

PERSONNEL ACTIVITY REPORT AS OF JANUARY 31, 2024

FILLED AND VACANT POSITIONS

Personnel Activity = 22 vacant positions filled / 57 positions in Announcement or Selection Process

| Division | Title/PIN | Date Vacated | Location | Begin date | End date | Ann. # | Action/Incumbent | Date Filled |
|----------|--|--------------|----------|------------|------------|--------|----------------------|-------------|
| EXEC | AWARE Support Technician / P105253 | NEW PIN | EXEC | 12/19/2023 | 12/27/2023 | 24-049 | In Selection Process | |
| DDS | Administrative Programs Officer / P105285 | NEW PIN | DDS | 01/10/2024 | 01/19/2024 | 24-053 | In Selection Process | |
| MSD | Commission Administrative Assistant / 0835 | 10/31/2023 | MSD | 10/10/2023 | Continuous | 24-036 | Kathleen Arrieta | 12/01/2023 |
| MSD | Administrative Programs Officer / 0993 | 01/31/2024 | MSD PDU | 01/16/2024 | 01/22/2024 | 24-055 | In Selection Process | |
| OSB | Construction/Maintenance Technician / 0256 | 12/01/2023 | OSB | 01/12/2024 | Continuous | 24-054 | Currently Open | |
| OSB | Direct Care Specialist / 0552 | 01/09/2024 | OSB | 01/17/2024 | Continuous | 24-057 | Currently Open | |
| OSB | Materiel Management Officer / 0476 | 12/31/2023 | OSB | 11/15/2023 | 11/21/2023 | 24-039 | Howard Ashwood | 12/01/2023 |
| OSB | Independent Living Instructor / 0164 | 10/19/2023 | OSB | 11/15/2023 | Continuous | 24-040 | Currently Open | |
| OSB | Housekeeping/Custodial Worker / 0131 | 10/02/2023 | OSB | 01/16/2024 | 01/22/2024 | 24-037 | In Selection Process | |
| OSB | Nursing Service Supervisor, 8133 / 0851 | 12/31/2023 | OSB | 09/22/2023 | Continuous | 24-031 | Linda Milton | 01/22/2024 |
| OSB | Direct Care Specialist / 0235 | 03/08/2023 | OSB | 10/12/2023 | Continuous | 23-027 | Lacey Moran | 12/04/2023 |
| OSB | School Psychologist, 2045 / 0463 | 07/31/2023 | OSB | 10/26/2023 | Continuous | 23-095 | Currently Open | |
| OSD | Teaching Assistant / 0648 | 11/01/2023 | OSD | 01/11/2024 | Continuous | 24-038 | Currently Open | |
| OSD | Housekeeping/Custodial Worker / 0542 | 01/09/2024 | OSD | 01/17/2024 | Continuous | 24-058 | Currently Open | |
| OSD | Construction Maintenance Technician / 0190 | 11/30/2023 | OSD | 12/07/2023 | Continuous | 24-042 | Currently Open | |
| OSD | Construction Maintenance Technician / 0154 | 12/01/2023 | OSD | 12/08/2023 | Continuous | 24-047 | Currently Open | |
| OSD | Construction/Maintenance Tech / 1042 | 04/08/2022 | OSD | 10/05/2023 | Continuous | 24-016 | Aaron Kellner | 12/04/2023 |
| OSD | Fleet Specialist / 0348 | 07/28/2023 | OSD | 09/15/2023 | Continuous | 24-029 | Shane Ramsey | 12/01/2023 |
| OSD | Director of Outreach and Accessibilities, 4966 / P104791 | New PIN | OSD | 08/07/2023 | Continuous | 24-017 | Currently Open | |
| OSD | Teacher, 2083 / 0050 | 07/31/2023 | OSD | 08/16/2023 | Continuous | 24-022 | Currently Open | |
| OSD | Sign Language Specialist, 2308 / 1090 | 07/20/2023 | OSD | 08/17/2023 | Continuous | 24-023 | Currently Open | |

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|-----|---|------------|------------------|------------|------------|--------|----------------------|------------|
| OSD | Manual Sign Language Specialist / 0261 | 07/31/2023 | OSD | 09/06/2023 | Continuous | 24-011 | Jennifer McCall | 01/08/2024 |
| OSD | Teaching Assistant / P103831 | 08/01/2023 | OSD | 07/28/2023 | Continuous | 24-015 | Allyssa Sievert | 01/01/2024 |
| OSD | Principal, 1854 / 0081 | 02/01/2010 | OSD | 09/06/2023 | Continuous | 23-082 | Currently Open | |
| | | 06/30/2023 | | | | | | |
| | | 08/19/2021 | | | | | | |
| | | 10/22/2012 | | | | | | |
| OSD | Direct Care Specialist / 0641, 0578, 0824, 0803, 0620 | 05/27/2009 | | | | | Carlos Lopez | 01/08/2024 |
| | | 01/01/2024 | OSD | 10/24/2023 | Continuous | 23-032 | Peyton Scott | 01/08/2024 |
| | | 07/31/2023 | | | | | | |
| OSD | Teacher, 2083 / 0022, 0569, 0890 | 04/30/2020 | | | | | | |
| | | 08/01/2021 | OSD | 10/04/2023 | Continuous | 23-079 | Currently Open | |
| OSD | School Psychologist, 2045 / 0070 | 12/31/2022 | OSD | 09/15/2023 | Continuous | 23-050 | Currently Open | |
| VR | Secretary / 1065 | Pending | VR Admin – OKC | 01/04/2024 | Continuous | 24-051 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0021 | 11/06/2023 | VR67 – Tulsa | 01/04/2024 | Continuous | 24-052 | Currently Open | |
| VR | Rehabilitation Technician / 0071 | 02/01/2024 | VR86 – Ada | 01/12/2024 | Continuous | 24-056 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0949 | 12/18/2023 | VR22 – Norman | 12/08/2023 | Continuous | 24-043 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0710 | 12/14/2023 | VR12 – Lawton | 12/05/2023 | Continuous | 24-044 | Currently Open | |
| VR | Business Services Liaison / 0814 | 07/22/2022 | VR86 – Ada | 12/04/2023 | 12/18/2023 | 24-045 | In Selection Process | |
| VR | Job Placement Specialist / 0925 | 05/31/2023 | VR47 – OKC | 12/04/2023 | 12/18/2023 | 24-046 | In Selection Process | |
| VR | Vocational Rehabilitation Specialist / 0659 | 02/28/2023 | VR38 – Okmulgee | 12/19/2023 | Continuous | 24-048 | Currently Open | |
| VR | Rehabilitation Technician / 0553 | 10/24/2023 | VR80 – Tulsa | 11/20/2023 | Continuous | 24-041 | Currently Open | |
| VR | Rehabilitation Technician / 0577 | 08/07/2023 | VR63 – Alva | 09/22/2023 | Continuous | 24-032 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0478 | 09/08/2023 | VR12 – Lawton | 09/05/2023 | Continuous | 24-026 | Lieux'Rita Green | 12/04/2023 |
| VR | Rehabilitation Technician / 0047 | 12/30/2022 | VR07 – Durant | 08/15/2023 | Continuous | 24-020 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0714 | 08/18/2023 | VR26 – Claremore | 08/16/2023 | Continuous | 24-021 | Currently Open | |
| VR | Programs Field Representative / 0034 | 04/30/2023 | VR09 – ESS | 07/12/2023 | Continuous | 24-002 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0066 | 07/11/2023 | VR81 - Chickasha | 10/19/2023 | Continuous | 24-008 | Michael Lopez | 01/01/2024 |

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|------|---|--------------------------|---------------------|------------|------------|----------|------------------|------------|
| VR | Vocational Rehabilitation Specialist / 1190 | 06/09/2023 | VR08 – Enid | 06/05/2023 | Continuous | 23-096 | Currently Open | |
| VR | Programs Field Representative / 1195 | 11/21/2022 | TBD | 09/13/2023 | Continuous | 23-098 | Currently Open | |
| VR | Behavioral Health Clinician / 0467 | 04/14/2023 | VR23 – OKC | 10/27/2023 | Continuous | 23-083 | Currently Open | |
| VR | Rehabilitation Technician / 0079 | 04/13/2023 | VR23 – OKC | 10/27/2023 | Continuous | 23-085 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0646 | 08/01/2022 | VR41 – Ponca City | 01/24/2024 | Continuous | 23-038 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0948 | 11/08/2022 | VR05 – Weatherford | 11/16/2022 | Continuous | 23-040 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0477 | 10/01/2022 | VR18 – Muskogee | 11/23/2022 | Continuous | 23-041 | Elizabeth Cooper | 01/01/2024 |
| VR | Vocational Rehabilitation Specialist / 0776 | 07/15/2022 | VR86 – Ada | 10/17/2023 | Continuous | 23-021 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0073 | 06/20/2022 | VR13 – McAlester | 09/26/2023 | Continuous | 23-003 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0904 | 06/17/2022 | VR80 – Tulsa | 07/20/2022 | Continuous | 23-008 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0793 | 07/26/2022 | VR05 – Weatherford | 06/13/2022 | Continuous | 22-105 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0381 | 04/04/2022 | VR04 – Bartlesville | 09/25/2023 | Continuous | 22-072 | Traci Watson | 01/02/2024 |
| VR | Vocational Rehabilitation Specialist / 0044 | 04/09/2022 | VR67 – Tulsa | 09/15/2023 | Continuous | 22-102.1 | Tricia Burks | 12/18/2023 |
| VR | Vocational Rehabilitation Specialist / 0821 | 04/14/2023 | VR13 – McAlester | 05/02/2023 | Continuous | 23-086 | Tina Shumway | 12/01/2023 |
| VR | Vocational Rehabilitation Specialist / 0752, 0955 | 11/01/2021 10/31/2022 | VR80 – Tulsa | 11/03/2022 | Continuous | 23-037 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0567 | 09/01/2020 | VR67 – Tulsa | 12/22/2020 | Continuous | 21-028.1 | Currently Open | |
| VR | Vocational Rehabilitation Specialist / 0627 | 07/08/2020 | VR18 – Muskogee | 08/18/2021 | Continuous | 21-007.2 | Currently Open | |
| SBVI | Rehabilitation Technician / 0711 | 12/01/2023 | SBVI64 – Tulsa | 01/02/2024 | Continuous | 24-050 | Currently Open | |
| SBVI | Vocational Rehabilitation Specialist / 1033 | 12/15/2023 | SBVI73 – OKC | 01/24/2024 | Continuous | 24-059 | Currently Open | |
| SBVI | Rehabilitation Technician / 0267 | 09/18/2023 | SBVI64 – Tulsa | 09/26/2023 | Continuous | 24-033 | Kimberly Veron | 12/01/2023 |
| SBVI | Public Information Officer / 0198 | 07/17/2023 | SBVI72 – OKC | 09/22/2023 | Continuous | 24-030 | Kaitlyn Evans | 01/03/2024 |
| SBVI | Vocational Rehabilitation Specialist / 0396 | 05/31/2023 | SBVI58 – Ada | 10/10/2023 | Continuous | 23-097 | Hailey Bailey | 01/02/2024 |

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|------|--|--------------------------|--------------------------|------------|------------|----------|----------------|------------|--|
| SBVI | Vocational Rehabilitation Specialist / 0094 | 05/08/2023 | SBVI59 – Enid | 10/10/2023 | Continuous | 23-084 | Currently Open | | |
| SBVI | Vending Facility Business Consultant / 0170 | 06/01/2022 | SBVI 33 – OKC | 01/04/2023 | Continuous | 23-054 | Currently Open | | |
| SBVI | Vending Machine Technician / 1027, 0167 | 01/01/2021 02/20/2020 | SBVI 33 – OKC | 10/10/2023 | Continuous | 23-056 | Ryan Sissom | 01/02/2024 | |
| SBVI | Assistive Technology Specialist / 0091 | 07/01/2020 | SBVI – TBD | 03/14/2022 | Continuous | 22-066 | Currently Open | | |
| SBVI | Vending Operations Manager / 1486 | 11/20/2021 | SBVI 33 – OKC | 11/14/2023 | Continuous | 22-067.1 | Megan Ketch | 01/02/2024 | |
| SBVI | Vocational Rehabilitation Specialist / 0709 | 02/08/2022 | SBVI 84 – McAlester | 10/05/2023 | Continuous | 22-058.1 | Kim Lane | 01/04/2024 | |
| SBVI | Vocational Rehabilitation Specialist / 0669 | 05/29/2021 | SBVI 69 – Weatherford | 10/09/2023 | Continuous | 21-080.5 | Currently Open | | |

DISCHARGES/RESIGNATIONS/RETIREMENTS = 12

As of January 31, 2024

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

Resignation = 1

1 = 17 years

DIVISION OF VOCATIONAL REHABILITATION

Discharge = 1

1 = 2 months

Resignation = 3

1 = 12 years 8 months

1 = 6 years 1 month

1 = 1 year

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 1

1 = 2 years 5 months

OKLAHOMA SCHOOL FOR THE BLIND

Discharge = 1

1 = 4 months

Resignation = 2

1 = 2 years 3 months

1 = 1 year

Retirement = 1

1 = 27 years 5 months

OKLAHOMA SCHOOL FOR THE DEAF

Resignation = 2

1 = 2 years 2 months

1 = 3 months

DISABILITY DETERMINATION SERVICES

CURRENT FTE STATUS FY 2024

FTE as of January 31, 2024

| <u>DIVISION</u> | <u>BUDGETED FTE</u> | <u>FILLED</u> | <u>PENDING</u> | <u>EXEMPT FTE</u> | <u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u> |
|--|---------------------|---------------|----------------|-----------------------|---|
| Support Services (Executive/MSD/FSD) | 77.8 | 74.00 | 3.00 | 0.00 | 77.00 |
| Vocational Rehabilitation | 229.0 | 197.00 | 27.00 | (1.00) | 223.00 |
| Services for the Blind and Visually Impaired | 108.0 | 93.00 | 6.00 | (2.00) | 97.00 |
| VR/SBVI-DP | 3.00 | 2.00 | 0.00 | 0.00 | 2.00 |
| Oklahoma School for the Blind | 100.0 | 96.00 | 5.00 | 0.00 | 101.00 |
| Oklahoma School for the Deaf | 129.0 | 113.00 | 15.00 | (1.00) | 127.00 |
| Total (NON-EXEMPT) | 646.8 | 575.00 | 56.00 | (4.00) | 627.00 |
| Disability Determination Services (EXEMPT) | 350.0 | 321.00 | 1.00 | (322.00) | 322.00 |
| TOTAL NON-EXEMPT & EXEMPT | 996.8 | 896.00 | 57.00 | (326.00) | 949.00 |

FY 24 Budgetary Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

ROUTING TO: Melinda Fruendt, Director
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Chief of Operations
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Kathleen Arrieta, Executive Assistant
 Brett Jones, Public Information Officer III