



OKLAHOMA
Rehabilitation Services

Commission for Rehabilitation Services

**Commissioners Theresa Flannery, Wes Hilliard
and Jace Wolfe**

Regular Meeting
and Video Conferencing

3535 NW 58th Street, Suite 200
Oklahoma City, OK

April 11, 2022

Empowering Oklahomans with Disabilities

**State of Oklahoma
Commission for Rehabilitation Services**

April 11, 2022

10:30 a.m.

Oklahoma Department of Rehabilitation Services
3535 NW 58th Street, Suite 200

Oklahoma City, OK

and

Videoconferencing

Commission meeting link: <https://zoom.us/j/95987608412>

Phone: 1-346-248-7799

Webinar ID: 959 8760 8412

Theresa Flannery, Commission Chair

Jace Wolfe, Commission Vice-Chair

Wes Hilliard, Commission Member

Sign Language Interpreters are provided for public accessibility

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|----|---|-------------------------------------|
| 1. | Call to Order and Roll Call | Theresa Flannery
Chair |
| 2. | Statement of Compliance with Open Meeting Act | Carol Brown
Commission Assistant |

REPORTS

PAGE #

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|----|---|---|-----------|
| 3. | Executive Director's report with possible Commission discussion. The report includes remembrance of an OSD employee, and updates in AWARE, Case Review, and program Standards and statistical review. | Melinda Fruendt
Executive Director | 2 |
| 4. | Priority Group Updates with possible Commission discussion. Report includes status of all Priority Groups I, II and III. | Mark Kinnison
Vocational Rehabilitation Director | |
| 5. | Financial report with possible Commission discussion of FY 2022 as of February 28, 2022. | Kevin Statham
Chief Financial Officer | 6 |
| 6. | Personnel Activity report with possible Commission discussion, as of March 31, 2022. The activity report has current FTE status. | Tom Patt
Director
Human Resource | 14 |
| 7. | Legislative Report with possible Commission discussion. This report includes Bill Status Report. | Jennifer Hardin
Legislative Liaison | 21 |

- | | | | |
|-----|--|--|-----------|
| 8. | Services for the Blind and Visually Impaired report with possible Commission discussion. This report includes updates about field services, Business Services, Business Enterprise Program, Library for the Blind and Physically Handicapped, Transition, and division administrator activities. | Tracy Brigham
SBVI Administrator | 34 |
| 9. | Accessible Instructional Materials Center (AIM Center) Report with possible Commission discussion. | Pepper Watson
AIM Center Director | 44 |
| 10. | Communications Division report with possible Commission discussion. This report includes information on People with Disabilities Awareness Day, social media warriors, and marketing. | Jody Harlan
Communications Director | 48 |

ACTION ITEMS

- | | | | |
|-----|---|---|-----------|
| 11. | Review and discussion with possible vote for approval of the March 14, 2022, Commission for Rehabilitation Services regular meeting minutes. | Theresa Flannery
Chair | 51 |
| 12. | Review and discussion with possible vote for approval of a new rate per hour for Driver Services as provided by American with Disabilities Act (ADA) plus travel reimbursement for approved mileage and travel expenses at the State Travel Reimbursement Act rate. This proposed rate is \$12.50 per hour. | Kathy Lowry
Manager
Contracts and
Purchasing | 56 |
| 13. | Review and discussion with possible vote for approval of the March 2022 donations to the Oklahoma Library for the Blind and Physically Handicapped. | Kevin Treese
Programs Manager
OLBPH | 67 |
| 14. | Review and discussion with possible vote for approval of the March 2022 donations to the Oklahoma School for the Blind. | Rita Echelle
Superintendent
OSB | 69 |
| 15. | Review and discussion with possible vote for approval of the March 2022 donations to the Oklahoma School for the Deaf. | Chris Dvorak
Superintendent
OSD | 71 |
| 16. | New Business (“Any matter not known about, or which could not have been reasonably foreseen prior to the time of posting.” 25 O.S. § 311). | Theresa Flannery
Chair | |

17. Announcements
Next Meeting:
Monday, May 9, 2022, at 10:30
3535 NW 58th Street
2nd Floor
Oklahoma City, OK 73112
Theresa Flannery
Chair
18. Public Comments. *(Under Oklahoma Open Meeting Laws, the Oklahoma Commission for Rehabilitation Services cannot respond to or discuss any matter not on today's agenda.)*
Public
19. Adjournment
Theresa Flannery
Chair

EXECUTIVE DIRECTOR'S REPORT

Oklahoma Department of Rehabilitation Services
EXECUTIVE DIRECTOR REPORT
April 11, 2022

In Remembrance

The Oklahoma School for the Deaf lost a beloved member of their family when Ms. Sheri Addington passed away after a multi-year battle with cancer. Ms. Addington served as the Speech Language Pathologist at OSD. She was an absolute joy to be around, always positive and had an inspiring optimism. Sheri will be missed by many. DRS' prayers and thoughts go out to her husband and daughter.

Executive

March

- 15 - Meeting with new ORC member, Mr. Scott Mullins.
- 16 - Meeting with Finance Committee for Oklahoma Commission on Children and Youth.
- 17 - Meeting with ORC Executive Committee.
- 18 - Meeting with Accessible Educational Materials cohort - Stephanie Roe participated for Director.
- 21 - Began visits with VR/SBVI field offices regarding directors' survey results. There are 26 visits scheduled through Mid-May.
- 22 - National Rehabilitation Counselor Day.
- 22 - DRS Executive Team meeting.
- 23 - VR/SBVI Field Visits.
- 24 - DRS Executive Team and one level down of direct reports participated in Hope Centered and Trauma Informed training. Dr. Angela Pharris, Facilitator, Hope Research Center at OU, worked with the DRS teams to understand and begin first steps of how to apply the science of hope. This is based upon author, Dr. Chan Hellman, book - Hope Rising: How the Science of Hope Can Change Your Life. This is a Governor's Initiative.
- 25 - VR/SBVI Field Visits.
- 28 - Meeting with Able Tech staff regarding contract renewals.
- 28 - Meeting on Administrative Rule process with VR/SBVI and stakeholders.
- 29 - VR/SBVI Field Visits.
- 30 - VR/SBVI Field Visits.
- 31 - VR/SBVI Field Visits.
- 31 - Murray County Chamber of Commerce Banquet.

April

- 4 - Council of State Administrators for Vocational Rehabilitation (CSAVR) Virtual Leadership Forum Day 1.
- 5 - Council of State Administrators for Vocational Rehabilitation (CSAVR) Virtual Leadership Forum Day 2.
- 6 - Council of State Administrators for Vocational Rehabilitation (CSAVR) Special Conference Zoom.
- 7 - VR/SBVI Field Visits.
- 8 - RSA Negotiated Levels for Performance internal meeting.

8 - Council of State Administrators for Vocational Rehabilitation (CSAVR) Virtual Directors Forum.

*Legislative bill discussions occurred with Jennifer Hardin and during month of March and April.

Process Improvement – Lyuda Polyun

AWARE

The AWARE team continues to work on RSA-911 data clean up by identifying errors and making corrections as needed.

We are also working on a plan to address issues related to Post Employment services based on recent RSA guidance that will require a policy change and training to field staff.

We continue working on AWARE user training content, with the focus now shifting to the Older Blind program.

We are also dealing with a delay with the Hosting project. OMES has fallen behind schedule on work they were to finish before we can complete the project. We are not certain how long this delay will last, but it will put off implementation of an on-line self-referral portal by at least two more months.

Case Review

The QA team is currently auditing for the month of March cases that were closed between 1.16.2022 and 2.15.2022. There were 231 cases Closed-Other and 105 cases Closed-Rehab. Only 336 qualified for auditing purposes. With 15%=50 cases and 10%=34 cases.

Program Standards, Statistical Research

The team finalized the VR and SBVI staff survey consolidated report and provided it to the Director, along with presentation materials.

The research team had a second meeting with Renee Briscoe and Lori Chesnut regarding a transition and pre-ETS survey. The team then drafted a survey for review.

The team are working with the Training Unit on their training needs assessment.

The team continue to work on the Statewide Needs Assessment.

The team continue to work with the AWARE team on RSA-911 data validity and on a consolidated Tableau workbook to streamline a series of data reports that are completed annually for Finance.

***Respectfully submitted by
Melinda Fruendt, Executive Director***

FINANCIAL STATUS REPORT

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

Agency Summary

	Budget		Expenditures		Expended		Encumbrances		% Used	
	% of Total									
	Budget	Budget	Expenditures	Expenditures	Expended	Expended	Encumbrances	Encumbrances	% Used	% Used
Personnel	84,266,785.00	51.5%	48,878,616.30	48,878,616.30	58.0%	58.0%	35,039,143.00	35,039,143.00	99.6%	99.6%
Travel	422,339.00	0.3%	300,402.47	300,402.47	71.1%	71.1%	39,346.75	39,346.75	80.4%	80.4%
General Operating	29,510,360.52	18.0%	9,194,156.41	9,194,156.41	31.2%	31.2%	13,865,580.14	13,865,580.14	78.1%	78.1%
Office Furniture & Equipment	1,275,035.90	0.8%	432,291.27	432,291.27	33.9%	33.9%	317,273.68	317,273.68	58.8%	58.8%
Client / General Assistance	38,317,091.00	23.4%	17,139,370.58	17,139,370.58	44.7%	44.7%	18,990,358.11	18,990,358.11	94.3%	94.3%
Indirect Cost	9,883,353.00	6.0%	5,571,026.38	5,571,026.38	56.4%	56.4%	4,312,326.62	4,312,326.62	100.0%	100.0%
Total	163,674,964.42	100.0%	81,515,863.41	81,515,863.41	49.8%	49.8%	72,564,028.30	72,564,028.30	94.1%	94.1%

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

All Programs						
Vocational Rehabilitation and Services for the Blind and Visually Impaired						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	25,223,461.00	36.2%	13,825,388.66	54.8%	11,291,381.13	99.6%
Travel	229,900.00	0.3%	236,292.34	102.8%	0.00	102.8%
General Operating	10,875,293.00	15.6%	4,455,670.42	41.0%	5,329,357.30	90.0%
Office Furniture & Equipment	378,699.00	0.5%	172,740.39	45.6%	78,717.79	66.4%
Client / General Assistance	29,081,179.00	41.8%	13,475,546.17	46.3%	13,620,570.01	93.2%
Indirect Cost	3,795,911.00	5.5%	2,037,620.08	53.7%	1,758,290.92	100.0%
Total	69,584,443.00	100.0%	34,203,258.06	49.2%	32,078,317.15	95.3%

Vocational Rehabilitation Grant						
	% of Total		%			
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used
Personnel	22,559,616.00	34.7%	12,377,245.43	54.9%	10,081,654.56	99.6%
Travel	217,000.00	0.3%	230,960.97	106.4%	0.00	106.4%
General Operating	10,227,810.00	15.7%	4,223,114.28	41.3%	4,995,083.83	90.1%
Office Furniture & Equipment	149,337.00	0.2%	89,306.01	59.8%	78,292.79	112.2%
Client / General Assistance	28,369,667.00	43.6%	13,283,744.74	46.8%	13,191,004.90	93.3%
Indirect Cost	3,534,966.00	5.4%	1,871,521.05	52.9%	1,663,444.95	100.0%
Total	65,058,396.00	100.0%	32,075,892.48	49.3%	30,009,481.03	95.4%

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

All Programs Oklahoma School for the Blind

	% of Total			% Expended			% Used	
	Budget	Budget	Expenditures	Expended	Encumbrances	% Used		
Personnel	6,418,418.00	71.3%	4,142,960.97	64.5%	2,250,457.03	99.6%		
Travel	31,000.00	0.3%	6,741.37	21.7%	0.00	21.7%		
General Operating	1,521,018.00	16.9%	527,601.67	34.7%	852,106.02	90.7%		
Office Furniture & Equipment	332,305.00	3.7%	100,559.65	30.3%	89,788.70	57.3%		
Client / General Assistance	73,000.00	0.8%	18,091.74	24.8%	0.00	24.8%		
Indirect Cost	630,439.00	7.0%	422,039.21	66.9%	208,399.79	100.0%		
Total	9,006,180.00	100.0%	5,217,994.61	57.9%	3,400,751.54	95.7%		

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

All Programs		Oklahoma School for the Deaf		%		%	
	Budget	% of Total Budget	Expenditures	Expended	Encumbrances	% Used	% Used
Personnel	7,877,779.00	42.2%	4,413,123.59	56.0%	3,419,640.77	99.4%	99.4%
Travel	40,439.00	0.2%	30,468.32	75.3%	7,612.82	94.2%	94.2%
General Operating	9,074,115.00	48.6%	840,668.68	9.3%	4,407,430.43	57.8%	57.8%
Office Furniture & Equipment	490,561.90	2.6%	132,423.63	27.0%	146,051.73	56.8%	56.8%
Client / General Assistance	348,912.00	1.9%	129,145.27	37.0%	72,375.50	57.8%	57.8%
Indirect Cost	821,405.00	4.4%	468,740.70	57.1%	352,664.30	100.0%	100.0%
Total	18,653,211.90	100.0%	6,014,570.19	32.2%	8,405,775.55	77.3%	77.3%

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

All Programs		Disability Determination Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended		Encumbrances
Personnel	37,632,354.00	67.0%	22,076,055.60	58.7%	15,441,448.94	99.7%
Travel	79,500.00	0.1%	13,158.95	16.6%	31,733.93	56.5%
General Operating	4,983,599.00	8.9%	1,774,393.85	35.6%	2,103,464.78	77.8%
Office Furniture & Equipment	35,268.00	0.1%	10,297.84	29.2%	2,715.46	36.9%
Client / General Assistance	8,814,000.00	15.7%	3,516,587.40	39.9%	5,297,412.60	100.0%
Indirect Cost	4,629,279.00	8.2%	2,639,330.82	57.0%	1,989,948.18	100.0%
Total	56,174,000.00	100.0%	30,029,824.46	53.5%	24,866,723.89	97.7%

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

All Programs		DRS Support Services				
	% of Total		%			
	Budget	Budget	Expenditures	Expended		Encumbrances
Personnel	7,114,773.00	69.4%	4,421,087.48	62.1%	2,636,215.13	99.2%
Travel	41,500.00	0.4%	13,741.49	33.1%	0.00	33.1%
General Operating	3,056,335.52	29.8%	1,595,821.79	52.2%	1,173,221.61	90.6%
Office Furniture & Equipment	38,202.00	0.4%	16,269.76	42.6%	0.00	42.6%
Client / General Assistance	0.00	0.0%	0.00	0.0%	0.00	0.0%
Indirect Cost	6,319.00	0.1%	3,295.57	52.2%	3,023.43	100.0%
Total	10,257,129.52	100.0%	6,050,216.09	59.0%	3,812,460.17	96.2%

Department of Rehabilitation Services Financial Status Report FY 22

As of February 28, 2022

Personnel
Salary Expense
Insurance Premium -Health-Life, etc
FICA-Retirement Contributions
Travel
Travel - Agency Direct
Travel - Reimbursements
General Operating
AFP Encumbrances
Bond Indebtness and Expenses
Buildings-Purchase, Construction and Renovation
General Operating
Inter/Intra Agency Payment for Personal Services
Maintenance & Repair
Miscellaneous Administration Fee
Professional Services
Production, Safety, Security
Refunds, Indemnities, Restitution
Rent Expense
Scholarships, Tuition and Other Incentive-Type Payments
Shop Expense
Specialized Supplies & Materials
Office Furniture & Equipment
Library Equipment & Resources
Office Furniture & Equipment
Client / General Assistance
Social Service and Assistance Payments
Indirect Cost

**PERSONNEL
STATUS
REPORT**

PERSONNEL ACTIVITY REPORT AS OF MARCH 31, 2022

FILLED AND VACANT POSITIONS

Personnel Activity = 5 vacant positions filled / 53 positions in Announcement or Selection Process

Division	Title/PIN	Date Vacated	Location	Begin date	End date	Ann. #	Action/Incumbent	Date Filled
MSD	HR Management Specialist / 0117	12/01/2021	OSD	03/09/2022	Continuous	22-034.2	Currently Open	
MSD	Contracting & Acquisitions Agent / 0858	11/06/2021	MSD/CDS	01/19/2022	02/07/2022	22-048	Sara Seabolt	03/21/2022
MSD	Material Management Specialist / 1060	11/20/2021	MSD/CDS	12/10/2021	12/27/2021	22-039	Applicant list sent 12/30/2021	
FSD	Accountant / 1123	11/01/2021	FSD	02/28/2022	03/17/2022	22-047.1	Applicant list sent 03/21/2022	
FSD	Accountant / 1124	12/11/2021	FSD	03/03/2022	03/22/2022	22-038.1	Applicant list sent 03/24/2022	
DDS	Disability Determination Technician / 0636, 0106	09/09/2021 01/10/2022	DDS	02/09/2022	02/15/2022	22-057	Applicant list sent 02/17/2022	
DDS	IS Data Management Analyst / 1463	01/01/2022	DDS	02/16/2022	03/02/2022	22-061	Applicant list sent 03/04/2022	
		New PIN 10/24/2020						
DDS	Disability Program Administrator / 1446, 1438, 1445, 0482	New PIN 02/01/2022	DDS	02/23/2022	03/03/2022	22-063	Applicant list sent 03/07/2022	
OSB	Business Manager / 0232	02/18/2022	OSB	02/18/2022	03/10/2022	22-062	Applicant list sent 03/15/2022	
OSB	Housekeeping/Custodial Worker / 0982	01/01/2022	OSB	02/10/2022	Continuous	22-044.1	Regina Huggins	03/28/2022
OSB	Direct Care Specialist / 0421, 0576	12/01/2021 08/10/2021	OSB	01/12/2022	Continuous	22-045	Currently Open	
OSD	Teaching Assistant / 0182	08/19/2021	OSD	09/27/2021	Continuous	22-026	Currently Open	
OSD	Direct Care Specialist / 0028	05/19/2021	OSD	08/18/2021	Continuous	22-003.1	Currently Open	
OSD	LPN, 2603 / 0549	04/22/2021	OSD	08/23/2021	Continuous	22-007.1	Currently Open	
OSD	Counselor, 2240 / 1028	08/06/2021	OSD	09/14/2021	Continuous	22-016.1	Currently Open	
OSD	Teacher / 0192	07/31/2021	OSD	02/09/2021	Continuous	21-046	Currently Open	
VR	Rehabilitation Technician / 0699	03/12/2022	VR63 - Alva	03/21/2022	04/18/2022	22-068	Currently Open	

VR	Vocational Rehabilitation Specialist / 0516	08/01/2019	VR80 – Tulsa	03/23/2022	03/29/2022	22-069	Applicant list sent 03/31/2022
VR	Vocational Rehabilitation Specialist / 0820	01/21/2022	VR63 – Alva VR67 – Tulsa	03/29/2022	Continuous	22-055.1	Currently Open
VR	Rehabilitation Technician / 0200	02/01/2022	Tulsa	02/03/2022	02/23/2022	22-056	Applicant list sent 03/01/2022
VR	Vocational Rehabilitation Specialist / 1077, 0194	10/01/2019 07/22/2020	VR07 – Durant	02/15/2022	Continuous	22-059	Currently Open
VR	Vocational Rehabilitation Specialist / 0021	07/12/2021	VR67 – Tulsa	02/16/2022	Continuous	22-060	Currently Open
VR	Vocational Rehabilitation Specialist / 0721	04/01/2022	VR19 – OKC	02/28/2022	Continuous	22-064	Currently Open
VR	Vocational Rehabilitation Specialist / 0646	01/01/2022	VR41 – Ponca City	01/20/2022	01/26/2022	22-050	Rachel Brown 03/01/2022
VR	Programs Manager/ 0334	02/01/2022	VR08 – Enid	01/20/2022	02/17/2022	22-051	Applicant list sent 02/22/2022
VR	Vocational Rehabilitation Specialist / 0821	12/04/2021	VR13 – McAlester	12/06/2021	Continuous	22-037	Currently Open
VR	Vocational Rehabilitation Specialist / 0104	11/08/2021	VR31 – OKC	11/08/2021	Continuous	22-033	Currently Open
VR	Programs Field Representative / 0363	02/01/2021	VR95 – OKC	10/01/2021	10/14/2021	22-029	Applicant list sent 10/18/2021
VR	Vocational Rehabilitation Specialist / 0948	09/16/2021	VR05 – Weatherford	09/03/2021	Continuous	22-018	Currently Open
VR	Behavioral Health Clinician / 0467	08/14/2021	VR23 - OKC	09/08/2021	Continuous	22-021	Currently Open
VR	Business Services liaison / 0827	07/16/2021	TBD	01/14/2022	02/03/2022	22-028.1	Applicant list sent 02/08/2022
VR	Vocational Rehabilitation Specialist / 1190	03/27/2021	VR08 – Enid	02/04/2022	Continuous	21-072	Currently Open
VR	Vocational Rehabilitation Specialist / 0764	03/06/2021	VR02 – Altus VR66 – Tulsa	08/16/2021	Continuous	21-069.2	Currently Open
VR	Rehabilitation Technician / 1050	10/19/2019	Tulsa	04/09/2021	Continuous	21-060	Currently Open
VR	Vocational Rehabilitation Specialist / 0478	03/01/2021	VR12 – Lawton	11/30/2021	Continuous	21-056.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0516	08/01/2019	VR80 – Tulsa	07/28/2021	Continuous	21-054.1	Currently Open
VR	Vocational Rehabilitation Specialist / 0567	09/01/2020	VR67 – Tulsa	12/22/2020	Continuous	21-028.1	Currently Open

VR	Vocational Rehabilitation Specialist / 0627	07/08/2020	VR18 – Muskogee	08/18/2021	Continuous	21-007.2	Currently Open
SBVI	Administrative Programs Officer / 0592	02/26/2022	SBVI72 – OKC	03/04/2022	03/23/2022	22-065	Applicant list sent 03/25/2022
SBVI	Assistive Technology Specialist / 0091	07/01/2020	SBVI – TBD	03/14/2022	Continuous	22-066	Currently Open
SBVI	Vending Operations Manager / 1486	11/20/2021	SBVI 33 – OKC	03/14/2022	03/31/2022	22-067	Currently Open
SBVI	Vocational Rehabilitation Specialist / 1038	01/20/2022	SBVI 90 – OKC	02/01/2022	Continuous	22-054	Currently Open
SBVI	Vocational Rehabilitation Specialist / 0709	02/08/2022	SBVI 84 – McAlester	02/15/2022	03/07/2022	22-058	Applicant list sent 03/10/2022
SBVI	Deaf/Blind Program Specialist / 1144	10/01/2021	SBVI 91 – Tulsa	03/11/2022	Continuous	22-043.1	Currently Open
SBVI	Rehabilitation Technician / 0241	02/01/2022	SBVI 58 – Ada	03/17/2022	04/05/2022	22-049.1	Currently Open
SBVI	Rehabilitation Technician / 0705	01/20/2022	SBVI 91 – Tulsa	01/25/2022	02/11/2022	22-052	Applicant list sent 02/16/2022
SBVI	Rehabilitation of the Blind Specialist / 0275	01/01/2021	SBVI90 – OKC	12/14/2021	12/30/2021	22-040	Alexandra Taussig 03/01/2022
SBVI	Vocational Rehabilitation Specialist / 0669	05/29/2021	SBVI 69 – Weatherford	01/26/2022	Continuous	21-080.5	Currently Open
SBVI	Rehabilitation of the Blind Specialist / 0218	09/01/2020	SBVI 91 - Tulsa	01/29/2021	Continuous	21-042	Jenifer Harris 03/07/2022
SBVI	Business Manager / 0785	02/01/2020	SBVI 33 – BEP	08/04/2020	Continuous	21-009	Currently Open
SBVI	Vending Machine Technician / 0167	02/20/2020	SBVI 33 – BEP	08/31/2020	Continuous	21-014	Currently Open
SBVI	Vending Facility Business Consultant / 0003	10/01/2021	SBVI 33 – OKC BEP	09/09/2021	Continuous	22-020	Currently Open

NOTE: Waiting for E-List = Waiting to receive electronic applicant log from HCM.

Pending Approval= Waiting for unclassified appointments to be approved by director and cabinet secretary to establish an effective date

RESIGNATIONS/RETIREMENTS/SEPARATIONS = 14

As of March 31, 2022

SUPPORT SERVICES DIVISION (Executive/MSD/FSD)

Resignation = 1

1 = 9 years

DIVISION OF VOCATIONAL REHABILITATION

Retirement = 1

1 = 42 years 6 months

Resignation = 2

1 = 2 years 3 months

1 = 6 months

SERVICES FOR THE BLIND AND VISUALLY IMPAIRED DIVISION

Resignation = 2

1 = 9 years 5 months

1 = 5 years 2 months

Retirement = 1

1 = 45 years 6 months

OKLAHOMA SCHOOL FOR THE BLIND

None

OKLAHOMA SCHOOL FOR THE DEAF

Resignation = 2

1 = 6 years 7 months

1 = 2 years 1 month

Deceased = 1

1 = 2 years 7 months

DISABILITY DETERMINATION SERVICES

Resignation = 1

1 = 1 years 3 months

Retirement = 2

1 = 38 years

1 = 12 years 1 month

Discharge = 1

1 = 9 months

CURRENT FTE STATUS FY 2022

FTE as of March 31, 2022

<u>DIVISION</u>	<u>BUDGETED FTE</u>	<u>FILLED</u>	<u>PENDING</u>	<u>EXEMPT FTE</u>	<u>TOTAL FILLED PLUS PENDING MINUS EXEMPT FTE</u>
Support Services (Executive/MSD/FSD)	79.3	74.00	4.00	(1.00)	77.00
Vocational Rehabilitation	237.8	196.00	22.00	(4.00)	214.00
Services for the Blind and Visually Impaired	113.5	90.00	12.00	(3.00)	99.00
VR/SBVI-DP	2.00	2.00	0.00	(0.00)	2.00
Oklahoma School for the Blind	99.0	95.00	3.00	0.00	98.00
Oklahoma School for the Deaf	127.3	108.00	5.00	0.00	113.00
Total (NON-EXEMPT)	658.9	565.00	46.00	(8.00)	603.00
Disability Determination Services (EXEMPT)	395.3	344.00	7.00	(344.00)	351.00
TOTAL NON-EXEMPT & EXEMPT	1054.2	909.00	53.00	(352.00)	954.00

FY 22 Budgetary Limit = 1255

*** Authorized agency FTE limit does not include Executive Fellow and SWIP appointments**

- ROUTING TO: Melinda Fruendt, Director
 Kevin Statham, Chief Financial Officer
 Randy Weaver, Chief of Operations
 Tom Patt, Human Resources Program Director
 Dana Tallon, Public Information Manager II
 Carol Brown, Executive Assistant
 Rosemarie Chitwood, Secretary V
 Brett Jones, Public Information Officer III

LEGISLATIVE REPORT

04/11/22 – DRS Commission Legislative Report

by Jennifer Hardin

- 03/24/22 – Third reading deadline to get bills out of chamber of origin.
- Dead Bills = 323
- Live Bills = 1,100
- 4/14 – Committee deadline for bills to be heard in opposite chamber.

DRS Request Bill

[HB 2328](#)

[Lawson, Mark\(R\)](#)
[Rosino, Paul\(R\)](#)

Exempting blind vending from competitive bidding requirements under the Central Purchasing Act.

***Problem being addressed:** When DRS purchases equipment through the competitive bidding process we have to purchase a larger quantity of machines than what's needed at the time of purchase based on specifications of the current machines on the market. This means DRS must store machines for a period of time prior to deployment and run the risk of deploying machines that are technically obsolete.*

Bill History: This is a carryover bill from the '21 session that passed in the chamber of origin. On 9/29/21, I with Sen. Rosino to discuss the status of the bill. He recommended DRS work with OMES to seek a solution that doesn't require a change in statute.

12/09/21– We had a meeting with OMES staff to discuss options. OMES will pursue the route of a statewide contract that will meet the needs of DRS and other governmental entities. The bid was released in January and will close on 2/18/22. After the bid closes, we will determine if this solution is going to be viable.

2/18/22 – The bid closed on 2/18. However, there was not a responsive bidder that can provide purchase options. I will schedule another meeting with OMES to discuss other solutions to include pursuing the legislation.

3/21/22 – Meeting with Sen. Rosino. The plan is to keep the bill alive as we continue to work with OMES on an alternative solution.

Direct DRS Impact Bills

[HB 1711](#)

[Hill, Brian\(R\)](#)
[Rosino, Paul\(R\)](#)

Allowing blind or visually impaired persons to request election ballots electronically.

Bill History: This is a carryover bill from the '21 session. I provided the ORC, Able Tech, and the National Federation of the Blind (NFB) with a copy of the bill for feedback. The NFB made a recommendation to strike the language that prohibits electronic returns. On 11/1/21, I provided the feedback to Rep. Hill for consideration.

2/22/21 – Passed House floor.

3/15/21 – Assigned to Senate Rules and Appropriations Committees.

3/30/22 – Passed out of Senate Rules Committee.

[HB 1792](#)

[Stinson, Preston \(R\)](#)
[Kirt, Julia \(D\)](#)

Modifies language relating to disabled persons changing the term 'handicapped' to 'disabled' in approximately 18 titles of OK. Law.

The bill was transferred from Rep. Pae to Rep. Stinson in February.

Bill History: This is a carryover bill from the '21 session that opens approximately 18 titles in the OK. Statutes.

3/1/22 – Passed unanimously out of the House Health Services & Long-Term Care Committee.

3/8/22 – Passed House Floor.

3/24/22 – Assigned to Senate Health & Human Services Committee.

DRS Shell/Impact Bill

[HB 3888](#)

[McCall, Charles\(R\)](#)
[Simpson, Frank \(R\)](#)

Adjusts employment contracts for teachers employed by the Oklahoma School for the Deaf and Oklahoma School for the Blind to establish a maximum of 1,200 working hours and provides a standard of what qualify as working hours.

Bill History: 1/20/22 – Filed as a shell bill.

2/14/22 – Placed on House Rules Committee agenda.

2/15/22 – Passed unanimously out of Rules Committee.

3/7/22 – Passed on House floor.

4/5/22 – Passed out of Senate Education Committee.



OKLAHOMA Rehabilitation Services

Bill Status Report

04-05-2022 - 11:49:41

DRS Request Bills

[HB 2328](#)

[Lawson, Mark\(R\)](#)
[Rosino, Paul\(R\)](#)

Exempts acquisitions of the business enterprise program from bidding requirements under the Central Purchasing Act.

Bill History: 03-17-21 S Referred to Senate Committee Senate General Government
04-09-21 S Dormant pursuant to the rules
11-22-21 S Carried Over

DRS Shell Bills

[HB 3888](#)

[McCall, Charles\(R\)](#)
[Simpson, Frank\(R\)](#)

Adjusts employment contracts for teachers employed by the Oklahoma School for the Deaf and Oklahoma School for the Blind to establish a maximum of 1,200 working hours and provides a standard of what qualify as working hours; EMERGENCY.

Bill History: 03-24-22 S Referred to Senate Committee Senate Education
04-05-22 S Meeting set for At Adj. I, Room 535 - Senate Education
04-05-22 S Voted from committee - Do Pass Senate Education

Direct DRS Impact Bills

[HB 1711](#)

[Hill, Brian\(R\)](#)
[Rosino, Paul\(R\)](#)

Requires the State Election Board to prescribe an election ballot via Internet delivery upon request and following certain guidelines.

Bill History: 03-30-22 S Meeting set for 10:30 a.m., Room 535 - Senate Rules
03-30-22 S Voted from committee - Do Pass as substituted Senate Rules
03-30-22 S Referred to Senate Committee Senate Appropriations

HB 1792	Stinson, Preston (F)(R) Kirt, Julia (F)(D)	Modifies language relating to disabled persons. Bill History: 03-08-22 H Passed/Adopted (Vote: Y: 88/N: 1) 03-09-22 S Received in the Senate 03-24-22 S Referred to Senate Committee Senate Health & Human Services
HB 2185	Johns, Ronny(R) McCortney, Greg(R)	Adjusts transparency provisions for state contracts to require the address of an entity awarded a contract to be listed alongside the reason the entity was awarded the contract. Bill History: 03-15-21 S Referred to Senate Committee Senate General Government 04-09-21 S Dormant pursuant to the rules 11-22-21 S Carried Over
HB 3015	Dollens, Mickey(D) Kirt, Julia (F)(D)	Requires all tourism information centers to have a universal changing station capable of servicing persons with disabilities in at least one of their bathroom facilities. Bill History: 03-28-22 S Received in the Senate 03-29-22 S Referred to Senate Committee Senate Health & Human Services 03-29-22 S And also Referred to Senate Appropriations
HB 3671	Wolfley, Max (F)(R) Montgomery, John(R)	Provides for a three percent increase to annual salary for all state employees whose annual salary was less than \$80,000 as of July 1, 2022; EMERGENCY. Bill History: 03-09-22 H Emergency Passed (Vote: Y: 82/N: 2) 03-10-22 S Received in the Senate 03-24-22 S Referred to Senate Committee Senate Appropriations
HB 3888	McCall, Charles(R) Simpson, Frank(R)	Adjusts employment contracts for teachers employed by the Oklahoma School for the Deaf and Oklahoma School for the Blind to establish a maximum of 1,200 working hours and provides a standard of what qualify as working hours; EMERGENCY. Bill History: 03-24-22 S Referred to Senate Committee Senate Education 04-05-22 S Meeting set for At Adj. I, Room 535 - Senate Education 04-05-22 S Voted from committee - Do Pass Senate Education

[HB 3976](#) [Bell, Merleyn\(D\)](#)
[Boren, Mary \(F\)\(D\)](#) Updates provisions required to display certain accessibility information in parking spaces.

Bill History: 03-24-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Health & Human Services
03-29-22 S And also Referred to Senate Appropriations

[HB 3977](#) [Bell, Merleyn\(D\)](#)
[Boren, Mary \(F\)\(D\)](#) Changes the name of the Strategic Planning Commission on the Olmstead Decision to the Commission on Independence and Ability, adjusts membership and directs them to produce a report on system of service delivery for disabled Oklahomans.

Bill History: 03-24-22 H Passed/Adopted (Vote: Y: 64/N: 22)
03-28-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Health & Human Services

[SB 173](#) [Rosino, Paul\(R\)](#)
[Miller, Nicole\(R\)](#) Relates to public trusts and trust beneficiaries for certain public contracts, advertising of public invitations to bid, and the awarding of such contracts.

Bill History: 03-31-22 H Withdrawn from committee House Government Modernization & Efficiency
03-31-22 H Referred to House Committee on House Judiciary - Civil
04-05-22 H Meeting set for 3:00 p.m., Room 450 - House Judiciary - Civil

[SB 1163](#) [Garvin, Jessica \(F\)\(R\)](#)
[Miller, Nicole\(R\)](#) Permits district attorneys to coordinate with the District Attorney Council to develop multidisciplinary teams for the investigation and prosecution of crimes against the elderly and vulnerable adults.

Bill History: 03-14-22 S Passed/Adopted (Vote: Y: 42/N: 3)
03-15-22 H Received in the House
03-28-22 H Referred to House Committee on House Health Services & Long-Term Care

[SB 1223](#) [Bullard, David \(F\)\(R\)](#)
[Roberts, Dustin\(R\)](#) Prohibits any persons who do not have a disability or are trained to assist persons with disabilities from using a service animal to attempt to gain benefits or treatments afforded to those with disabilities, misdemeanor charge if violated.

Bill History: 02-28-22 S Passed/Adopted (Vote: Y: 34/N: 9)
03-01-22 H Received in the House
03-29-22 H Referred to House Committee on House Public Safety

[SB 1463](#)

[Simpson, Frank\(R\)](#)
[Martinez, Ryan\(R\)](#)

When a state agency accepts a service type of contract, the city, state, and country in which the services are to be prepared and produced must be identified, when not in Oklahoma, the agency director must provide reasons.

Bill History: 03-14-22 S Passed/Adopted (Vote: Y: 44/N: 0)
03-15-22 H Received in the House
03-28-22 H Referred to House Committee on House General Government

[SB 1549](#)

[Thompson, Roger\(R\)](#)
[Phillips, Logan\(R\)](#)

Directs all state agencies to contract with third-party evaluators to analyze agency document lifecycle needs and costs, including digital options, and report related action taken to improve efficiency to the Legislature.

Bill History: 03-09-22 S Passed/Adopted (Vote: Y: 42/N: 0)
03-10-22 H Received in the House
03-28-22 H Referred to House Committee on House General Government

[SB 1567](#)

[Rosino, Paul\(R\)](#)
[Bush, Carol\(R\)](#)

Places the State Use Program under the sole authority of the State Purchasing Director and requires annual reporting on the State Use Program to the Governor and Legislature.

Bill History: 03-15-22 H Received in the House
03-28-22 H Referred to House Committee on House General Government
04-06-22 H Meeting set for 3:00 p.m., Room 4S.5 - House General Government

Education Bills

[HB 4106](#)

[Vancuren, Mark\(R\)](#)
[Pemberton, Dewayne\(R\)](#)

Requires public school districts to maintain a protocol for responding to students in mental health crisis and form partnerships with community mental health centers; EMERGENCY.

Bill History: 03-09-22 H Emergency Passed (Vote: Y: 88/N: 1)
03-10-22 S Received in the Senate
03-24-22 S Referred to Senate Committee Senate Education

[HB 4109](#)

[Vancuren, Mark\(R\)](#)
[Haste, John \(F\)\(R\)](#)

Directs the Dept. of Mental Health and Substance Abuse Services to establish an education employee assistance program; EMERGENCY.

Bill History: 03-22-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Education
03-29-22 S And also Referred to Senate Appropriations

[HB 4388](#) [Hilbert, Kyle\(R\)](#) [Pugh, Adam\(R\)](#) Allocates certain excess State Lottery revenue to provide matching funds for advanced, lead and master teaching certificate programs.

Bill History: 04-05-22 S Enacting clause struck in committee Senate Education
04-05-22 S Voted from committee - Do Pass as amended Senate Education
04-05-22 S Referred to Senate Committee Senate Appropriations

[HB 4390](#) [Baker, Rhonda\(R\)](#) [Stanley, Brenda \(F\)\(R\)](#) Adjusts teacher micro-credential programs to be available only to certified teachers and establishes standards for the Dept. of Education to determine if any micro-credential programs may be used in lieu of certain competency examinations.

Bill History: 03-09-22 H Passed/Adopted (Vote: Y: 89/N: 1)
03-10-22 S Received in the Senate
03-24-22 S Referred to Senate Committee Senate Education

[SB 1112](#) [Pemberton, Dewayne\(R\)](#) [Dills, Sheila\(R\)](#) Permits students who are the children of school support employees to attend school in the district in which their parent or guardian is employed; EMERGENCY.

Bill History: 02-15-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education
04-05-22 H Meeting set for 10:30 a.m., Room 206 - House Common Education

[SB 1126](#) [Garvin, Jessica \(F\)\(R\)](#) [McEntire, Marcus\(R\)](#) Requires school districts to publish their carryover funds to their public websites and removes provisions which reduce school aid funding for schools with carryover money; EMERGENCY.

Bill History: 03-22-22 H Received in the House
03-28-22 H Referred to House Committee on House Appropriations & Budget
04-01-22 H Sent to subcommittee House A&B Sub: Education

[SB 1138](#) [Pemberton, Dewayne\(R\)](#) [Pae, Daniel\(R\)](#) Provides for expanded standards related to school bullying, adjusting reporting requirements, providing civil liability protections to persons making reports and directing superintendents to provide bullying statistics to board of ed.; EMERGENCY.

Bill History: 02-22-22 S Emergency Passed (Vote: Y: 45/N: 0)
02-28-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education

[SB 1139](#) [Bullard, David \(F\)\(R\)](#)
[Baker, Rhonda\(R\)](#) Creates a task force to study pay for performance and other qualitative reward systems for public school teachers and the potential effect such systems may have on recruitment and make recommendations to the Legislature by November 2023; EMERGENCY.

Bill History: 03-07-22 S Emergency Passed (Vote: Y: 36/N: 9)
03-08-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education

[SB 1175](#) [Rader, Dave\(R\)](#)
[Pae, Daniel\(R\)](#) Requires school districts which adopt a program related to armed school personnel submit the specifics of their policy to the Dept. of Education and make such information available to the public upon request; EMERGENCY.

Bill History: 02-15-22 S Emergency Passed (Vote: Y: 36/N: 9)
02-16-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education

[SB 1184](#) [Taylor, Zack \(F\)\(R\)](#)
[Baker, Rhonda\(R\)](#) Creates the Students' Right to Know Act which requires the Dept. of Education to collect certain information about career and education paths available to students, such information to be updated yearly and available on their website; EMERGENCY.

Bill History: 03-14-22 S Emergency Passed (Vote: Y: 44/N: 2)
03-15-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education

[SB 1207](#) [Montgomery, John\(R\)](#)
[Baker, Rhonda\(R\)](#) Directs the Board of Education to provide limited exceptions for certain mandatory testing requirements, permitting students who have experienced a change in custody or who are homeless to take exams at a different time; EMERGENCY.

Bill History: 03-22-22 S Emergency Passed (Vote: Y: 40/N: 4)
03-23-22 H Received in the House
03-30-22 H Referred to House Committee on House Common Education

[SB 1618](#) [Pugh, Adam\(R\)](#)
[Baker, Rhonda\(R\)](#) Directs the Dept. of Education to create a website listing school district employment vacancies and which allows applicants to submit standardized resumes; EMERGENCY.

Bill History: 03-21-22 H Received in the House
03-28-22 H Referred to House Committee on House Common Education
04-05-22 H Meeting set for 10:30 a.m., Room 206 - House Common Education

[SB 1631](#) [Pugh, Adam\(R\)](#)
[Vancuren, Mark\(R\)](#) Directs the Commission for Educational Quality and Accountability to establish a two-year pilot program for mentor teacher training with the intention of improving teacher retention in the state; EMERGENCY.

Bill History: 03-22-22 S Emergency Passed (Vote: Y: 34/N: 6)
03-23-22 H Received in the House
03-30-22 H Referred to House Committee on House Common Education

General Government Bills

[HB 2294](#) [Roberts, Dustin®](#)
[Montgomery, John®](#) Removes provisions permitting state employees to accumulate annual leave over multiple years and directs compensation instead.

Bill History: 03-15-21 S And also Referred to Senate Appropriations
04-09-21 S Dormant pursuant to the rules
11-22-21 S Carried Over

[HB 2486](#) [Frix, Avery®](#)
[Pemberton, Dewayne®](#) Adjusts provisions related to state employee retirement benefits, removing provisions related to defined contribution systems.

Bill History: 03-28-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Retirement & Insurance
03-29-22 S And also Referred to Senate Appropriations

[HB 3144](#) [West, Kevin®](#)
[Murdock, Casey®](#) Prohibits government entities from doing business with companies which discriminate against firearms manufacturers, sellers or associations.

Bill History: 03-23-22 H Passed/Adopted (Vote: Y: 72/N: 17)
03-28-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Public Safety

[HB 3420](#) [Osburn, Mike®](#)
[Pugh, Adam®](#) Provides several updates regarding merit protection, employee complaints, and certain parts of civil service regulations; EMERGENCY.

Bill History: 03-29-22 S Referred to Senate Committee Senate Judiciary
04-05-22 S Meeting set for At Adj. I, Room 4S.9 – Senate Judiciary
04-05-22 S Not heard in committee Senate Judiciary

[HB 3422](#) [Osburn, Mike®](#)
[Thompson, Roger®](#) A study to examine the overall compensation for all positions covered by OMES; EMERGENCY.

Bill History: 03-09-22 S Received in the Senate
03-24-22 S Referred to Senate Committee Senate Appropriations
04-06-22 S Meeting set for 10:00 a.m., Room 535 – Senate Appropriations

[HB 4190](#) [Echols, Jon®](#)
[David, Kim®](#) Entitles full-time state employees to one personal holiday each year for their birthday or certain holidays.

Bill History: 03-30-22 S Voted from committee – Do Pass as amended Senate Rules
03-30-22 S Referred to Senate Committee Senate Appropriations
04-06-22 S Meeting set for 10:00 a.m., Room 535 – Senate Appropriations

[SB 176](#) [Simpson, Frank®](#)
[West, Tammy®](#) Permits state employees employed by May 7th, 2021 to continue carrying unused annual leave forward until the end of FY-2023.

Bill History: 03-08-22 S Passed/Adopted (Vote: Y: 43/N: 1)
03-09-22 H Received in the House
03-31-22 H Referred to House Committee on House Appropriations & Budget

Open Meeting Act Bills

[HB 3415](#) [Pae, Daniel\(R\)](#)
[Howard, Brent \(F\)\(R\)](#) Adjusts provisions related to electronic components of meetings subject to the Open Meeting Act including voting, attendance and posting standards.

Bill History: 03-22-22 H Passed/Adopted (Vote: Y: 70/N: 21)
03-23-22 S Received in the Senate
03-29-22 S Referred to Senate Committee Senate Judiciary

[SB 1547](#)

[Howard, Brent \(F\)\(R\)](#)
[McCall, Charles\(R\)](#)

Requires public bodies subject to the Open Meeting Act with sufficient internet speeds to livestream and record all public meetings and adjusts provisions in the Open Meeting Act related to states of emergency; EMERGENCY.

Bill History:

03-09-22 H Received in the House
03-29-22 H Referred to House Committee on House Rules
04-05-22 H Meeting set for 1:30 p.m., Room 206 - House Rules

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SERVICES FOR THE BLIND AND VISUALLY HANDICAPPED REPORT

SBVI Commission Report

April 11, 2022

Field Services:

Starting with celebrating some hires: We are “growing our own” and have hired Rehabilitation Technician, Alex Taussig, as a Rehabilitation Teacher as of March 1 in our Oklahoma City office. She will be continuing her education in pursuit of a master’s degree but is eagerly learning all of the skills she can on-the-job.

Jennifer Harris was hired as a Rehabilitation Teacher by Julie Bailey in Tulsa and began on March 7. She is also very eager to learn. We are excited to have both of them!!!

Jennifer Hardin, legislative liaison, toured the SBVI Shepherd Center office to learn more about Rehabilitation Teaching, Orientation and Mobility and Assistive Technology for blind and visually impaired clients and employees. SBVI staff gave her a tour, explained what their day looks like and demonstrated equipment.

She then toured the OLBPH where she learned about the library itself, the cartridge production, duplication-on-demand, the recording studio and the AIM Center. We appreciate Jennifer’s eagerness to learn about SBVI services and educate herself to be a more informed advocate on behalf of our agency and clients!

An exciting topic for all of us is a new certification that is now available through the Commission on Rehabilitation Counselor Certification (CRCC). Deitra Woody, Rehabilitation Teacher, was selected and approved by the Commission on Rehabilitation Counselor Certification to begin the Certified Rehabilitation Leadership (CRL) training program that began in January in partnership with The University of Wisconsin-Stout and University of Massachusetts Boston-Institute for Community Inclusion (ICI). This is a brand new certification that CRCC and the universities have been working on for the past several months and will result in the candidates earning certification as a Rehabilitation Leader through CRCC after successful completion of classwork and a capstone project. Deitra is a member of the very first class making history with the new certification as a CRL! She is currently working on her capstone project that will benefit the agency by addressing a current issue.

In March, the big event was People with Disabilities Awareness Day, which was held this year at the Oklahoma History Center. SBVI hosted multiple informational tables focusing on the various areas of the Division including BEP, OLBPH, Older Blind, SBVI Assistive Technology and the general SBVI table. We had many staff members from offices across the state who participated by working tables, serving as leaders and doing legislative visits. We also had a number of clients who attended the event, some of them for the first time, and two SBVI clients were recognized at the awards ceremony.

Also in March, counselors Kelley Gutierrez and Charity Eidson attended the Career Expo organized by the ECU Career Center. There were approximately 20 vendor/employers and 3 military recruiters present. This was open to all ECU Students and alumni who were encouraged to bring resumes and wear business casual attire to be prepared for on the spot interviews. Approximately 40 students interacted with the SBVI booth during the event.

There were a few students who seemed interested in either becoming clients or telling a friend about potential opportunities through OKDRS. There was also an accounting company that asked if SBVI would be interested in scheduling a “lunch and learn” where they provide the lunch, and our services and potential job seekers would be explained, which sounds like a good marketing opportunity.

Blooming from Blindness continues going strong. This is the support group/informational Zoom some of our rehab teachers have been hosting. Debra Mendez has taken over as the organizer of the bimonthly event. The most recent topic was online shopping. Magan Rowan, DRS AT Specialist, shared her knowledge of online shopping as well as answering questions including the safest forms of payment to online stores, the most accessible online stores and more.

In February, Debi Trout and Pam Holloway participated in a health fair sponsored by the City of Mustang. There were approximately 200 people present who were there to learn about resources and services available to members of their community.

In January Instructional Staff continued to complete assessments to determine client readiness for entering the BEP training program. The assessments consist of independent living, mobility and assistive technology skills.

On December 27, 2021, Wade Walters, who is SBVI’s newest AT Specialist, completed his CSUN Assistive Technology Applications Certificate Program (ATACP). This program is normally an in-person training program at California State University, Northridge. However, due to the continuing pandemic, the classes this year were all conducted virtually and consisted of “modules” consisting of instruction, exercises, quizzes and projects that the participants had to complete in a timely manner. Mr. Walters completed his training and submitted his final project, scoring 100%. He now holds an ATACP. The program offers practical tools and techniques of assistive technology accommodations and applications in meeting the needs of individuals with various disabilities in many settings. In addition, ATACP addresses the tools and techniques behind the assistive technology that enhances the effectiveness in the area of assistive technology applications. Congratulations, Wade, on your completion of this very specialized training program.

In December, Pam Holloway attended a program sponsored by Caregiver Magazine, which is a monthly publication that focuses on issues that caregivers face and includes resourcing, encouragement and articles pertaining to the aging population and caregiving. They hold a networking lunch once a month to meet with organizations so they can network and build resources for their clients. This group serves the southeast part of OKC, and the Shawnee and Seminole areas. They are planning to start one of these networks in Bethany and Warr Acres in the future. At this event, there were about 15 or 20 in attendance. Each participant was given 2 minutes to discuss their program and services. This was only the second meeting but Ms. Holloway is excited to be in attendance in order to network with other agencies and the public. This group also holds health fairs, generally at North Park Mall, and Pam has hosted a table at these health fairs in an effort to spread the word about SBVI and Older Blind services to the public. Caregiver Magazine is available in hard copy for a fee, or as a FREE digital subscription at <https://caregiveroklahoma.com/>.

SBVI Counselor Sandy Evans and Rehab Tech Alisha Norwood attended Candy Cane Cash on December 7 in downtown Enid. Candy Cane Cash is an Enid Chamber sponsored retail shopping promotion that fuels the city’s economy during the holiday season. Shoppers

collect tickets from businesses and to win prizes for drawings; the winners must be present at this event. More than 400 people stopped by the booth including a recent successfully employed SBVI client and the mother of a current SBVI client.

On December 9, 2021, SBVI Kelley Gutierrez and VR Counselor Jeff Gaylor attended a job fair hosted by the Love County Health Department, which was held at the Eastside Baptist Church in Marietta, Oklahoma. There were approximately 15 employers and 4 military recruiters present. The Love County Health Department was also set up to give COVID and flu vaccinations. Ki Bois Community Action was also set up to discuss services available to the public. Marietta and Turner Public Schools brought students to browse through the job fair. Around 60 people attended the job fair.

Two other events attended during this time hosted by the Workforce Development Boards were the Guymon job fair and the Kingfisher job fair.

Pam Holloway continues to present a bi-monthly Zoom and held one on December 6th. The topic was services offered by the Dept. of Aging in central Oklahoma, as well as across the state. She had multiple instructional staff and counselors attend. Generally, Counselors and Rehab Teachers are invited, and there is always a guest speaker.

SBVI is sad to have said goodbye one of our seasoned rehab teachers, Ani Severtsen. Ani took another position in Nevada and on November 29th, several current and former SBVI staff gathered to wish her well and send her off with a reception in her honor. Ani was with the division for 24 years and worked as a Rehabilitation of the Blind Specialist (Rehab Teacher) at SBVI 90 in Oklahoma City. She was very active in our ABLE program, which became VIBE and led support groups in various locations. She also led the Blooming from Blindness virtual support group and helped orchestrate the zoom meetings that the Rehab Teachers had featuring various topics on a bimonthly basis. We were sorry to see Ani go but wish her well in her future endeavors.

On November 18, 2021, counselors Kelley Gutierrez and Jennifer Hawkins attended the City of Durant Career Fair held in Durant at the Donald W. Reynolds Library. They were able to make connections with a few individuals but also with the City of Durant, the AARP Foundation and the City Library.

In November, several OLBPH and SBVI staff worked together to stock 2 display cases at the Moore Public Library. The cases featured equipment pertaining to low vision and blindness, including mobility canes and devices, assistive technology devices, library reading machines and other technology and equipment beneficial to blind and visually impaired individuals. Program brochures for SBVI and OLBPH programs and services were available for patrons who visited the Moore Library during the time period of November 4th through 29th. Fantastically, the library reported that 9,608 people entered the door to the library during that time.

Business Services:

Activities:

Sumpa Akhter was hired as the new Business Services Liaison for the Northeast area of the state. Her start date will be mid-April.

Planning the next Career Expo 2022

Continued "Lunch with Leaders" which are health related employment opportunities through Mercy for DRS clients.

Mercy is also excited to participate in BEST STEP as part of our summer transition program.

Participated in the Ability Job Fair that included employers such as Amazon and Omni.

Working with Northeast Workforce on Elevate 2022 which focuses on career opportunities, community opportunities/workforce, and goals for the future to include youth with disabilities.

Business Enterprise Program:

BEP Operations Coordinator position will be announced this week.

Vending Operations Coordinator position was announced and we didn't have any applicants.

BEP Project Coordinator and Consultants are training on site visits and surveys. Expanding locations is a priority to increase earning potential of the Licensed Vendors.

DA met with Terri Murphy and Richard Yahola at the Career Planning Center to discuss setting up a physical assessment aligned with vending and snack bar operations. These tasks will be added to all assessments to determine readiness to enter the BEP.

A new training class of 5 clients is expected to begin in May.

OLBPH:

Studio Director was announced and several applied. Interviews will be conducted soon.

Visits are being made to senior living facilities again as they are more open to visits now that the pandemic is slowing.

Tours at the library are starting up again as well. One of the tours is with 2 sisters who are transition clients of VR, one of which may do an internship with the library this summer as she is interested in becoming a librarian!

65% of active patrons have switched to DoD. Patrons are thrilled to have access to our entire collection; and it means a great deal to the librarians who are always able to say, Yes, that book is available. Books in a series are very popular with our patrons and they greatly appreciate having series books, in order, all on one cartridge. Prior to DoD patrons would sometimes have to wait for a book to be returned before being able to finish the series, which was often frustrating for them and us. DoD allows us to give patrons as many books as they want.

BARD continues to be very popular, with nearly 27,000 titles downloaded this year alone. Our librarians approve new BARD applications practically every day, and their ability to troubleshoot issues grows along with them.

Patrons frequently rave about how much they appreciate library services and the lengths that the librarians go to in order to make sure their needs are met. New titles are arriving every day, making sure that we will never run out of materials.

We are on track for 100% conversion to DoD by June 30 as originally predicted.

Library numbers:

Audiobook circulation SFY '22 as of 03/22 = 206,862

Duplication on Demand (DoD) SFY '22 as of 03/22 = 195,047

AIM Center Students Served SFY '22 as of 03/22 PreK- Grade 12 = 750

AIM Center Students Served SFY '22 as of 10/21 Birth-3 Years = 133

Transition:

Continued preparation for STEM – Science, Technology, Engineering and Mathematics camp with Tech Now for Summer 2022. The plan is to do in person, but also with the uptick in numbers of positive cases, this could change. The Pre-ETS will continue to work with the students every evening during the summer that STEM is happening. We are in discussion with OSD and OSB for STEM as well, but a time frame has not been established yet.

Emily Scott with Autism Foundation of Oklahoma, Tech-Now, and TC continue to meet about the preparation of a STEM camp for students with autism this summer 2022. The dates are scheduled for July 19th, 20th and 21st – 2 days 14-18- and 18-21-year-old.

Continued preparation for BEST STEP camps for summer 2022. We plan on having upwards of 25 BEST STEP camps, which is one week of BEST Building Employment Skills for Today camps followed by STEP (Summer Transition Employment Program) working during the summer with wages paid by GALT, Workforce partners, and others. Everyone MUST do BEST and STEP is optional depending on the schools needs in the area and student participation. The flyer is awaiting accessibility approval. BEST provides opportunities to prepare students with disabilities, both DRS clients and potentially eligible students, ages 16-21, for real life jobs, careers, and situations. Engaging youth in job search activities, work readiness, access to employment and vocational opportunities, making networking/social connections and pre-employment transition skills (Pre-ETS). STEP is the employment piece of the summer programs. Our Business Services Team is helping with the employment piece of these summer employment opportunities. This is a great collaboration in-house with transition and Business Services.

VIBE Visually Impaired Blindness Empowerment planning has begun. We will have one week of VIBE June 26th – July 1st (Sunday through Friday) and the second week July 24th – July 29th (Sunday through Friday), summer of 2022. These dates are set and don't interfere with New View, Keyes, or OWL. The Transitional VIBE Program provides assessment and career/higher education exploration. This two-week program is designed to prepare the individual for higher education, competitive workforce, and independent living to the best of their ability. They will learn Independent Living Skills, Communication Skills, Team Building, Travel/transportation, Career and Job Exploration, Interviews, Technology, Resume Skills, Exploration of College/Career and Tech/Workforce. The Pre-ETS specialists will continue to be involved in this as well.

Central Tech continues to provide Pre-ETS services to 15 different rural areas in the Sapulpa area!! They are looking to expand. Currently, they have served over 300 students since they began in 2019.

Judi Goldston and TC have been reaching out to other Career Techs to mirror a contract similar in the career tech areas so that the entire state can be providing these services.

Project SEARCH sites are growing. The Tulsa location began January 18th, 2022 with Tulsa Tech and St. Francis Hospital. We continue to seek opportunities with the tribes and another meeting scheduled about another Project SEARCH with Del-City / Mid-West city with Mid-Del Tech Center. We have been in touch with CINTAS in Oklahoma City as well. Met with them on January 13th, 2022 about starting an adult program for July 2022.

Tulsa Tech is also embarking on a Service Careers Academy for students with disabilities that DRS will be partnering with to provide career opportunities for those students in the Owasso and Tulsa area. This contract is in the process of being written and the start date got pushed back to July 2022 as well. It is a CERT Culinary program where students with disabilities will learn culinary arts.

The OSU for IDD – Intellectual or developmentally disabled mentoring and self-determination continues to grow. They have 12 students currently in the program and it is going well. Students have designed I am posters and presented them virtually a few weeks ago.

MOUs continue to be written and created to provide support and services to students in DHS and OJA custody and other partners with different homeless alliances, Mental Health, and shelters in OKC and Tulsa. We continue more partnerships/initiatives around the state for the homeless, foster youth, Mental Health (including Red Rock), and DHS/ OJA custody.

Pre-ETS Pre-Employment Transition Services are going well. The Pre-ETs specialists through OU are in about 135 schools statewide. They have served over 3,400 students since 2019. Most being potentially eligible with the intent of applying for services and as well as serving current DRS clients. We are expanding this year with 4 new job openings through the OU contract to expand in the 4 corners of Oklahoma. We currently have 15 Pre-ETS and expect one more soon. Also, we are in the process of duplicating the Pre-ETS contract like Central Tech to Tech Centers. Hoping to get those Tech Centers on board soon. What a great opportunity!

Communications, especially Brett Jones, has been working with Transition to provide and order more brochures, SWS/WAT cards, checklists, tracking your progress document, and statewide posters to leave in HS and Career Techs regarding DRS services! These are being printed in Spanish as well. The new transition newsletters are being sent with the help of Dana Tallon and my transition team, Chris Compton, and Stacey Dutton.

TC and Stacey Dutton continue to be a part of the Youth Apprenticeship Referral Process and Procedure meetings. We are working on the MOUs between agencies currently. Referral sheet and assessments have been completed.

TC continues to participate with NTACTION meetings regarding Pre-ETS where she is gaining information and sharing with other states about programs across the states.

We have 310 School work study contracts that have been returned and signed, to date (January 13, 2022). This is great news and is up by 66 since 2018.

We currently have 16 WAT contracts that have been signed and returned, to date.

The PAR has been in full force with transition counselors and techs since July. This will help to capture accurate data for the RSA 17 to track transition monies and spending.

TC continues to work with the ORC on the transition committee to meet the goals and objectives of the strategic plan.

TC continues to work with Lori Chesnut with OSDE to provide support and resources to the schools and counselors/ techs around the state. We have both been involved in the Oklahoma Transition Council and the Oklahoma Transition Institute, which provides trainings for Special Education teachers, counselors, etc. on transition information in the schools. We continue to collaborate and strengthen partnerships around the state.

OSU will begin an IDD program like OU Sooner Works and NSU Riverhawks program in the Fall of 2022 that DRS will play a part in as well.

Transition is also working with partners such as Oklahoma Parent Center, Business Services within DRS, OU Pre-ETS, OSDE, and others to provide trainings, resources, etc. for family, business, and student engagement across the state.

Sky's the Limit Communications, A training and communications company specializing in motivational resiliency, diversity, and leadership presentations nationally, David DeNotaris and Ace Academy are working with students (juniors and seniors) from the School for the Blind to promote independence. During the ACE Advocacy Academy Self-Advocacy Nuts and Bolts, participants will grow in confidence, independence, and skill as they practice essential elements of self-advocacy. They will continue into Spring 2022 for OSB students. The School for the Deaf will begin this venture soon. TC is waiting on information from Scharla Becker to move forward.

TC and School for the Deaf met about providing a summer camp specific to drivers training and Pre-ETS. Will continue to meet and collaborate with OSD and the transition team there.

TC and School for the Blind continue to meet and collaborate for summer camps and other Pre-ETS activities during the school year.

TC and Claudia Otto from OSU have provided the Hispanic Parent Training (in Spanish) in Ardmore and Guymon in October. By offering seminars in the native language, the hope is all parents have access to the knowledge and information to navigate and advocate for their child within the special education process. The workshop is an interdisciplinary development with Oklahoma State University (OSU) and Department of Rehabilitation Services (DRS). Dr. Claudia Otto and Renee Sansom Briscoe are notable leaders on this project and hope to build capacity, stem system change, and promote advocacy for Hispanic parents and their children with disabilities attending public schools in Oklahoma. It is believed that receiving the information in one's native language makes a profound difference in informational awareness, comprehension, and advocating skills.

TC worked with Stephanie Roe regarding the MTAG updates and the State Plan monitoring for transition.

TC continues to work with OSDE, Lori Chesnut on the Secondary Transition Handbook to update it and ensure it follows policy and procedures. It should be available to review in January 2022.

TC continues to be a representative for the RSA PTI Region B-2 Advisory Committee and has provided input for disability resources within the state and across and outside of the state.

Chris Compton and Stacey Dutton continue to get the Transition Newsletters out every month. If you don't have the subscription yet, get it! You won't want to miss out!

In October, we had an office contest for the best decorated offices in conjunction with October Disability Employment Awareness. We had 5 outside judges, Jeff Newton, Judi Goldston, Lori Chesnut, Claudia Otto, and Tony Gibson and Tulsa VR office got 1st place and the SBVI office in Tulsa got 2nd place. Both offices are getting a pizza party from the TC and both DA's. The pizza party was held on December 1st in the new Sunoco Building. It was featured in the January 12th breaking barriers. Fun and exciting times.

TC and David Hankinson continue to be an active member of the Deaf and Hard of Hearing Coalition to provide awareness to the Deaf and Hard of Hearing community.

DDS presented to VR/SBVI staff regarding guardianship during the counselor / tech check in.

TC continues to be involved with the Cimarron Public Transit and sits on the advisory council to discuss public transportation needs in Cimarron County. They are willing to assist where they can with their PICK transportation and public transit for BEST STEP camp next summer!

TC has been in discussion with Barbara Reed from the HRD unit about doing a Brain Thrive 25 training to train the trainers for Pre-ETS and schools.

TC and Stacey continue to the process of audits for WAT. Lawton public was our first stop. We are scheduled for Yukon, Mustang, and Norman in February.

TC has attended the Business Services COWIB Meetings, CSAVR, OK Works Conference, Joining Forces Planning Meetings, School presentations and fairs, FC/PM Meetings, OCCY Strengthening and Youth Custody Meetings, Project SEARCH meetings and partners meetings, Cimarron Public Transit board meetings, counselor / tech check-in meetings, Oklahoma Caregivers Conference, Roundtable discussion at Group Home in Tulsa, OTC Meetings, NTACTION CTE/SpEd/VR Meetings, CBI planning meetings, Pre-ETS Blindness CoP, Autism Foundation of Oklahoma Meetings, Collaborate for Change meetings, RSA – OPC Advisory Board meetings, CREOKS DRS WAT contract for OSB conversations, Pre-VR meetings, OU special education / transition department to present, OKIPSE meetings with Julie Lackey, OCCC Career Transitions program, and Tulsa Community College.

TC and Claudia Otto will be presenting virtually (pre-recorded this month) for the February 2022 Council for Exceptional Children (CEC) and we are very excited.

TC completed the mentoring program training through OCCY and received certificate.

Division Administrator Activity Highlights:

Performance Review Team; Governor's Council on Workforce Development; CSAVR Performance and Accountability Team; DRS Policy Committee; BEP Meetings; Transition Initiatives/PreETS; ORC; ORC Executive Committee; DRS ETeam; Contracts discussions; Business Services Team Meeting; CSAVR Diversity, Equity, Inclusion Committee; RSA/Ability One MOU Webinar and Meeting; BEP Work Order System Planning Meeting; NCSAB Exec. Comm. Meeting; Customized Employment Meeting; ORC Strategic Planning; Randolph-

Sheppard Calls; OK Works Partners Conference; Zendesk Training for BEP; AgrAbility Meeting with Langston (Dr. Lewis); FC/PM Meetings; Certified Rehabilitation Leader Meeting with Univ. of Wisconsin-Stout; Academy Planning Committee; CSAVR Virtual Training; NCSAB Virtual Training; BEP Inventory Meeting; Meeting on Veteran Suicide Prevention; Business Services Meeting; Governors Council on Workforce Development Meeting; Staff Retirements; Transition Strategic Plan Meeting; Disability Awareness Day Planning Meeting; Disability Awareness Day; Leased Vehicle Utilization Meeting; BEP Training Curriculum; OLBPH/ Shep Ctr Move Build Out Meeting; NCSAB Conference Planning; Hope Training; ASPIRE Community of Practice; Cognitive Behavioral Therapy Training

Report respectfully submitted by Tracy Brigham, SBVI Division Administrator

April 11, 2022

**ACCESSIBLE
INSTRUCTIONAL
MATERIALS
CENTER (AIM)**

**AIM CENTER
OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED
APRIL 11, 2022
PEPPER WATSON**

I am Pepper and I am the Director of the Accessible Instructional Materials Center, better known as the AIM Center at the OK Library for the Blind. As you know, we provide LP and BR textbooks as well as all types of adaptive equipment to students Birth to 12th grade across OK. We are currently serving 1,261 students in 626 schools.

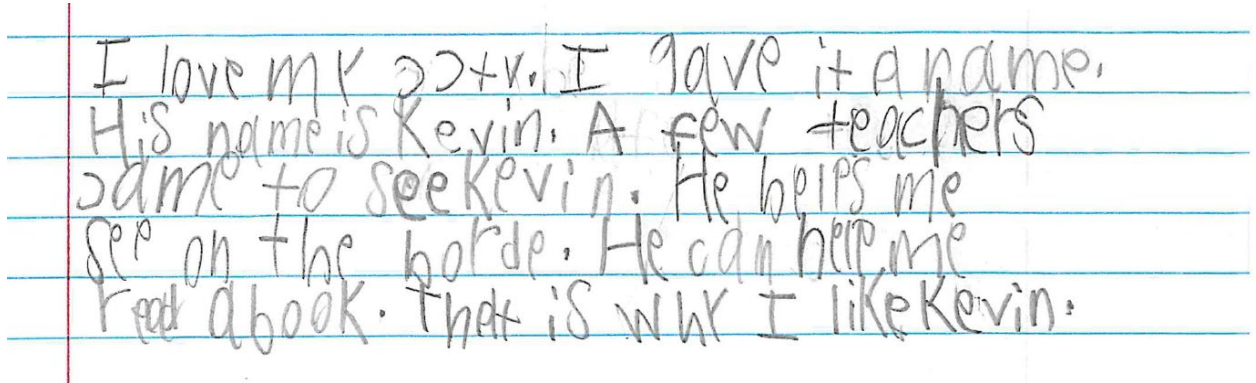
When I was presented the opportunity to speak here today, I thought a lot about what I wanted to say. While numbers and statistics are important and useful, I decided I wanted to travel down a different road with you all. I wanted to tell you personal stories from a couple of our students.

I'd like to share a few emails and notes I have received from TVIs or students regarding the MagniLink Zips that we check out to our students. These are a tabletop, portable CCTV that has a camera that can be pointed to a smart board or down at a textbook or paper to magnify the written materials.

- “PAM” currently uses the MagniLink Zip daily with textbooks, spirals, manipulatives, and daily notes. She can view her work in many capacities and allows her to participate in group as well as individual work. It is indispensable as she feels more independent.

- Kim, a TVI in Moore says,
I spoke with Braden about his MLZ and his reply is "I like everything about it, and everything it does. I like how I can move the camera where I need it. I use it in my classes to see what the teacher has put on the board or on the smartboard/Epson, and I use it to magnify the calculator so that I can see the screen." Braden uses his MLZ 98% of the time in Algebra II class and quite often in his science and English III class.

- This written note comes from a 3rd grader who received a MLZ for the first time this school year. She says, “

A photograph of a handwritten note on blue-lined paper. The text is written in cursive and reads: "I love my dog. I gave it a name. His name is Kevin. A few teachers came to see Kevin. He helps me see on the horse. He can help me read a book. That is why I like Kevin." The note is written on a piece of lined paper with a vertical red margin line on the left side.

I love my dog. I gave it a name.
His name is Kevin. A few teachers
came to see Kevin. He helps me
see on the horse. He can help me
read a book. That is why I like Kevin.

- This story is told from the perspective of “Joe” (not his real name) as shared with me:

“We were leaving on our annual Labor Day camping trip, the last fun thing before school and all of our sports started. My whole family meets up on our grandparent’s property near Broken Bow and we ride our four-wheelers, cook out, laugh and tease each other relentlessly. The first day we were there, we went four-wheeling on the monster. As I was flying around a corner, I ran into a tree that had fallen across the path and everything went black. I don’t remember anything after that but woke up three days later in the hospital. I had damaged my brain in the crash. I was 15 years old, had a broken arm, a broken ankle and leg, head injuries and I was blind.

Most of the next 6 months was a blur of doctor’s appointments, casts, physical therapy and depression. I figured if I couldn’t see, what was the point of living? I didn’t know any blind people and I didn’t know how I would be able to do anything for myself. I’m not going to lie, I wanted to die.

Slowly, with my parent’s help and especially my younger sister’s encouragement, I began to realize that I could manage... just much different than before. When I was finally able to return to school, I had a teacher who came to teach me braille. I found out from her about the AIM place and all of the stuff they had for blind people. I was stoked because I never knew about this stuff before my accident. My Mom and I called and talked to Ms. Pepper and that call changed my mind about

a lot of things. I didn't know there were over a thousand other kids in OK that have severe visual problems and I didn't know that so much stuff was available for us to use for free. They sent me my first Perkins Braille and now, at 17, I am brailleing like a pro. Next year is my senior year and I plan to go to college after that. I don't know how that will be but I guess I will find out if I am college material. Being blind isn't fun but I am glad that I survived my accident and that my family didn't give up on me when I didn't want to do anything because now, I realize that I can do anything even though I am blind. Well, except drive and that part sucks.

Submitted by Pepper Watson
Aim Center, Director
Oklahoma Library for the Blind and Physically Handicapped

COMMUNICATIONS

DIVISION

REPORT

DRS Communications Team Commission Report

27th People with Disabilities Awareness Day - #PWDAD2022

Participants checked in at PWDAD	312 +
Walk-ups	<u>243</u> =
Total Attended	555
Pre-registered	444
Registered, but did not check in	132
Total awareness of PWDAD	687 (Attendees 555 & No Shows 132)
Volunteers	79
Legislative Teams	11 (Visited legislators at Capitol)
Exhibit tables	65

New exhibitors from disability organizations this year: Brain Injury Foundation and Support Groups; Down Syndrome; Putnam City Schools Family and Community Engagement; Autism Foundation.

Post-event survey comments 131

Mark your calendars please! #PWDAD2023 will be 03/07/23.

Social Media Warriors

DRS Communications developed new strategies and practices this year to expand our social media reach on five Facebook pages, Twitter, YouTube, LinkedIn and Instagram.

Communications Officer Rachel McLemore takes the lead in posting DRS stories, memes, photos and videos. Other Communications Team members also post. Research shows that the optimum time to get the most views is between 1 p.m. to 3 p.m. so Rachel schedules many of our posts for “prime time” to get maximum exposure.

Dana Tallon was assigned to coordinate first with DRS leadership and then ask and train DRS volunteers to become Social Media Warriors. SMWs help share and like DRS posts and comment on them. These actions cause social media platforms to distribute DRS posts more widely, so they are seen by more people at no cost to DRS. We now average 5 or 6 shares per post, which has significantly increased our reach and rankings – thanks to DRS Social Media Warriors:

Executive Volunteers

Jody Harlan – Admin
Rachel McLemore – Admin
Dana Tallon – Admin
Jennifer Hardin

SBVI Volunteers

Jim Kettler
Kim Lohr
Liz Scheffe

SBVI/VR Volunteers

Renee Sansom Briscoe
Stacey Dutton
Francisco Santiago Rivas

VR Volunteers

Miranda Brazille
David Hankinson
Glenn Hatter
Hollie LaSyone
Delena Sullivan

OSB Volunteers

Lynn Cragg

OSD Volunteers

Trudy Lynn Mitchell
Stacy Edgar
Lynn Hickman

Traditional media vs. digital marketing

Traditional media (newspapers, TV, radio, etc.) no longer has the reach or staff that it once had. Fewer people read newspapers. Radio news is often nationally syndicated without time for local input. Some people record networks shows, skip commercials and don't watch local news. Many are out of our reach on networks like Amazon Prime, Roku or Apple TV.

Digital marketing is fast becoming the industry standard for promoting services/brands compared to traditional media. The technology required is already literally at our audience's fingertips.

In response, DRS Communications initiates projects like Social Media Warriors in addition to maintaining traditional media marketing.

We are exploring the impact of shifting more resources to digital marketing on current workload and the expected benefits from directly interacting with DRS audiences through digital platforms in the future.

COMMISSION MINUTES

**Oklahoma Commission for Rehabilitation Services
Department of Rehabilitation Services
In-Person and Videoconferencing
Commission Minutes
March 14, 2022**

Theresa Flannery, Commission Chair
Jace Wolfe, Commission Vice-Chair
Wes Hilliard, Commission Member

Sign Language Interpreters are provided for public accessibility

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:30 a.m. by Commissioner Flannery. Two Commissioners were in attendance; therefore, there was a quorum.

PRESENT

Theresa Flannery, Commission Chair
Wes Hilliard, Commission Member

ABSENT

Jace Wolfe, Commission Vice-Chair

STATEMENT OF COMPLIANCE

Carol Brown, Commission Assistant confirmed the Commission for Rehabilitation Services follows the Open Meetings Act.

Commissioner Flannery asked all of us to keep our fellow employee Lyuda Polyun and other employees in their thoughts throughout the problems in Ukraine.

Jasmine Avilla introduced the Business Services' new Job Placement Counselor, Judy Lawler.

Tammy Jones introduced SBVI's new counselor for Lawton, Brian Montgomery.

REPORTS

CERTIFICATES OF APPRECIATION

Commissioner Flannery recognized Melinda Fruendt, Executive Director.

The first Certificate of Appreciation is Julie Bailey who was awarded the Certificate last month, yet she was unable to attend. Her group worked on their days off to complete a project by the deadline of December 31, 2021. Executive Director Fruendt thanked her for her support to the agency in seeing this project's timely completion.

The next Certificates of Appreciation were to Glenda Ford and Josh Bullock. A DRS motor vehicle at the Career Planning Center had a rock thrown into a window. Glenda Ford cleaned up the car, drove it to the Sun Building to a safe location, and filed a report. Josh Bullock assisted Richard Yahola in getting the car repaired and then back

to the Career Planning Center. Executive Director Fruendt thanked them taking on this task and assisting Richard Yahola in taking care of the DRS motor vehicle.

EXECUTIVE DIRECTOR

Commissioner Flannery recognized Melinda Fruendt, Executive Director. Mrs. Fruendt's report included remembrance of a DDS employee and the Executive Director of the Office of Disability Concerns; Executive Director meetings; and updates on expansion of DCPS at DDS, Federal reporting, AWARE, Case reviews, and Communications. She also reported there were five hundred fifty-five (555) people in attendance at the People with Disabilities Awareness Day (PWDAD). Mrs. Fruendt complimented the Communications Office on their work and dedication to DRS in the production of the 2022 PWDAD.

PRIORITY GROUP UPDATE

Commissioner Flannery recognized Tracy Brigham, SBVI Director. Ms. Brigham reported, as of February 25th, one hundred sixty-two (162) individuals were released from all groups. As of today, March 14th, there are now sixty-four (64) cases in Priority Group I, ninety-nine (99) cases in Priority II, and twelve (12) cases in Priority Group III, with a total of one hundred seventy-five (175).

FINANCIAL STATUS

Commissioner Flannery recognized Kevin Statham, Chief Financial Officer, who reported the Financial Status Reports for FY 2022 as of January 31, 2022.

PERSONNEL ACTIVITY

Commissioner Flannery recognized Tom Patt, Human Resources Director who reported on the personnel activity report as of February 28, 2022. The activity report also has current FTE status.

LEGISLATIVE REPORT

Commissioner Flannery recognized Jennifer Hardin, Legislative Liaison. Ms. Hardin gave a report on DRS requested bills, DRS impact bills and DRS shell bills. She stated there were 4,800 bills starting the session and as of March 4th there were 1,400 left with the likely removal of more after March 24th. She also has scheduled meetings with the Governor and other legislators this month to discuss the DRS budget request. Commissioner Hillard commended Ms. Hardin on what a good job she is doing.

VOCATIONAL REHABILITATION SERVICES

Commissioner Flannery recognized Mark Kinnison, VR Director. Mr. Kinnison gave a thorough report of the number of applications, plans and wages. He gave an extensive comparison using statistics from a year ago to date. Mr. Kinnison, Ms. Brigham and Valyncia Wilson made a presentation to the undergrad and graduate students at Langston (Tulsa) focused on a DRS program overview, recruitment and the Carl Albert intern process. He further stated Nationally employment gains for people with disabilities continue to surpass pre-pandemic levels of employment.

TRANSITION SERVICES

Commissioner Flannery recognized Renee Sansom Briscoe, Transition Coordinator. Mrs. Briscoe explained Pre-ETS (Pre-Employment Transition Services). She explained in detail the present and future of Pre-ETS. Mrs. Briscoe also had a chart showing the average earnings/wages for client groups 14-24.

ACTION ITEMS

COMMISSION MEETING MINUTES

Commissioner Flannery asked for a possible vote to approve the February 14, 2022, Commission for Rehabilitation Services regular Meeting Minutes.

Motion was made by Commissioner Hilliard and seconded by Commissioner Flannery to approve the February 14, 2022, minutes. Both Commissioners voted in the affirmative. Motion passed.

DRS PROPOSED REVISED ADMINISTRATIVE RULES

Commissioner Flannery recognized Tina Calloway, Administrative Programs Officer. Mrs. Calloway presented the DRS Revised Administrative Rules: Chapter 1, Administrative Operations; Chapter 10, Vocational Rehabilitation and Services for the Blind and Visually Impaired; and Chapter 25, Business Enterprise Program. She also gave a brief overview of the process of adding or revising DRS proposed Administrative Rule and/or Policy revisions.

Mrs. Calloway asked Mark Kinnison to explain Rule 612:10-7-57 Services Interrupted, Service (new). Mr. Kinnison said there were clients who wanted to have their case kept open until they were ready to proceed. This was due to COVID-19. Mrs. Calloway stated there was a correction in 612:10-7-230 Self-employment programs (amended), page 119 of the Commission booklet line 21 next to the last word was corrected to researched.

Commissioner Flannery asked for a possible vote to approve the DRS Revised Administrative Rules.

Motion was made by Commissioner Hilliard and seconded by Commissioner Flannery to approve the DRS Revised Administrative Rules, Chapter 1, Administrative Operations; Chapter 10, Vocational Rehabilitation and Services for the Blind and Visually Impaired; and Chapter 25, Business Enterprise Program. Both Commissioners voted in the affirmative. Motion passed.

OKLAHOMA LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED DONATIONS

Commissioner Flannery recognized Tracy Brigham, SBVI Director, reporting for Kevin Treese. She reviewed the February 2022 OLBPH donation report for possible vote for approval. Commissioner Flannery asked for a possible vote to approve the OLBPH February 2022 donations.

Motion was made by Commissioner Hilliard and seconded by Commissioner Flannery to approve the February 2022 OLBPH donations. Both Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE BLIND DONATIONS

Commissioner Flannery recognized Rita Echelle, Superintendent of OSB. She reviewed the February 2022 OSB donation report for possible vote for approval. Commissioner Flannery asked for a possible vote to approve the OSB February 2022 donations.

Motion was made by Commissioner Hilliard and seconded by Commissioner Flannery to approve the February 2022 OSB donations. Both Commissioners voted in the affirmative. Motion passed.

OKLAHOMA SCHOOL FOR THE DEAF DONATIONS

Commissioner Flannery recognized Chris Dvorak, Superintendent, who reviewed their February 2022 OSD donation report for possible vote for approval. Commissioner Flannery asked for a possible vote to approve the OSD February 2022 donations.

Motion was made by Commissioner Wolfe and seconded by Commissioner Hilliard to approve the January 2022 OSD donations. Both Commissioners voted in the affirmative. Motion passed.

NEW BUSINESS

Commissioner Flannery asked if there was any New Business. There was none.

ANNOUNCEMENTS

Commissioner Flannery announced the date and location of next regular meeting of the Commission for Rehabilitation Services:

Monday, April 11, 2022, at 10:30 a.m.

3535 NW 58th Street

2nd Floor

Oklahoma City, OK 73112

PUBLIC COMMENTS

Commissioner Flannery asked if there were any public comments. Jonathon Cook said there were none.

ADJOURNMENT

Commissioner Flannery asked for a vote to adjourn the meeting.

Motion was made by Commissioner Hilliard and seconded by Commissioner Flannery to adjourn. Both Commissioners voted in the affirmative. Motion passed

Respectfully submitted by Carol Brown, Assistant to the Commission

DRIVER SERVICE CONTRACTS

REVISION OF FIXED RATE FOR DRIVER SERVICES

EXECUTIVE SUMMARY

Issue:

The Services for the Blind and Visually Impaired are requesting approval to increase the fixed rate for Driver Services provided to the blind and visually impaired, and physically disabled employees while on agency business. We are having difficulty recruiting new drivers and have been losing other drivers due to the low pay rate. We have been working with the Galt Foundation to help us recruit new drivers, and currently they are unable to find any drivers who will work for our current rate.

Background:

Driver Services are provided as an Americans with Disabilities Act (ADA) accommodation for employees who are blind and/or visually impaired, and those who are physically disabled who need to travel while on agency business. The Department of Rehabilitation Services adopted fixed rates for Driver Services July 24, 1995. The current fixed rate is minimum wage plus \$2.00 per hour or \$9.25 per hour, and the rate was last revised June 13, 2005.

Proposal:

Galt Foundation is paying an average of \$12.50 per hour for non-CDL drivers in Oklahoma. We are proposing a new rate of \$12.50 per hour, plus travel reimbursement for approved mileage and travel expenses at the State Travel Reimbursement Act rate. This rate will allow us to recruit new drivers and retain our current drivers.

Financial Impact:

An analysis of current year expenditures would lead to a fiscal impact of less than \$82,000 dollars per year for driver contracts. This evaluation should compensate for the change in the hourly rate as well as any possible mid-year adjustment from the IRS on mileage rates.



Management Services

March 9, 2022

Dan Sivard, State Purchasing Director
Central Purchasing
2401 N. Lincoln Blvd., Suite 116
Oklahoma City, OK 73105

Dear Mr. Sivard,

The Department of Rehabilitation Services is requesting approval to increase the fixed rate for Driver Services. The current rate is too low to recruit and retain drivers. These drivers are for employees who are blind and visually impaired and/or physically disabled who must travel while on agency business. We are proposing to increase the rate to \$12.50 per hour plus travel reimbursement at the State Travel Reimbursement Rate.

We will have a public meeting on Monday, April 11, 2022 at 10:30 a.m. to present this to the DRS Commission and allow for public comments. A copy of the agenda will be submitted to you as soon as it is available.

If you have any questions, please contact me at 405-343-6332.

Best regards,

Kathy Lowry
Kathy Lowry

Manager
Contracts & Purchasing

Attachments: Executive Summary

**STATE OF OKLAHOMA
DEPARTMENT OF REHABILITATION SERVICES
DRIVER SERVICES**

This agreement, consisting of eight (8) pages (the "Contract"), is hereby made between the Oklahoma Department of Rehabilitation Services ("DRS") and

Name: _____
Address: _____
Phone: _____
Driver for: _____ **(DRS Office Number)**
_____ **(DRS Location)**

("Contractor"), and constitutes the entire agreement between the DRS and the Contractor, and no other representations are given or should be implied from written or oral agreements or negotiations that preceded the Contract.

RECITALS

WHEREAS, the Oklahoma Department of Rehabilitation Services is authorized to make and enter into all contracts necessary or incidental to the performance of its duties, and may purchase or lease equipment, furniture, materials and supplies, and incur such other expenses as may be necessary to maintain and operate the Department, 74 O.S. § 166.1.C; and

WHEREAS, the DRS is in need of transportation services for designated visually/physically disabled personnel of the DRS, for essential services to agency consumers; and

WHEREAS, the Contractor is a duly licensed operator of a motor vehicle within the State of Oklahoma, and wishes to contract for providing transportation services as needed and requested by the DRS; and

WHEREAS, the fees for services set forth herein have been approved as fixed rates by the Oklahoma Commission for Rehabilitation Services and the Office of Management and Enterprise Services pursuant to 74 O.S. § 85.7(A)(6)(f); and

WHEREAS, the Contractor is to be considered only as an independent driver, and understands that he is not a state employee and is not entitled to retirement, insurance, and other fringe benefits available to state employees.

NOW THEREFORE, the parties agree as follows:

I. Contract Period

The Contract is effective from the latest date of signature of both parties or July 1, 2021, whichever is the latter, through June 30, 2022.

II. Contract Services

A. Driver Services

The Contractor shall drive designated DRS employees to and from locations, as directed by DRS staff for the purpose of providing services to DRS consumers. The Contractor shall be available for driver services, as requested by the DRS staff person in the performance of their job duties. Once contacted by DRS staff, the Contractor shall report to the designated location, as requested.

III. Compensation

A. Contract Amount

In consideration of the satisfactory performance of said services, the DRS agrees to pay the Contractor an amount of \$12.50 per hour for time actually spent in performing the contract services. Payment shall be made upon receipt of a proper invoice documenting the provision of services and/or receipt of a proper claim for reimbursement of travel expenses pursuant to the contract for services. By law the DRS cannot pay in advance. Neither the Contractor nor any other parties may rely upon any amount set by the DRS in the Contract, or otherwise, as a guaranty, warranty, or any other promise of receipt or payment of that amount, except for those goods and/or services provided to and accepted by the DRS pursuant to the Contract.

The DRS will further pay the Contractor for transportation on an actual mileage basis, at a rate not to exceed mileage allowance reimbursed to employees of the DRS for the use of personal vehicles, and in accordance with the State Travel Reimbursement Act.

In the event that the service, as contracted for herein, requires overnight travel, The Contractor will be reimbursed for meals and lodging at a rate allowed state employees.

B. Payment

The State of Oklahoma has forty-five (45) days from receipt of a proper invoice documenting the provision of services and/or receipt of a proper claim for reimbursement of travel expenses pursuant to the contract for services to make payment to the Contractor. Invoices/claims shall be sent to the Department of Rehabilitation Services, Services for the Blind and Visually Impaired #90, Attention: Judy McIntosh, Shepherd Mall, 2401 N.W. 23rd Street, Suite 91, Oklahoma City, OK 73107-2412. If the State of Oklahoma fails to make payment within the forty-five (45) days, the Contractor is eligible to receive interest on the unpaid balance due per State of Oklahoma Statutes. The Contractor is responsible for claiming the interest.

C. Lapse Of Invoices/Claims

Proper invoices documenting the provision of services and/or proper claims for reimbursement of travel expenses pursuant to the contract for services shall be submitted within ninety (90) calendar days of the provision of those services and/or incurrence of those travel expenses. Supporting encumbrances may be cancelled upon a lapse of six (6) months from the actual provision of services and/or incurrence of travel expenses pursuant to the contract for services, unless specified otherwise in the Contract.

IV. Special Terms

A. Automobile Insurance

The Contractor will furnish a passenger automobile suitable for the purpose of the Contract. The Contractor will maintain a commercial insurance policy appropriate for the transportation of paying passengers. The Contractor shall timely renew the policies to be carried pursuant to this section throughout the term of the Contract, and provide the DRS with evidence of such insurance and renewals upon request.

B. Motor Vehicle Report

The Contractor shall obtain a current certified motor vehicle report at their own expense. The Contractor shall provide the DRS a copy of the report upon request, along with an invoice and supporting documentation for reimbursement of its cost.

C. Notice of Traffic Violations

The Contractor shall provide DRS notification of any of the Contractor's traffic violations within twenty-four (24) hours of their occurrence.

V. Standard Terms

A. Equal Opportunity/Non-Discrimination

The Contractor shall at all times comply with all federal laws relating to nondiscrimination, including but not limited to, Presidential Executive Order 11246 as amended and the Civil Rights Act of 1964, 42 U.S.C. §2000 *et seq.*; Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §794; the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 *et seq.*; Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 *et seq.*; the Age Discrimination in Employment Act, 42 U.S.C. §6101 *et seq.* and all amendments to these acts, and all requirements imposed by the regulations issued pursuant to these acts, including, but not limited to, providing equal opportunity both to those seeking employment and those seeking services without regard to race, color, religion, sex, national origin, age, or handicap.

B. Lobbying Activities

The Contractor certifies the following:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, renewal, amendment or modification of any federal grant, or cooperative agreement;

(2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. Debarment And Suspension

In accordance with Presidential Executive Orders 12549 and 12689, the Contractor certifies that neither it nor its principals are presently debarred, suspended or otherwise disqualified for participation in federal assistance programs.

D. Drug-Free Workplace

The Contractor certifies compliance in providing or continuing to provide a drug-free workplace in accordance with the Drug-Free Workplace Act of 1988.

E. Modification

The Contract may only be modified by mutual consent of the parties in writing.

F. Cancellation

1. With Cause: In the event the Contractor fails to meet the terms and conditions of the Contract or fails to provide services in accordance with the provisions of the Contract, the DRS may upon written notice of default transmitted via Certified Mail to Contractor, cancel the Contract effective upon receipt of notice or at 5:00 PM on the fifth calendar day from the date DRS mailed the notice, whichever occurs first. Such cancellation shall not be an exclusive remedy, but shall be in addition to any other rights and remedies provided for by law. In the event a Notice of Cancellation is issued, the Contractor shall have the right to request a review of such decision as provided by the rules and regulations promulgated by the State of Oklahoma, Office of Management and Enterprise Services.

2. Without Cause: It is further agreed that the Contract may be canceled by either party by providing thirty (30) days prior written notice.

G. Access To And Retention Of Records

The Contractor shall maintain adequate and separate accounting and fiscal records and account for all funds provided by any source to pay the cost of the Contract. Authorized personnel of the U.S. Department of Education, or other pertinent federal agencies, and authorized personnel of the Oklahoma Department of Rehabilitation Services, State Auditor and Inspector, and other appropriate state entities shall have the right of access to any books, documents, papers, or other records of contract which are pertinent to the performance or payment of the Contract in order to audit, examine, make excerpts, and/or transcripts. The Contractor shall be required to maintain all records for three (3) years after the DRS makes final payment and all other pending matters are closed.

H. Subcontracting

The services to be performed under the Contract shall not be subcontracted, in whole or in part, to any other person or entity without written approval by the DRS. The terms of the Contract, and such additional terms as the DRS may require, shall be included in any subcontract. Approval of the subcontract shall not relieve the Contractor of any responsibility for performing the Contract.

I. Compliance With State And Federal Laws

The Contractor shall comply with all applicable state and federal laws, rules and regulations relevant to the performance of the Contract. Compliance shall be the responsibility of the Contractor, without reliance on or direction by the DRS.

J. Travel

The travel expenses to be incurred by the Contractor pursuant to the Contract shall be included in the total amount of the contract award. The DRS will only pay travel expenses (including per diem) specified in and charged against the total amount of the

contract award. In addition, the DRS will not reimburse travel expenses in excess of the rate established by the Oklahoma State Travel Reimbursement Act, 74 O.S. § 500.1-37. The Contractor shall be responsible for all travel arrangements, and provide supporting documentation for reimbursement.

K. Client Confidentiality

The Contractor assures compliance with DRS requirements pertaining to the protection, use, and release of personal information. The Contractor will hold confidential all personal information regarding individuals, including lists of names, addresses, photographs, records of evaluation, and all other records of the DRS client. This information may not be disclosed, directly or indirectly, unless consent is obtained in writing or as otherwise required by law.

L. Unallowable Costs

In the event any audit, audit resolution, review, monitoring, or other oversight results in the determination that the Contractor has expended DRS funds on unallowable costs on this or any previous contract, the Contractor shall reimburse the DRS in full for all such costs on demand. The DRS may, at its sole discretion, deduct and withhold such amounts from subsequent payments to be made to the Contractor under this or other contracts.

M. Audit

1. Federal Funds

Organizations that expend \$750,000 or more in a year in federal funds from all sources shall have a certified independent audit conducted in accordance with 2 C.F.R. Part 200.

2. State Funds

Corporations both for-profit and non-profit, and governmental entities that receive \$50,000 or more in a year in State funds from DRS shall have a certified independent audit of its operations conducted in accordance with Government Auditing Standards. The financial statements shall be prepared in accordance with Generally Accepted Accounting Principles, and the report shall include a supplementary schedule of awards listing all state and federal funds by funding source.

3. Auditor Approval and Audit Distribution

The audit shall be performed by a certified public accountant or public accountant who has a valid and current permit to practice public accountancy in the State of Oklahoma, and who is approved by the Oklahoma Accountancy Board to perform audits according to Government Auditing Standards. The Contractor's fiscal managers and appropriate oversight bodies shall review the auditor's latest external quality control

review report prior to the audit being conducted. DRS retains the right to examine the work papers of said auditor.

The Contractor shall submit two copies of the annual audit report to the Department of Rehabilitation Services - Contracts Unit 3535 N.W. 58th Street, Suite 300, Oklahoma City, Oklahoma 73112, plus a copy of the management letter, if applicable, and corrective action plan to all audit findings, and the auditor's latest external quality control review report within 120 days of the Contractor's fiscal year end. In the event the Contractor is unable to provide the audit report within the time specified, the Contractor shall submit a written request to the address listed above for an extension citing the reason for delay. DRS reserves the right to suspend payment to the Contractor for costs owed pursuant to this Contract if DRS has not received the prior year audit.

N. Clean Air Act

The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 *et seq.* The Contractor agrees to report each violation to DRS and understands and agrees that DRS will, in turn, report each violation as required to assure notification to the appropriate Environmental Protection Agency Regional Office.

O. Employment Relationship

The Contract does not create an employment relationship. Individuals performing services required by the Contract are not considered employees of the State of Oklahoma or the DRS for any purpose, and as such shall not be eligible for benefits accruing to state employees. The Contractor shall comply with all applicable laws regarding workers' compensation insurance.

P. Prior DRS/State Employment

The Contractor hereby certifies that at the start of the contract period neither he/she, or if applicable, no member of its board or officers are former DRS employees who were employed by the DRS during the prior twelve (12) months. Pursuant to 74 O.S. § 85.42(B), the Contractor also certifies that no person who has been involved in any manner in the development of this contract while employed by the State of Oklahoma shall be employed by the Contractor to fulfill any of the services provided for under said contract.

Q. Legal Employment Status Verification System

The Contractor certifies that it and all proposed subcontractors, whether known or unknown at the time the Contract is executed or awarded, are in compliance with 25 O.S. §1313, and participate in the Status Verification System. The Status Verification

System is defined in 25 O.S. §1312, and includes, but is not limited to, the free Employee Verification Program (E-Verify) available at www.dhs.gov/E-Verify.

R. Contract Jurisdiction

The Contract will be governed in all respects by the laws of the State of Oklahoma. The State of Oklahoma, District Court of Oklahoma County will be the venue in the event any legal action is filed by the DRS or the Contractor to enforce or to interpret provisions of the Contract.

S. Severability

If any provision under the Contract, or its application to any person or circumstance, is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of the Contract or its application that can be given effect without the invalid provision or application.

VI. Signatures

For the faithful performance of the terms of the Contract the parties hereto, in their official capacities stated, affix their signatures.

Oklahoma Department of
Rehabilitation Services

Contractor

Signature Date

Signature Date

Tracy Brigham

Print Name

Print Name

Division Administrator SBVI

Title

Driver

Title

Contractor's Telephone

Contractor's Email Address

**OKLAHOMA
LIBRARY FOR
THE BLIND AND
PHYSICALLY
HANDICAPPED DONATION
REPORT**

OLBPH Donation Report
 March 2022

Donations under \$500						
Date	Name	Cash	Fund	Property	Value	
3-Mar-22	Sharon Pries	\$ 30.00	216			
8-Mar-22	Justin Day	100.00	216			
14-Mar-22	Jack Painter	50.00	216			
31-Mar-22	Nathan Clark	150.00	216			
Subtotal of Cash (Under \$500) Donated		<u>\$ 330.00</u>				
TOTAL DONATION AMOUNT		\$ 330.00				

**OKLAHOMA SCHOOL
FOR THE BLIND
MONTHLY
DONATION
REPORT**

OSB DONATION REPORT

March 2022 Donations

Date	Name	Cash	Fund	Property	Value
3/10/2022	Kenneth Rentz / Cane Quest & Braille Challenge	\$ 100.00	701		
3/10/2022	ESA Alpha Theta Philanthropic / Pizza Party	\$ 200.00	701		
3/21/2022	King Solutions Inc.	\$ 41.33	701		
3/28/2022	Susie Eden/FCCLA	\$ 100.00	701		
3/28/2022	Connors State Nursing Program	\$ 81.00	701		
3/29/2022	Todd Harrell/In Memory of Charlena Harell	\$ 25.00	701		
Subtotal of Cash (under \$500) donated in March 2022		\$ 547.33		Subtotal prop.	\$ -
Donations \$500 and over					
3/1/2022	Donors Choose Grants	\$ -			
		\$ 4,886.56			
Subtotal of Cash (\$500 and over) donated in March 2022		\$ 4,886.56		Subtotal prop.	\$ -
TOTAL DONATION AMOUNTS March - 2022		\$5,433.89			

**OKLAHOMA SCHOOL
FOR THE DEAF
MONTHLY
DONATION
REPORT**

OSD Donation Report

March 2022

Date	Name	Cash	Fund	Explanation	Property Value
	Donations Under \$500.00				
				Subtotal Cash Under \$500.00	
	Donations Over \$500.00				
3/28	Walmart Community Grant	2,000.00	Grant	G Foster (teacher) applied for a grant for OTOD students	
3/31	Masonic Fraternity of Oklahoma	125,000.00	21600	OSD Senior Citizens Hearing Aid Program	
		<u>127,000.00</u>			
	Subtotal Cash Combined			Subtotal Property Combined	
	Total donation for March 2022			\$127,000.00	