

# R8 (8-weeks Employment) Milestone Report

Individual's Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*Street Address* *City* *State* *Zip Code*

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_  
*Include Area Code* *Include Area Code*

Contract:  **R8** Supported Employment  **R8** Highly Challenged

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

**(Complete using on-site observations, individual's reports, off-site contacts, employer contacts, etc.)**

Please summarize the individual's level of performance during this milestone:

List strengths identified by the employer, EC or individual and relate how they are being reinforced:

List the areas identified by the employer as needing improvement. Describe steps taken to address the issue(s):

List training and supports provided to assist the individual with maintaining employment:

Comment on how the individual interacts with supervisors and co-workers:

Select "**YES**" "**NO**" or "**N/A**" in response to the items below:

Was the **ESS-C-185**—*Job Accommodation Form* updated and submitted to DRS Counselor?  
Yes No N/A

During the four (4) weeks of this milestone weekly hours worked were \_\_\_\_\_, which is \_\_\_\_\_% of the Weekly Work Goal of \_\_\_\_\_ hours on the IPE. Exceeds 40%  Yes  No  N/A

Contractor: \_\_\_\_\_ EC Name: \_\_\_\_\_

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_