	9,460,489.01	75.6%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs		Disability Determination Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	35,605,269.00	65.2%	2,282,925.93	6.4%	33,122,343.07	99.4%
Travel	104,900.00	0.2%	0.00	0.0%	55,000.00	52.4%
General Operating	5,918,090.00	10.8%	0.00	0.0%	3,283,930.42	55.5%
Office Furniture & Equipment	59,432.00	0.1%	0.00	0.0%	0.00	0.0%
Client / General Assistance	8,814,000.00	16.1%	221,821.68	2.5%	8,592,178.32	100.0%
Indirect Cost	4,098,309.00	7.5%	281,807.87	6.9%	3,816,501.13	100.0%
Total	54,600,000.00	100.0%	2,786,555.48	5.1%	48,869,952.94	94.6%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

All Programs		DRS Support Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	6,825,895.00	69.6%	496,541.11	7.3%	6,329,353.55	100.0%
Travel	53,000.00	0.5%	0.00	0.0%	0.00	0.0%
General Operating	2,883,960.00	29.4%	21,222.96	0.7%	2,355,061.75	82.4%
Office Furniture & Equipment	32,060.00	0.3%	0.00	0.0%	0.00	0.0%
Client / General Assistance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Indirect Cost	6,116.00	0.1%	411.02	6.7%	5,704.98	100.0%
Total	9,801,031.00	100.0%	518,175.09	5.3%	8,690,120.28	94.0%

Department of Rehabilitation Services Financial Status Report FY 21

As of July 31 , 2020

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

PERSONNEL

ACTIVITY

REPORT

PERSONNEL ACTIVITY REPORT AS OF AUGUST 31, 2020

FILLED AND VACANT POSITIONS

Personnel Activity = 15 vacant positions filled / 45 positions in Announcement or Selection Process / 75 OSB and OSD Contracts Renewed FY 2021

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
DDS	Disability Program Administrator / 0588	09/30/2015 10/1/2020, 06/01/2019, 04/30/2018, 06/01/2019, 09/18/2017, 04/01/2017, 06/01/2018, 10/03/2015, 09/01/2017, 04/01/2019, 10/28/2015, 11/16/2018, 06/30/2018, 01/01/2019, 11/01/2015, 05/01/2019	DDS	07/28/2020	08/05/2020	21-008	Applicant List sent 08/07/2020	
DDS			DDS	08/31/2020	09/04/2020	21-017	Currently Open	
DDS	Medical Consultant / 1469	01/22/2020	DDS	Unclassified	Appointment		James Blalock	07/13/2020
DDS	Medical Consultant / 1460	05/01/2020	DDS	Unclassified	Appointment		Mahendra Shah	08/10/2020
DDS	Business Analyst / 1465	12/01/2019	DDS	Unclassified	Appointment		Cyndi Lopez	09/01/2020
OSB	School Counselor / 1500	New	OSB	Unclassified	Appointment		Bailey Ross	08/01/2020
OSB	Teacher / 0426	08/01/2020	OSB	Unclassified	Appointment		Christian Hargrove	08/01/2020
OSB	Food Service Specialist / 0915	01/18/2020	OSB	08/06/2020	08/25/2020	21-010	Applicant List sent 08/27/2020	
OSB	Direct Care Specialist / 0453, 0173	08/01/2020, 08/01/2020	OSB	08/12/2020	08/31/2020	21-011	Applicant List sent 09/02/2020	
OSB	Independent Living Instructor / 0164	07/31/2020	OSB	06/15/2020	07/02/2020	20-097	Applicant List sent 07/07/2020	
OSB	Teacher / 0259	07/31/2020	OSB	06/15/2020	Continuous	20-098	Deborah Oakes	08/01/2020

OSD	Early Development Specialist / 1497	New	OSD	Unclassified	Appointment	Katie Pletcher	08/01/2020
OSD	Sign Language Interpreter	New	OSD	Unclassified	Appointment	Rebekah Byrd	08/03/2020
OSD	Early Development Specialist / 1496	New	OSD	Unclassified	Appointment	Jacob Alexander	08/01/2020
OSD	Direct Care Specialist / 0660	02/18/2020	OSD	07/10/2020	07/22/2020	21-001	Adrian Chebultz
OSD	Direct Care Specialist / 1043	02/13/2020	OSD	08/19/2020	09/08/2020	21-001.1	Currently Open
OSD	Teaching Assistant / 0060	08/01/2013	OSD	08/25/2020	08/31/2020	21-002.1	Applicant list sent
OSD	Counselor I / 0247	08/14/2017	OSD	07/22/2020	Continuous	21-003	Currently Open
OSD	Administrative Assistant / 0172		OSD	07/24/2020	08/12/2020	21-005	Canceled
OSD	Direct Care Specialist / 0195	08/13/2020	OSD	08/24/2020	08/28/2020	21-013	Applicant list sent
OSD	Teaching Assistant / 0928	08/31/2020	OSD	08/31/2020	09/17/2020	21-016	Currently Open
OSD	Housekeeping/Custodial Worker / 1026	08/19/2020	OSD	08/31/2020	09/17/2020	21-018	Currently Open
OSD	Administrative Assistant / 0615	11/01/2019	OSD	06/29/2020	07/06/2020	20-102	Brandy Johnson
OSD	Food Services Specialist / 0486	03/01/2020	OSD	04/21/2020	05/08/2020	20-089	Applicant list sent
VR	Vocational Rehabilitation Specialist / 0194	07/22/2020	VR07 – Durant	08/24/2020	Continuous	21-006.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0627	07/08/2020	VR18 – Muskogee	07/27/2020	08/24/2020	21-007	No applicants on e-list, email sent
VR	Vocational Rehabilitation Specialist / 0044	08/15/2020	VR67 – Tulsa	08/28/2020	Continuous	21-015	Currently Open
VR	Vocational Rehabilitation Specialist / 0014	05/04/2020	VR45 – Tulsa	05/27/2020	Continuous	20-095	Applicant list sent
VR	Rehabilitation Technician / 1057	01/01/2020	VR18 – Muskogee	05/19/2020	06/08/2020	20-090	Applicant list sent
VR	Vocational Rehabilitation Specialist / 0820	01/01/2020	VR08 – Enid	05/19/2020	Continuous	20-091	Currently Open
VR	Vocational Rehabilitation Specialist / 0644	11/14/2019	VR42 – Poteau	02/04/2020	Continuous	20-068.1	Applicant list sent
VR	Vocational Rehabilitation Specialist / 0438	11/16/2019	VR47 – OKC	05/20/2020	06/02/2020	20-078.1	Applicant list sent
VR	Vocational Rehabilitation Specialist / 0764	07/01/2019	VR81 - Chickasha	09/16/2019	Continuous	20-024.1	Raymond Phillips

VR	Vocational Rehabilitation Specialist / 0066	03/04/2019	VR06 – Duncan	05/23/2019	06/05/2019	19-114	Pending
VR	Vocational Rehabilitation Specialist / 1077	10/01/2019	VR07 - Durant	11/06/2019	Continuous	20-050	Applicant list sent 05/15/2020
VR	Assistive Technology Specialist / 0085	04/01/2018	VR66-Tulsa VR23 – OKC Evaluation Center	07/02/2019	Continuous	19-065.2	Currently Open
VR	Vocational Rehabilitation Specialist / 0255	06/24/2019	SBVI 33 – BEP	10/8/2019	Continuous	19-129.3	Currently Open
SBVI	Business Manager / 0785	02/01/2020	SBVI 33 – BEP	08/04/2020	Continuous	21-009	Currently Open
SBVI	Vending Operations Manager / 1486	05/28/2020	SBVI 33 – BEP	08/14/2020	Continuous	21-012	Currently Open
SBVI	Vending Machine Technician / 0167	02/20/2020	SBVI 33 – BEP	08/31/2020	Continuous	21-014	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0669	10/07/2019	SBVI 69 – Weatherford	10/14/2019	Continuous	20-045	Jessi Neal 08/10/2020
SBVI	Rehabilitation of the Blind Specialist / 0754	10/01/2018	SBVI 71- Idabel	05/29/2019	Continuous	19-043.3	Currently Open
SBVI	Vending Facility Business Consultant / 0134	11/23/2019	SBVI 33 – OKC BEP	12/10/2019	Continuous	20-064	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0935	09/20/2019	SBVI 65 – Stillwater	10/09/2019	Continuous	20-044	Canceled 07/28/2020
SBVI	Rehabilitation of the Blind Spec / 0924	01/27/2020	SBVI 91 – Tulsa	02/10/2020	Continuous	20-079	Debra Eagle 08/10/2020
SBVI	Rehabilitation of the Blind Spec / 0582	01/08/2019	SBVI 91- Tulsa	007/17/2019	Continuous	19-085.3	Barbara Collins 08/01/2020

Waiting for E-List = Waiting to receive electronic applicant log from HCM.

Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

NOTE:



RESIGNATIONS/RETIREMENTS/SEPARATIONS = 21

As of August 31, 2020

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

None

DIVISION OF VOCATIONAL REHABILITATION

Resignation = 3

1 = 1 year

1 = 1 year 5 months

1 = 4 years 1 month

Discharge = 1

1 = 10 years 4 months

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 1

1 = 5 years 9 months

Discharge = 1

1 = 12 years 5 months

Probationary Discharge = 1

1 = 7 months

OKLAHOMA SCHOOL FOR THE BLIND

Retirement = 3

1 = 18 years 5 months

1 = 18 years

1 = 35 years 11 months

Resignation = 1

1 = 1 year 1 month

Probationary Discharge = 2

1 = 11 months

1 = 10 months

OKLAHOMA SCHOOL FOR THE DEAF

Resignation = 2

1 = 5 years 9 months

1 = 18 years 2 months

Probationary Resignation = 1

1 = 5 months

Probationary Discharge = 1

1 = 11 months

DISABILITY DETERMINATION SERVICES

Resignation = 2

1 = 1 year 10 months

1 = 10 months

Probationary Discharge = 1

1 = 4 years 11 months

Probationary Resignation = 1

1 = 11 months

CURRENT FTE STATUS

FY 2021

FTE as of August 31, 2020

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	74.1	74.00	0.00	(1.00)	73.00
Vocational Rehabilitation	233.8	213.00	12.00	(4.00)	221.00
Services for the Blind and Visually Impaired	110.5	101.00	6.00	(3.00)	104.00
VR/SBVI-DP	2.00	2.00	0.00	(0.00)	2.00
Oklahoma School for the Blind	99.0	92.00	3.00	0.00	95.00
Oklahoma School for the Deaf	129.3	117.00	8.00	0.00	125.00
Total (NON-EXEMPT)	648.7	599.00	29.00	(8.00)	620.00
Disability Determination Services (EXEMPT)	378.3	314.00	16.00	(378.3)	330.00
TOTAL NON-EXEMPT & EXEMPT	1027.0	913.00	45.00	(386.3)	950.00

FY 21 Budgetary Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Chief of Operations
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Carol Brown, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Brett Jones, Public Information Officer III

VOCATIONAL REHABILITATION ADMINISTRATOR'S REPORT

VR Commission Report September 2020

Return To Office:

- Staff started staggered schedules on July 6th returning to the office. All offices are taking action to assure social distancing and use of PPE. We are remaining as flexible as possible.
- We are currently in our second phase of return to office which began August 3, 2020. The second phase calls for unrestricted travel to clients and communities, with rules of social distancing and wearing of PPE. This will be a flexible situation with staff giving consent to travel as well as our clients to meet.
- Weekly meetings with management continue with Zoom. Most of the issues center on work productivity, staff needs, supplies, and returning to the office.

Transition Services:

- Transition Services continue to be active in reaching clients and potentially eligible clients. STEM Camp this summer was a success, with Tech.-Now changing the format to a virtual opportunity. Pre-Employment Transition Specialists participated nightly to provide pre-employment transition services.
- We have 278 School Work Study Contracts this year.
- We completed our first pilot with the Riverhawks NSU program.
- Oklahoma Transition Institute will be held September 28, 29th, and 30th this year. Director Fruendt is scheduled to give a brief Introduction regarding the 100 year anniversary and family engagement.
- Judi Goldston with OU, and Transition Coordinator, Renee Sansom are in the works of having a Project Search in Tulsa and Muskogee. Business Coordinator, Fatos Floyd and her team are helping to promote businesses for this effort.
- Renee and Judi are working to hire 5 additional Pre-Employment Specialists to work the far north, east, south and west of the state.

- Renee has reached out to the Department of Commerce regarding youth apprenticeship opportunities. A grant was approved in June and DRS will be able to provide a pipeline of talent to the cause.

Business Services

- Our team continues to provide qualified candidates from our client pool to businesses. Our clients are getting up to date job openings, and staff are engaging with local chambers of commerce.
- Business Advisory Council meetings continue by ZOOM in all areas.
- Our team has provided trainings to Ditch Witch and Toro HR in regards to reasonable accommodations.
- Training to the Tulsa BAC.
- Training on employment and soft skills to clients.
- Work Ready Oklahoma Talent Acquisition Portal Training to DRS counselors and clients.
- LinkedIn training to clients and counselors.
- We will be hosting a Virtual Business Summit on October 15, 2020.
- Our Business Services Team, has worked with frontline staff to capture email contact information to our clients that are job ready. The Business Services Team has generated a distribution list for jobs, being sent to clients.

Employment Support Services:

- Our team is working with Developmental Disabilities Services in applying for a grant to enhance employment services to individuals with intellectual disabilities.
- Our team is staying in close communications with our Community Rehabilitation Providers, as they return to providing services in person.

- We continue to be flexible with Community Rehabilitation Providers due to COVID-19.

Client Services:

- Our Vocational Evaluators, Psychological Clinicians, Assistive Technology Specialists, and Benefits Planners are receiving referrals from counselors and are working in person and through Virtual Formats to carry out services.
- Our counselors and Support Staff are meeting with clients both in person and virtually.
- A total of 225 clients were released from the wait list on September 3, 2020. This cleared Priority group 1 and approximately 165 in PG2.
- We are working with 7,995 active cases in the VR division.
- Applications for this year are at 2,879. Plans are at 1,833, and Employment outcomes are at 895. All of these totals are down as expected from 2019.
- Our MSG rate is at 45%, which is above our RSA negotiated rate for 2020.

As always I'm honored to work with our staff in an effort to promote independence and quality of life to Oklahoman's with disabilities.

Sincerely,



Mark Kinnison, M.Ed., CRC, LPC-S
Division Administrator
Vocational Rehabilitation Services

ABLE TECH ANNUAL REPORT

YEAR END REPORT
Oklahoma Department of Rehabilitation Services
from Oklahoma ABLE Tech
July 1, 2019 to June 30, 2020

Alternative Financing Program Report

Descriptive Data

Types of Alternative Financing Loan Model

- A. Direct Loan
- B. Interest Rate Buy-Down Loan
- C. Guaranteed/Interest Rate Buy-Down Loan

Name of Partners

- A. Lead Agency: Oklahoma ABLE Tech
- B. Community Based Organization: Oklahoma Assistive Technology Foundation (OkAT)
- C. Lending Institutions: BancFirst of Stillwater

Loan Program Features: Range of Loan Amounts that program generally provides: There are no minimum or maximum loan amount restrictions. Loans for the past year ranged from \$190 to \$35,138 with an average loan size of \$4,530.

Interest rates provided to borrower: All loans had an interest rate of 5% fixed over the term of the loan. OkAT bought down the interest rate for BancFirst loans from **7.75%** for secured/guaranteed loans and from **9.75%** for unsecured loans.

Repayment terms that program generally provides: The program generally offers 12-36 months for unsecured loans; up to 60 months for secured loans. Shortest loan term was **3 months**.

Total loan fund capacity as of June 30, 2020: Total dollars available for closing new loans is **\$1,282,996**.

Restrictions on Types of Devices Purchased: The loan program does not restrict the type of AT a borrower can purchase.

Portfolio Performance - Alternative Financing Program (AFP)

- A. Outstanding loans, for which the principal was not paid in full, as of June 30, 2020, of Guaranteed and Direct loans for which the loan program could incur losses:**

Type of Loan	Number of Loans	Outstanding Principal Balance
Guaranty Loans	131	\$707,263
Direct Loans	253	\$618,695
Total	384	\$1,325,958

- B. Losses this past year as from July 1, 2019 to June 30, 2020**

Total dollar amount of net losses (money lost on direct loans and guarantee payouts minus recoveries from collateral): **\$41,112**

Number of loans defaulted as of June 30, 2020: **16**

- C. Outstanding loans, for which the principal was not paid in full, as of June 30, 2020, of non-guaranteed loans for which the loan program cannot incur losses.**

Total number of outstanding loans: **53**

Total dollar amount of principal still outstanding: **\$243,742**

Loan Information

A. Number of Applications received

Application Status for Metro vs. Non-Metro	Metro	Non-Metro	Total
Number of applications approved - loan made	128	91	219
Number of applications approved - loan not made	19	17	36
Number of applications rejected	73	54	127
Total	220	162	382

B. Income of borrowers - Average gross income of all borrowers: \$46,843

Annual Gross Income Range	\$15,000 or Less	\$15,001 to \$30,000	\$30,001 to \$45,000	\$45,001 to \$60,000	\$60,001 to \$75,000	\$75,001 or More
Number of Loans Made	26	60	47	29	21	36

C. Loans closed from July 1, 2019 to June 30, 2020

Type of Loan	Number	Total Dollar Amount
Direct Loan	89	\$207,514
Preferred Interest Rate Buy-Down Loans	39	\$203,360
Preferred Guaranteed & Buy-Down Loans	91	\$581,197
Total all loans	219	\$992,071

D. Type of AT purchased from July 1, 2019 to June 30, 2020

Type of AT	Number	Total Dollar Amount
Hearing	194	\$775,345
Vehicle modifications and transportation	11	\$177,061
Daily Living	5	\$1,728
Environmental Adaptation	5	\$23,858
Vision	2	\$10,495
Computer Related	1	\$2,992
Mobility, Seating, and Positioning	1	\$592
Total	219	\$992,071

E. Purpose of AT

Education	Employment	Community Living	Total
0	85	134	219

Access for All Report

- Complete Years 1 and 2 and 3 initiatives;
 - Continue outreach to other System Partners such as Oklahoma Career and Technology Education and OSU OKC; and the Oklahoma Employment Security Commission (OESC).
 - **ABLE Tech trained a group of Board Area staff on accessibility in Microsoft Word in December 2020.**
 - **ABLE Tech followed up on an assessment of the Oklahoma Career Guide with technical assistance to CareerTech and its vendor.**
 - **ABLE Tech trained a group of 65 website managers from CareerTech in April 2020.**
 - **For OOWD, ABLE Tech has been active in working with them to assess and account for accessibility in a few procurement and acquisition conversations. Recently, the focus is on a tool that would make it easier for Board Areas to schedule, run and record Board Meetings and engage with Board Members outside of meeting times. This work continues into the next project year.**
 - **Discussed possible use of a software platform called Jobtimize that the Oklahoma Employment Security Commission considered licensing. We provided some feedback to the vendor directly. With OESC, we discussed our findings with then Executive Director Richard McPherson and discussed some strategic approaches to accounting for accessibility in the purchase and use decision more generally. OESC decided not to move forward with licensing the product.**
- Provide technical assistance to the Workforce Office regarding technology accessibility of a new website for the Oklahoma Works initiative to ensure that Oklahomans with disabilities can fully access all workforce resources contained on the website, which is designed to connect employers, employees and job seekers to information and programs that help build Oklahoma's workforce;
 - **As noted in last year's report, this was done prior to the beginning of this project year.**
- Continue with the creation of employment-related tips and fact sheets;
 - **Tips continue regularly on an every other week schedule.**
- Continue the train-the-trainer model with DRS employee representatives on Local Workforce Boards, one-stop operators and other core partner personnel

to build capacity regarding Access for All initiatives with particular focus on the Access for All Certification process utilizing the Roadmap for Physical and Technology Accessibility Standards; A monthly webinar format will be utilized to complete this contract deliverable.

- **We have not had the opportunity to engage this audience during the contract year. As noted otherwise, though, we have trained Board Areas and provided them with technical assistance throughout the year.**
- Provide training to the Workforce System on the Access for All Certification process utilizing the Roadmap for Physical and Technology Accessibility Standards. A face to face training format will be utilized across the established Workforce regions in Oklahoma during the first quarter of FY 18. This training and technical assistance will support the American Job Center's efforts in receiving both physical and technology certification under the Access for All initiative.
 - **Significant time and effort have gone into finishing a draft of the STAR rating rubric. The STAR task force presented the rubric to representatives from the Workforce Board Areas as well as the Oklahoma Rehabilitation Council and opened public comment periods for each group. We also presented the rubric to the System Oversight Subcommittee. These were vital steps in actually publishing and using the rubric as part of System Certification, which hopefully will happen this project year.**
 - **Feedback will be accounted for, though some specifics will be challenging to build in until we have a policy or two in place. Concerns are mostly on timeframes and specific metrics that will be used for rating purposes. We continue to discuss it as a task force.**
 - **OOWD plans to draft policy that will formalize the use of the STAR rating system. Due to the pandemic, this policy work could be delayed. The original timeline was to have a policy ready in the fall of 2021.**
 - **The task force created a draft Course Catalog that Board Areas can use to help them to identify training opportunities that will earn credit under the STAR rubric's training measures. The Catalog includes technology accessibility resources. We continue to work on content as well as ratings for the material in the Catalog.**

- **As a follow up to last year's report, ABLE Tech did train the 4th Board Area on using its new website as planned.**
- **ABLE Tech worked with the Oklahoma Workforce Partners Conference planning committee until the event was first postponed, then canceled for this year. However, before the cancellation, we worked to improve accessibility in the conference program book and to do the same with the event speaker form. These can still be used in the future.**
- **ABLE Tech worked with the Central Oklahoma Workforce Investment Board to make a referral form more accessible. This had a larger impact because other Board Areas in the state also use it.**
- **Finally, as the COVID-19 pandemic hit and Board Areas needed to post new information to their websites ABLE Tech helped with some design and content questions regarding accessibility during a crisis.**
- Present the TechAccessOK Conference - the fourth in a series of annual technology accessibility conferences for web developers, policy administrators, purchasers, etc., to assure public accessibility of OK agencies, higher education institutions, and the career and technology education centers;
 - **This year's event was presented via Zoom due to the COVID-10 pandemic. We provided 11 sessions over June 4th and 5th with speakers from around the United States and Canada. About 125 participated on June 4th and just over 100 on June 5th.**
- Implement a series of surveys developed by the national LEAD Center to assess the experience of:
 - Job seekers
 - Employers
 - American Job Center staff
 - to determine their readiness and satisfaction with employers and the Oklahoma Works Workforce Development System;
 - ***The LEAD Center is a collaborative of disability, workforce and economic empowerment organization dedicated to improving employment and economic advancement outcomes for all people with disabilities – funded by the Office of Disability Employment Policy, U.S. Department of Labor.**
 - **Still waiting to introduce this Survey opportunity with the various Boards.**
- Continue to work collaboratively with DRS to provide technical assistance and support to ACT regarding the accessibility of web-based versions of the ACT

test and WorkKeys assessments in an effort to remove technological barriers for both students and job seekers with disabilities; Accessibility standards have been defined by the World Wide Web Consortium (W3C) Web Accessibility Initiative (WAI). The ultimate goal is to allow students and job seekers to participate independently and in the most integrated setting possible in compliance with nondiscrimination provisions.

- **Nothing specific occurred during this past year.**
- Oklahoma ABLE Tech will use a new, enterprise-level automated accessibility testing tool from WebAIM called WAVE Plus. This testing platform will crawl through websites and run tests on entire sites or site subdomains. The platform will provide a detailed report of the accessibility barriers that it identifies, with specific details about where the barrier is identified, the nature of the barrier and relevant accessibility standards. In turn, Oklahoma ABLE Tech will provide this report to entities that own the website or web application and work with those entities to understand the findings documented in each report. Oklahoma ABLE Tech will also work with entities on remediation planning and, where necessary and/or desired, additional testing or technical assistance.
 - **ABLE Tech continues to use this tool, Dynolitics, as part of its web accessibility assessment process.**
- II. The following two activities are related to the Workforce Innovation and Opportunity Act of 2014 Title IV – Amendments to the Rehabilitation Act, Sections 412 State Plans Cooperation, Collaboration and Coordination and Section 414 Vocational Rehabilitation which specifically addresses Vocational Rehabilitation’s Coordination with the Assistive Technology Act Program under the State Plan.
 - ABLE Tech will work in collaboration with DRS and the OK State Department of Education to support the Oklahoma School for the Deaf and the Oklahoma School for the Blind through in person training and technical assistance to establish AT Teams at each school. Trained personnel at both sites will better understand how to deliver quality AT services under the Quality Indicators for Assistive Technology as they strive to develop and provide quality assistive technology services aligned to federal, state and local mandates.
 - **Both OSB and OSD sent AT Teams to a series of 3 AT Workshops during the fall of 2018. All in attendance received certificates of completion.**

- ABLE Tech will work in collaboration with DRS to offer a durable medical equipment (DME) Reuse Program. This new program is designed to reuse DME that is no longer needed and reassign it to Oklahoma residents who are in need at no cost. Donated equipment will be retrieved, sanitized and refurbished in order to return the equipment to peak performance. Should repairs be needed, the program will work with DME vendors to ensure quality and reassign the DME to the best matched eligible client.
 - **This activity has been discussed but no specifics have yet been developed with OKDRS.**

**PROPOSED
2021
COMMISSION
MEETING
SCHEDULE**

DATE	TIME	LOCATION	DEADLINE
January 11, 2021	10:30 AM	State Office, Suite 200	1-Jan
February 8, 2021	10:30 AM	Oklahoma Library for the Blind and Physically Handicapped *	29-Jan
March 8, 2021	10:30 AM	State Office, Suite 200	26-Feb
April 12, 2021	10:30 AM	State Office, Suite 200	2-Apr
May 10, 2021	10:30 AM	Oklahoma School for the Blind **	30-Apr
June 14, 2021	□ 10:30 AM	State Office, Suite 200	4-Jun
July 12, 2021	10:30 AM	State Office, Suite 200	2-Jul
August, 2021		NO COMMISSION MEETING	
September 13, 2021	10:30 AM	State Office, Suite 200	3-Sep
October 11, 2021	10:30 AM	Oklahoma School for the Deaf ***	1-Oct
November 8, 2021	10:30 AM	State Office, Suite 200	29-Oct
December 13, 2021	10:30 AM	State Office, Suite 200	3-Dec

CONTACT PERSON: Carol A. Brown, Commission Assistant
Office: 405-951-3472 email: cabrown@okdrs.gov cell: 405-651-1075

*300 NE 18th Street Oklahoma City, OK 73105
** 3300 Gibson Street Muskogee, Oklahoma 74403
*** 1100 E. Oklahoma Sulphur, Oklahoma 73086
Each school has their own security

COMMISSION MINUTES

**Oklahoma Commission for Rehabilitation Services
Department of Rehabilitation Services
Conducted by Video-Conferencing
Regular Commission Minutes
July 13, 2020**

Jace Wolfe, Commission Chair
Wes Hilliard, Commission Vice-chair
Emily Cheng, Commission Member

Sign Language Interpreters are provided for public accessibility

PRESENT

Jace Wolfe, Commission Chair
Wes Hilliard, Commission Vice-Chair
Emily Cheng, Commission Member

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:30 a.m. by Commissioner Wolfe. All three Commissioners were in attendance, and a quorum was established.

STATEMENT OF COMPLIANCE

The Commission Assistant confirmed the Commission for Rehabilitation Services is in compliance with the Open Meetings Act.

PUBLIC COMMENTS

None

REPORTS

PRESENTATION OF OKLAHOMA FLAG TO COMMISSIONER CHENG

Commissioner presented an Oklahoma Flag flown over the State Capitol as the official state flag in her honor. Commissioner Wolfe and Commissioner Hilliard both commended Commissioner Cheng for her work and dedication to the Commission and the clients and staff of DRS. She served from June 16, 2017 to June 16, 2020, yet staying on until a Commissioner has been placed in this position.

CERTIFICATES OF APPRECIATION

Commissioner Wolfe recognized Executive Director Fruendt. She had a Certificate of Appreciation for Brett Jones, Communications Department, for Meme contest during this COVID Pandemic; and Dana Tallon, Communications Department, for her forty (40) to fifty (50) memes on social media. These both were nominated by Jody Harlan, Director of Communications. DRS Staff enjoyed these daily memes and they gave everyone a laugh and smile.

DIRECTOR REPORT

Commissioner Wolfe recognized Executive Director Fruendt. Her report included Executive Director's participation in ZOOM and Video-conferencing meetings; national radio interview with Fatos Floyd and Tracy Brigham on "Vocational Rehabilitation's Past, Present and Future"; updates on Executive Projects and Process Improvement.

PRIORITY GROUP UPDATE

Commissioner Wolfe recognized Tracy Brigham, Services to the Blind and Visually Impaired Director who reported, as of July 8, we released all clients in Group I, 48; and Group II 160. Currently the numbers are: Group I 3; Group II 999; and Group III 1,042, for a total of 1,144.

FINANCIAL STATUS REPORT

Commissioner Wolfe recognized Kevin Statham, Chief Financial Officer, who reported the Financial Status Reports for FY20 as of May 31, 2020. Mr. Statham also reported the Budget Work Program was submitted ahead of schedule to OMES and is in approval status,

PERSONNEL ACTIVITY REPORT

Commissioner Wolfe recognized Tom Patt, Human Resources Director who reported on the personnel activity report as of June 30, 2020. The activity report also has current FTE status.

OKLAHOMA SCHOOL FOR THE BLIND

Commissioner Wolfe recognized Rita Echelle, Superintendent who reported on the current COVID-19 issues and processes; survey with parents/guardians to determine needs for re-opening or distance learning; 2020 graduation ceremony; employee and student recognitions; school athletic and academic activities; and updates on the grounds and maintenance of the school.

OKLAHOMA SCHOOL FOR THE DEAF

Commissioner Wolfe recognized Chris Dvorak, Superintendent who reported on student athletic and coach honors; student academic and athletic activities; on campus activities; COVID-19 updates and procedures; distance learning plan; graduation ceremonies; and services to families..

ACTION ITEMS

COMMISSION MEETING MINUTES

Commissioner Wolfe asked for possible vote to approve the June 8, 2020 Commission for Rehabilitation Services regular Meeting Minutes.

Motion was made by Commissioner Cheng and seconded by Commissioner Hilliard to approve the June 8 2020 minutes. All three Commissioners voted in the affirmative. Motion passed.

OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED

Commissioner Wolfe recognized Kevin Treese, OLPBH Program Manager who reviewed their June, 2020 OLBPH donation report, for possible vote for approval.

Motion was made by Commissioner Cheng and seconded by Commissioner Hilliard to approve the June, 2020 OLBPH donations. All three Commissioners voted in the affirmative. Motion passed.

NEW BUSINESS

Commissioner Wolfe asked if there was any New Business. There was none.

ANNOUNCEMENTS

Date and location of next regular meeting of the Commission for Rehabilitation Services:

Monday, September 14, 2020 at 10:30 a.m.

Oklahoma Department of Rehabilitation Services

State Office

3535 NW 58th Street

Suite 200

Oklahoma City Ok 73112

Or video-conferencing if unable to meet. Notification will be sent out ASAP

ADJOURNMENT

Commissioner Wolfe adjourned the meeting.

Respectfully submitted by Carol Brown, Assistant to the Commission

**FY 2022
DRS BUDGET
REQUEST**

OKLAHOMA COMMISSION FOR REHABILITATION SERVICES

EXECUTIVE SUMMARY

ISSUE:

Review and approval of the FY 2022 Budget Request

BACKGROUND:

The DRS Director and Chief Financial Officer have reviewed funding change requests and justifications for the FY 2022 Budget Request

STAFF RECOMMENDATION:

Staff requests Commission review and approval of the FY 2022 Budget Request

BUDGET IMPACT:

FY 2022 Operations Funding Changes

Description	State	Federal	Total	FTE
OSB	\$67,000	\$0	\$67,000	0.0
OSD	\$82,000	\$0	\$82,000	0.0
DVR / DSBVI	\$2,500,000	\$9,237,089	\$11,737,089	0.0
Pathfinder	\$1,800,000	\$0	\$1,800,000	0.0
TOTAL	\$4,449,000	\$9,237,089	\$13,686,089	0.0

FY 2022 Operations Funding Change Requests

Agency Priority:	1
Program Description:	Oklahoma School for the Blind
Requested FTE:	0.0
State Appropriations:	\$67,000
Funding Description:	Funding Request for State Appropriations
Purpose:	Annual Maintenance Request

The Oklahoma School for the Blind in Muskogee provides effective education options for children with all levels of blindness or visual impairments. The goals of the school are to provide an environment that maximizes the learning opportunities for children with disabilities, certify their learning in accordance with State standards and provide a solid foundation of knowledge that the students can lean on well into adulthood. OSB also serves as a resource center to complement to the spectrum of services provided within common education for the State of Oklahoma. Communication and literacy are the two most crucial components for learning. OSB is able to tailor the education to the needs of the student. Students learn to be literate through braille and experience different levels of communication technology that establish a strong foundation for a lifetime of learning. OSB is 100% state appropriated. They do not receive funding from local ad valorem taxes or the State Department of Education funding formula.

The School received the teacher pay raise that was offered during SFY-2019 and SFY-2020. The schools also received the employee raise and the requested CPI adjustment for SFY-2021. Without the CPI maintenance funding, operating budgets must be shifted as necessary to provide a safe and healthy learning environment. The CPI request allows for incremental economic adjustments to the school's funding that would not otherwise be available. The Covid-19 pandemic has put additional stressors on the staff and students to adapt and continue a productive learning environment. CARES Act funds were utilized when possible but are no longer available.

As a residential facility, OSB has the same budgetary challenges as all the other local school districts in regards to the rising cost of food, fuel and utilities, but with the additional challenge of operating a residential facility. The Oklahoma Constitution mandates that the State provide for and support the School for the Blind. A maintenance appropriation adjustment based on this most recent increase of 0.85% would result in an increase of \$67,000 dollar budget request for the School for the Blind. This would allow for economic adjustments to the school's funding that are not otherwise available.

Agency Priority:	2
Program Description:	Oklahoma School for the Deaf
Requested FTE:	0.0
State Appropriations:	\$82,000
Funding Description:	Funding Request for State Appropriations
Purpose:	Annual Maintenance Request

The Oklahoma School for the Deaf in Sulphur provides effective education options for children with all levels of deaf or hard of hearing impairments. The goals of the school are to provide an environment that maximizes the learning opportunities for children with disabilities, certify their learning in accordance with State standards and provide a solid foundation of knowledge that the students can lean on well into adulthood. OSD also serves as a resource center to complement to the spectrum of services provided within common education for the State of Oklahoma. Communication and literacy are the two most crucial components for learning. OSD is able to tailor the education to the needs of the student. Students learn and communicate using sign language and experience different levels of communication technology that establish a strong foundation for a lifetime of learning. OSD is 100% state appropriated. They do not receive funding from local ad valorem taxes or the State Department of Education funding formula.

The School received the teacher pay raise that was offered during SFY-2019 and SFY-2020. The schools also received the employee raise and the requested CPI adjustment for SFY-2021. Without the CPI maintenance funding, operating budgets must be shifted as necessary to provide a safe and healthy learning environment. The CPI request allows for incremental economic adjustments to the school's funding that would not otherwise be available. The Covid-19 pandemic has put additional stressors on the staff and students to adapt and continue a productive learning environment. CARES Act funds were utilized when possible but are no longer available.

As a residential facility, OSD has the same budgetary challenges as all the other local school districts in regards to the rising cost of food, fuel and utilities, but with the additional challenge of operating a residential facility. The Oklahoma Constitution mandates that the State provide for and support the School for the Deaf. A maintenance appropriation adjustment based on this most recent increase of 0.85% would result in an increase of \$82,000 dollar budget request for the School for the Blind. This would allow for economic adjustments to the school's funding that are not otherwise available.

Agency Priority:	3
Program Description:	Vocational Rehabilitation and Services for the Blind and Visually Impaired
Requested FTE:	0.0
State Appropriations:	\$2,500,000
Funding Description:	Funding Request for State Appropriations
Purpose:	Maintain Necessary State Match and Maintenance of Effort Funding Associated with Title I Federal Funds

Increased funding maximizes services to Oklahomans with disabilities, enhancing their opportunity to become self-sufficient through employment and become independent in their homes and communities. This means more Oklahomans can terminate their dependence on state and federal programs and move towards becoming taxpayers. This funding increase will positively impact the stability of the Oklahoma economy. The ratio of funding available is \$4 federal dollars to every \$1 dollar of state matching funds. Funding this request will allow DRS to fully match all of the federal funds available to the State of Oklahoma and keeps DRS in a position to put Oklahoman's with disabilities to work each year. The SFY-2022 appropriation increase requested is \$2,500,000. This increase will allow DRS to fund all obligations associated with the federal funds awarded to the State of Oklahoma, including match and maintenance of effort. Oklahoma forfeited \$5.7 million in unmatched funds from the FFY-2020 grant. Not providing this funding would cause the State of Oklahoma to forfeit additional federal funds from the 2021 and 2022 grants and severely reduce the services available to disabled Oklahomans that want to return to work.

DRS continues to work with other state agencies to coordinate services to common participants and to improve efficiencies. The Agency is an active participant in the Oklahoma Workforce System as well as the Governor's Council on Workforce. The Workforce and Opportunity Improvement Act, the guiding federal regulation for the VR program, requires DRS to participate with 19 different programs across the State to better prepare individuals for successful employment outcomes. Providing this necessary funding would allow for the full access to available funds to continue to serve the existing clients and expand services to better reach underserved populations.

Agency Priority:	4
Program Description:	Pathfinder
Requested FTE:	0.0
State Appropriations:	\$1,800,000
Funding Description:	Funding Request for State Appropriations
Purpose:	State Funding to Offset the Federal Unallowable Portion of Pathfinder

The Disability Determination Services Division of DRS is responsible for adjudicating the applications for Social Security Disability claims. This program was 100% federally funded by the Social Security Administration prior to November 1, 2015. Employees hired after that date are enrolled in the Defined Contribution plan administered through OPERS as pathfinder participants.

The pathfinder program has an overage billed by OPERS that has been ruled unallowable by the federal partners. For state programs, this is not a problem. For federal programs, the overage must be paid with state funds. For VR and DDS this requires the state dollars be utilized in place of federal funds. The overage is a static 6% annually and these funds are not eligible for match or MOE.

As staff hired before November 1, 2015 age out through attrition and are replaced, the required pathfinder contribution has been incrementally increasing each year. SSA has offered Oklahoma the opportunity to hire an additional 222 full time professional positions. It is expected that these hires will not have prior state service and will all be required to take the pathfinder option for retirement.

DRS has two major federal programs, one for DDS and the other is the VR grant previously listed. This results in 70% of personnel costs that are federally supported with either 100% federal funds or 80% federal funds. The FY-2022 pathfinder costs for these two programs are anticipated to be \$1.8 million dollars.

Without additional funding, Oklahoma would lose the opportunity to add 222 professional positions to the Oklahoma workforce through the DDS program. These are professional positions that have long term stability. Also, the VR program would be limited in the number of positions that could be filled and funds available for match would be reduced, further impacting the program's ability to fully match the federal allotment granted to Oklahoma.

Department of Rehabilitation Services
FY 2022 Budget Request

Agency Priority	Description	Funding Purpose	State Appropriated Funding	Federal Funding	Total Funding	Requested FTE
1	OSB	Annual maintenance request	\$67,000	\$0	\$67,000	0.0
2	OSD	Annual maintenance request	\$82,000	\$0	\$82,000	0.0
3	DVR / DSBVI	Maintain necessary state match and maintenance of effort funding associated with Title I federal funds	\$2,500,000	\$9,237,089	\$11,737,089	0.0
4	Pathfinder	State funding to offset the federal unallowable portion of Pathfinder	\$1,800,000	\$0	\$1,800,000	0.0
Total Request			\$4,449,000	\$9,237,089	\$13,686,089	0.0

**OKLAHOMA LIBRARY
FOR THE BLIND AND
PHYSICALLY
HANDICAPPED
DONATION REPORT**

**OLBPH Donation Report
July 2020**

Donations under \$500

Date	Name	Cash	Fund	Property	Value
7/6	Beth Farris	100.00	216		
7/6	Dixie Rhodes	5.00	216		
Subtotal of Cash (Under \$500) Donated in July 2020		\$ 105.00			

Donations \$500 and over

Date	Name	Cash	Fund	Property	Value
Subtotal of Cash (over \$500) Donated in July 2020		0.00			

TOTAL DONATION AMOUNT JULY 2020 \$105.00

**OLBPH Donation Report
August 2020**

Donations under \$500

Date	Name	Cash	Fund	Property	Value
8/5	Nathan Clark	150.00	216		
8/28	Lois Nason	100.00	216		
Subtotal of Cash (Under \$500) Donated in August 2020		\$ 250.00			

Donations \$500 and over

Date	Name	Cash	Fund	Property	Value
Subtotal of Cash (over \$500) Donated in August 2020		0.00			

TOTAL DONATION AMOUNT August 2020 \$250.00

**OKLAHOMA SCHOOL
FOR THE BLIND
MONTHLY
DONATION
REPORT**

OSB DONATION REPORT

August 2020 Donations

Date	Name	Cash	Fund	Property	Value
8/24/2020	Phil & Connie Reeves			Violin & mandolin	\$ 350.00
Subtotal of Cash (under \$500) donated in August 2020		\$ -		Subtotal prop.	\$ 350.00
Donations \$500 and over					
8/19/2020	Episilon Sigma Alpha International OK	\$ -	216		
		\$ 1,672.65			
Subtotal of Cash (\$500 and over) donated in August 2020		\$ 1,672.65		Subtotal prop.	\$ -
TOTAL DONATION AMOUNTS August - 2020		\$2,022.65			

**OKLAHOMA SCHOOL
FOR THE DEAF
MONTHLY
DONATION
REPORT**

OSD Donation Report

August 2020

Date	Name	Cash	Fund	Explanation	Property Value
Donations Under \$500.00					
				Subtotal Property Under \$500.00	
Subtotal Cash Under \$500.00					
Donations Over \$500.00					
Date	Name	Cash	Fund	Explanation	Value
8/19	Jean Andrews		21600	160 Books	1,120.00
8/31	ESA Sorority	2,684.50	70100	General Sorority	
		2,684.50		Subtotal Property Over \$500.00	1,120.00
		2,684.50		Subtotal Property Combined	1,120.00
Subtotal Cash Combined					
Subtotal Cash Over \$500.00					
Subtotal Cash Combined					
Subtotal Cash Over \$500.00					
Subtotal Cash Combined					
Total donation for August 2020					
\$3,804.50					