

Supported Employment (SE) Authorization Request & Billing Form

Contractor Name:_____

Employment Consultant:_____

Individual Name:_____ Case Number:_____

DRS Counselor Name:_____

Date of Referral:_____ Date of Intake:_____

Authorization Request Section

Please select the milestone(s) (maximum of two at a time) requested for pre-authorization. **Note:** PL begins day after authorization or previous milestone. **R4** starts the same day as the start date of employment.

Milestone		Regular Rate:	Highly Challenged Rate:
Assessment (AS) Milestone	M1-SE-REG or HC	\$625	\$625
Vocational Preparation (VP) Milestone (Opt)	M2-SE-REG or HC	\$ 625	\$625
Placement (PL) Milestone (See Note: above)	M3-SE-REG or HC	\$1,688	\$3,125
4 Weeks Job Retention (R4) Milestone (Note: above)	M4-SE-REG or HC	\$2,250	\$1,875
8 Weeks Job Retention (R8) Milestone	M5-SE-REG or HC	\$1,688	\$1,875
Stabilization (ST) Milestone	M6-SE-REG or HC	\$2,125	\$2,125
Successful Employment (EM) Milestone	M7-SE-REG or HC	\$2,875	\$4,125

FOR DRS USE ONLY Authorization Number:_____ Date Issued:_____

Milestone Billing Section (billing limit 1 milestone at a time)

Milestone Begin Date:_____ Milestone End Date:_____

Employment Begin Date:_____ Invoice Date:_____

Authorization Number:_____ Authorization Date:_____

Milestone		Regular Rate:	Highly Challenged Rate:
Assessment (AS) Milestone	M1-SE-REG or HC	\$625	\$625
Vocational Preparation (VP) Milestone (Opt)	M2-SE-REG or HC	\$ 625	\$625
Placement (PL) Milestone (See Note: in section below)	M3-SE-REG or HC	\$1,688	\$3,125
4 Weeks Job Retention (R4) Milestone (Note: below)	M4-SE-REG or HC	\$2,250	\$1,875
8 Weeks Job Retention (R8) Milestone	M5-SE-REG or HC	\$1,688	\$1,875
Stabilization (ST) Milestone	M6-SE-REG or HC	\$2,125	\$2,125
Successful Employment (EM) Milestone	M-7-SE-REG or HC	\$2,875	\$4,125

Person submitting Form: _____ Date submitted: _____

FOR DRS USE ONLY Paid Date:_____ by_____.