

State Of Oklahoma  
Commission for Rehabilitation Services  
Conducted by Video-Conferencing  
May 11 2020  
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Jace Wolfe, Commission Chair

Location: Office at Hearts for Hearing, 11500 N. Portland Ave, Oklahoma City, OK

Wes Hilliard, Commission Vice-chair

Location: Office at Simmons Bank, 1300 E. Main Street, Davis, OK

Emily Cheng, Commission Member

Location: Home

Carol Brown, Commission Assistant, location: State Office. 3535 NW 58<sup>th</sup> Street, Oklahoma City, OK

Sign Language Interpreters are provided for public accessibility

Tonya Garman: Location: Home

Hosts for ZOOM: Jonathon Cook and Mark Ferguson Location: Their home

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|----|---|----------------------|
| 1. | Call to Order and Roll Call                   | Jace Wolfe, Chair    |
| 2. | Statement of Compliance with Open Meeting Act | Commission Assistant |
| 3. | Introduction of Guests                        | Jace Wolfe, Chair    |
| 4. | Public Comments                               | Public Audience      |

## REPORTS

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|----|--|---|
| 5. | Executive Director's report with possible Commission discussion. The report includes Executive Director's participation in meetings; updates for Access for All, state agency and Community Stakeholder communication; Governor's Executive Orders; ADA; Risk Management; AWARE; case reviews; and statistical research. | Melinda Fruendt,<br>Executive Director<br>Reporting from her home         |
| 6. | Priority Group Updates with possible Commission discussion. Report includes current status of all Priority Groups I, II and III.   | Tracy Brigham, Director<br>Services to the Blind and<br>Visually Impaired |
| 7. | Financial Status FY 20 report as of March 31 2020 with possible Commission discussion.   | Kevin Statham,<br>Chief Financial Officer                                 |
| 8. | Review with possible discussion the FY 2022 – FY 2029 Capital Outlay Request.  | Kevin Statham, Chief<br>Financial Officer                                 |
| 9. | Personnel Activity report with possible Commission discussion, as April 30, 2020. The activity report has current FTE status. .  | Tom Patt, Director<br>Human Resources                                     |

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|-----|--|---|
| 10. | Legislature report with possible Commission discussion. This report includes update on Appropriation Summary FY'21.  | Kevin Nelson,<br>Legislative Liaison                                      |
| 11. | Oklahoma School for the Blind report with possible Commission discussion. This report includes the comprehensive school-wide program still in place in response to COVID-19; Oklahoma VI Teacher's Institute; and updates on OSB outreach program; services for students and parents; and retirements. | Rita Echelle,<br>Superintendent   |
| 12. | Oklahoma State Independent Living Council report with possible Commission discussion. This report includes report on SILC Congress; updates on Mayor's Committee on Disability Concerns; Reliant Living Center; State Plan; SILC state plan Survey; and continued work with state and city agencies.   | Sidna Madden,<br>Executive Director                                       |
| 13. | Services to the Blind and Visually Impaired report. This report includes updates on Field Services, Business Enterprise Program, Transition program, Business Services Program, Oklahoma Library for the Blind and Physically Handicapped, Production, and the Division Administrator's activities.    | Tracy Brigham,<br>Director Services to the Blind<br>and Visually Impaired |
| 14. | Vocational Rehabilitation Services report. This report includes teleworking process for staff; VR Director's work with staff, and other agencies; continued work with SBVI; critical vacancy needs and production.   | Mark Kinnison,<br>Director Vocational<br>Rehabilitation Services          |

## ACTION ITEMS

- |     |  |                                  |
|-----|--|----------------------------------|
| 15. | Review and discussion with possible vote for approval of the April 13, 2020 Commission for Rehabilitation Services regular meeting minutes.    | Jace Wolfe, Chair                |
| 16. | Review and discussion with possible vote for approval of the April 2020 donations to the Oklahoma Library for the Blind and Visually Impaired. | Kevin Treese,<br>Program Manager |
| 17. | Review and discussion with possible vote for approval of the April 2020 donations to the Oklahoma School for the Blind.                        | Rita Echelle,<br>Superintendent  |
| 18. | Review and discussion with possible vote for approval of the April 2020 donations to the Oklahoma School for the Deaf.                         | Chris Dvorak,<br>Superintendent  |
| 19. | New Business ("Any matter not known about or which could not have been reasonably foreseen prior to the time of posting." 25 O.S. § 311)       | Jace Wolfe, Chair                |

20. Announcements Jace Wolfe, Chair  
Date and location of next regular meeting of the Oklahoma  
Commission for Rehabilitation Services:  
Monday, June 8, 2020 at 10:30 am.  
3535 NW 58<sup>th</sup> Street  
Suite 200  
Oklahoma City, OK 73112  
Or video-conferencing if unable to meet. Notification will  
be sent out ASAP
21. Adjournment Jace Wolfe, Chair